

## **Administrative Bulletin to Board Members September 6, 2013**

### *Superintendent Report*

#### **Audit Exit Meeting**

The State Auditor has completed the state audit and has scheduled an exit meeting on Friday, September 20, 2013, at 11:00 a.m. in the district office. All board members are invited to attend should you wish to do so. Please notify Anita Munson at the September 17, 2013, board meeting if you are planning on attending.

#### **Senior Center Bus Issue**

We had a request from the manager of the Senior Center to once again bring the bus back into Long Hollow Road. I have talked with Mrs. Rinker by phone and have met with her at the senior center. I explained the liability issue for the district by bringing a bus in there and backing up to turn around. I indicated to Mrs. Rinker that we would definitely look into solutions to not only protect the district's liability but also allow senior citizens easy access onto Long Hollow Road. Presently, with the bus stopping on 522 the major problem is created when parents park on both sides of the road restricting traffic flow in and out of the intersection. I have met with Township Supervisor, Ray Powell to look at possible options. I have also talked with the bus contractor and invited him to meet with me to drive through that development. He has agreed to do so, it is a matter of setting a date and time. The biggest obstruction occurs when people stop their vehicles and talk to people parked alongside the road. I will continue to work on this situation until we can come up with a solution that will address the majority of the concerns.

#### **Gas Line**

I have presently received information that the tentative start date for the gas line is scheduled for September 20, 2013. Should they actually start on that date, we should be able to begin heating with natural gas by the first part of January at the absolute latest. At the board meeting I will have an item recommending we appoint Blue Flame as our natural gas provider. In making a comparison for propane they appear to provide the best offer. Should we need to use a vaporizer, it would be a close tossup between Blue Flame and Shawley in Hagerstown. My reasons for recommending Blue Flame are as follows:

1. If the gas line indeed starts on the 20<sup>th</sup> we will not install a vaporizer system.
2. Blue Flame along with AC&T have agreed to deliver weekly or more often if needed.
3. Between AC&T and Blue Flame, Blue Flame has the best price.
4. The fuller you keep the tanks the greater vaporization you have in the tanks in order to insure enough vaporize gas without using a vaporizer.

#### **Reynolds / Grant**

Jeff Walters from Reynolds indicated at the last board meeting he attended that they were still looking for a possible grant to assist us because we are going to natural gas. I spoke with Jeff this week and he has indicated they have not found a grant that fits our scenario.

### *High School Report*

## **Open House**

The Junior Senior High School held the annual Open House on Thursday, August 29, 2013, where we had over 50 parents in attendance. Parents and students were given an introduction to the Olweus Bullying Prevention Program by the committee members along with Jamie Taylor from the Fulton County Center for Families. After the kickoff for the program, parents were released to attend a mock schedule of their students, following their 9 period schedule. The evening was a huge success.

## **AC**

HEIM is working with Trane to get the building air conditioning working properly. There are still a few issues but we are aware of them and hope to resolve everything next week.

## **Vo Tech**

There is still a slight timing issue with the Southern Fulton students that are attending Vo Tech at Central Fulton, as they are returning about 5 minutes late each day, making them late for class. We are working together to get this fixed.

## **Class Officers**

Class officers have been elected for the 2013-2014 school year and students are already beginning to organize events for the year.

## **National Honor Society**

The National Honor Society is going to host college visits for ANY and ALL students interested in going to visit colleges that may not otherwise have the opportunity. They are going to cover the cost of transportation in order to get more students on college campuses. This is a GREAT opportunity for our students! The advisor, Mr. Sholes, and the officers are working with Universities and Colleges in order to help defray some of those costs as well.

## **Student Behavior**

The high school students have been extremely respectful of the construction process thus far and have been well-behaved to this point.

## ***Elementary Report***

### **Before and After Care**

Mr. Hann and I have meetings scheduled with Learning Lamp and Fulton County Center for Families to discuss options for Prekindergarten and before/after school hours. We meet with Fulton County Center for Families on September 10, 2013, and Learning Lamp on September 17, 2013.

### **Mobile Ag Ed Science Lab**

The Mobile Ag Ed Science Lab will be at Southern Fulton Elementary the week of September 16<sup>th</sup> through the 23<sup>rd</sup>. Students will be participating in hands-on science experiments related to agricultural

concepts and involving agricultural commodities. We are excited to have the lab visit us again and appreciate the help of the Southern Fulton PTA and Mrs. Lauren Mosemann in bringing this back to the elementary.

### **Safety Committee**

The elementary will hold the first meeting of the school year of our Safety Committee on Thursday, September 05, 2013. Items to be discussed include the updates from the ALICE Training on August 20, 2013.

