

Administrative Bulletin to Board Members
April 26, 2013

Superintendent Report

Special Needs Data Information:

Special needs students with labels presently run about 18% of our student population. This is slightly higher than most districts that run about 14-17%. Over 60% of the students that are labeled “Special Needs” are move-ins with the largest majority coming from Maryland which provides a very valid explanation on why our percentage is slightly higher. If we did not have this large influx of special needs students that move in, our special needs numbers would be well below most other school districts in the state.

Policies:

The last group of 36 policies has been placed on the intranet for you to review for the May 21, 2013, board meeting. If you have any questions on these policies please contact me.

AVTS Report:

The AVTS summary report from 2000 that was referred to at the April board meeting has been placed on the intranet for you to review.

Track:

We are presently in the process of requesting bids for the track repairs. We are working with the insurance company so that the track repairs and resurfacing will be totally covered by the insurance. However, we are also seeking bids to resurface the high jump, long jump, and pole vault areas in order to insure the life cycle of these areas will be the same. Bids are due in the district office by Friday, May 17, 2013, at 2:30 p.m. We will be looking at including them on the May agenda as an additional item.

Business Manager

Budget Meeting:

I would like to thank all of you for your time, effort and input at the budget meeting. I realize there are many difficult decisions but we are now at a point if we need to make cuts they would need to be in the personnel area. Again, thank you for your time and effort.

Building and Grounds Manager

Building Project Update:

In order to bring everyone up to date on the building project I want to verify that the contractor chosen by Reynolds Energy Services to replace the HVAC equipment in the High School is the Edwin L Heim Company, located in Harrisburg, PA.

The Heim Company has been on site approximately three weeks. During this time period they have :

1. Set up their office and storage trailer, and dumpster.
2. Disconnected electrical service to the condensers located outside the building and on the roof, except for the compressors that are supplying air conditioning to the Life Skills room, Doug's tech room, and compressor located on the south side of the auditorium roof.
3. Recovered the refrigerant from these systems and removed them.
4. Disconnected the power supply and recovered the refrigerant for the chiller.
5. Removed the two circulators serving the chiller.
6. Removed the number two boiler located in the mechanical room.
7. Removed the air handler serving the south side of the auditorium that was down.

We are now looking into items that can be completed with little or no disruption to teachers and classes. The roof and/or unit ventilators in the single restrooms can be wired so that the fans will work with the switch that operate the light. This requires that a relay be installed. I would like to see time delayed relays used so that the fan would shut down at a set time after the light is turned off. We are also looking into removing the air handlers servicing the locker rooms. We can expedite the project by allowing them to proceed with as much work as possible. They have shown and indicated they are willing to work with us; for example, they can remove and replace the air handler in the boy's locker room area without the weight room equipment being moved out of their way. Hopefully, this will allow us to keep the weight room operating as long as possible with little down time.

Boxes should arrive by April 24th. Teachers will be able to start packing when they arrive.