### **Federal Programs Title I**

I am working on some updates to the Federal Programs Title I portion of the grant as there have been some minor changes to the grant system in use by the Pennsylvania Department of Education. This year a new grant portal system is in use and the Department of Education has been working on fixing several glitches in the system.

### **Grandparent Luncheon**

We look forward to visiting with our special guests on Friday, September 6<sup>th</sup>, at our Grandparent Luncheon.

## ***Special Education Report***

### **Special Education Plan Revision Notice (SEPRN)**

SEPRN has been initiated with the state. Two state monitors will be at Southern Fulton to approve the change in classroom based on students need for a bigger classroom and adding the third sixth grade classroom. Tentative Date for approval is 9/16/13 between 9:30 – 10:30.

### **Special Education Compliance Monitoring**

Southern Fulton will be going through a state monitoring in May 2014. There will be much to do to prepare for this monitoring. I have already provided the website for parent survey's to parents during the Open House at the elementary school. I will have to send the parents of all special education the survey to complete on line. Parents and high school students will also be picked to have an interview either over the phone and/or in person.

### **Upcoming Trainings**

- PA SBAP – Medical Assistance Administration in Harrisburg (September 11, 2013)
- Special Education Advisory Meeting (IU 11 September 25, 2013)
- PA SBAP – Medical Access (State College) October 22, 2013

### **IEP Meetings**

They are beginning next week and will be continue to be scheduled before and after school, if possible. Having the meeting before and after school prevents the school district from obtaining substitutes to cover classes in order for Special Education Teachers and Regular Education Teachers to attend as mandated by

law. It also assists parents in not having to take a day off of work when we meet before school and after. Teachers have been very accommodating and coming in early and staying late for these meetings.

### **Resource Room**

The Resource Room will be open every period at the high school to accommodate students with IEP's and 504's. Special education teachers worked together to be able to provide this service by rearranging their schedules.

### **PASA Scores**

Students with significant cognitive disabilities who meet the criteria established by the state are eligible to take an alternative state testing, which is called PASA. Only 1% of the student population is permitted to count toward AYP, even though there are more than 1% of the student population that qualify to take this assessment. Southern Fulton received our scores for the PASA students this week. These scores will be sent home to parents, copies for the case managers to use for writing goals in the needed areas, and placed in special education files.

### **Special Education Teachers and Paraprofessionals**

All have received either CPI or Safety Care Training .

### **New Students**

New students are in the process of transferring into Southern Fulton School District several have significant needs, which will require an alternative setting. Significant emotional and behavioral issues seem to be the majority of the needs of the new student that have enrolled and/or are in the process. We have another student who was placed into a residential facility by the court system and we are responsible for the cost of the residential placement because the guardians/parents live in our district. We will have to revoke the furlough of the Paraprofessional as her services are going to be needed for a new student, who requires a one on one situation.

### **Phone Calls**

There have been many phone calls from parents since the beginning of the school year, both at home and to school concerning their child's IEP and/or services needed.

### **Removal from Classes**

Although, we are not at the level of removing students from classrooms for inappropriate behaviors as we were last year, it is still occurring and we are just beginning the school year.

## ***Facilities Manager Report***

### **Natural Gas Line**

Heim will have the boring for the natural gas line from the main road to the school completed by the end of the day Thursday Sept 5<sup>th</sup>. It was completed.

### **Soccer Field/Track**

A temporary barrier has been setup to restrict soccer fans from entering the track and soccer field. Previously the fans were setting up on the track to watch the soccer game, which is not recommended by the track resurfacing company. This could also affect the existing warranty. The track resurfacing is now complete. The lines are painted, areas that we felt needed attention are now repaired, and the warranty on the track surface has been extended to 4 years.

### **Air Condition**

Trane has been on site addressing the issues with the classroom unit ventilators (valves, dampers, and other components) that were not working. As of today most of the issues have been repaired or adjusted. Monday we are meeting with Reynolds Energy to discuss; first, how to regulate the humid outside fresh air entering the building. If I remember correctly, Reynolds told us the outside air would be shut down when the outside air humidity reached a certain percent. Second, Reynolds has specified that the set point for the A/C be 76 degrees and the heating set point is 68 degrees. These set points were set for energy savings not comfort. With the allowed temperature swing, this means that the room temperature could reach 78 degrees during the cooling season and as low as 66 degrees during the heating season.

### **Elementary Freezer**

The Elementary freezer has been repaired. The liquid line had a leak between the inner and outer wall of the freezer. The leak was fixed, system evacuated and recharged.