

Administrative Bulletin to Board Members October 11, 2013

Superintendent Report

Energy Savings Contract

Last week I reported on the energy savings contract and the modification agreement for that contract. The exact price for demoing the bulk heads in the class room and certain ceiling areas is \$45,491.00. This is an item that was moved from Plan Con to the Energy Savings Agreement. As indicated last week the electrical add for the auditorium condensing units was dropped to \$12,000.00. This all gives a net cost shift to the ESCO project of \$42,168.00. We were also compensated for the district's custodial staff to clean the gym. This credit was \$354.00. Therefore, the exact cost shift for the ESCO project is \$41,814.00.

Plan Con

I have forwarded emails concerning the following issues:

Trim Around Cafeteria Post - As Chris indicated in his email this is already in the base bid.

Carpet In The Auditorium – There is tile under the present carpet. The tile had been checked by the abatement company and the tile does not contain asbestos. Therefore, Chris will move forward with asking for a credit by leaving the present carpet in place.

Lighting – As per the email forwarded from Chris, Reynolds had asked the architect about changing the lighting as speced. As indicated when I forward the email I cannot make a recommendation to do so. I am attaching Chris's original email concerning the lighting.

Old Elementary Demolition

On Wednesday I spoke with Dan Peart from Phantom Fireworks and they are beginning the demo of the old elementary building toward the end of this month. We still have not received a date from Ron Zimmerman on when we can take the items in for sale. Next week I will have John and Lowell remove the items from the elementary that are to be sent to Ronnie for sale. John has contacted a company who will be in next week to give us advice on the two barrels of furnace cleaner and two barrels of wax. They will have to be disposed of. I have also indicated to Dan that when the demo occurs we definitely want to be able to mark the location of the well and also make sure it is sealed before anything is filled in.

Additions to Agenda

We have the following three additions for your consideration to the agenda:

- A. Request permission to return to Lonnie Palmer and the Young Farmers the milkshake machine they provided to the high school years ago because of new guidelines set by the Federal Government. We are no longer able to use this machine at the high school cafeteria.
- B. Recommend approval of Melissa Duncan as a long-term substitute teacher for Herb Brambley beginning November 15, 2013 through April 1, 2014 at a daily rate of \$115.00.

- C. Recommend approval of the Southern Fulton Band to use the elementary gym, cafeteria, and stage on November 9, 2013, from 8:00 a.m. till 8:00 p.m. for a luau.
- D. Recommend approval to assign a majorly disruptive student to EFA.

Asbestos Abatement

We encountered a problem with the asbestos abatement portion of the project. The chemical to remove the glue left a lingering smell in the two first floor rooms below the room the abatement took place. We are meeting with the abatement contractor to insure this situation does not continue to occur as abatement continues.

High School Report

Soccer

Great news concerning our soccer team:

http://www.publicopiniononline.com/sports/ci_24264953?source=rss

PA-ETEP

The high school is beginning the process of formally evaluating teachers using the new Teacher Effectiveness Tool which is based on the Danielson Framework. The process is time-consuming for both the observer and teacher, but is required by the Department of Education.

Olweus Bullying Prevention Program

As you may remember, the high school had its community kick-off for the Olweus Bullying Prevention Program during the Open House in August. As part of this program, we are required to hold class meetings so students can reflect and address issues that may be prevalent to their lives. Some of the topics are sensitive in nature; therefore, we are sending home passive permission consent forms so that parents may elect to have their student opt-out of the meetings if they wish. These meetings are held monthly.

Mellott Company

The Mellott Company is continuing to work with the senior class throughout the school year to encourage their participation in their senior projects using the values of Safety, Integrity, Commitment, Respect, and Integrity. The Mellott Company will give five seniors each \$2,000 at the graduation ceremony to those who best display their value during the senior project presentations.

Random Athlete Testing

Fall athletes were randomly drug tested this week according to the district policy.

Elementary Report

Training on Student Learning Objectives

Mrs. Brumbaugh, Mrs. Knox, Mrs. Shade, and Mrs. Corle attended two days of training on Student Learning Objectives (SLO) on October 9 and 11, 2013. The training details how to write the plans and how to collect data on the objectives that the teacher is working towards. Teachers must have evidence

that details the progress that is made toward each goal. During the 2013-2014 school year, SLO's are optional for teachers. Starting with the 2014-2015 school year, the Student Learning Objectives will be a mandatory part (at least 20%) of the teacher evaluation. For educators in non-tested areas or grades the Student Learning Objectives will be 35 % of the evaluation.

Elementary School Performance Profile

I will be sharing information on the Elementary School Performance Profile at the October 15, 2013 Board Meeting.

Student Behavior Concerns

I have been busy in working with students, parents, and teachers on several student behavior concerns.

Mr. Brambley Leave

Mr. Brambley will begin his Board approved leave on November 18, 2013. Mrs. Melissa Duncan will be serving as a grade four teacher during Mr. Brambley's leave from the elementary school.

PreK Survey

I am awaiting information from Mrs. Elen Ott regarding cost for the four year old classroom to prepare a survey. I hope to have this survey out to interested parents soon.

Federal Programs

The Department of Federal Programs is using PIMS for the first time to collect Title I Staff and Student Participation Data as well as School Choice/SES data. The department is collecting data for the previous school year, in this case the 2012-13 school year. This data will be used to inform select ED Facts files and the 2012-13 Consolidated State Performance Report.

Special Education Report

Special Education Advisory Meeting

Special Education Advisory meeting will be on October 23, 2013, at the IU.

Special Education Compliance Monitoring

The IU will be scheduling and reserving several dates to help us prepare for the upcoming monitoring. Training will occur on October 29, 2013. (Elementary in the morning and High School in the afternoon)

Upcoming Trainings

- PA SBAP – Medical Access (State College) October 22, 2013

IEP Meetings/Parent Meetings

Several meetings have been very long, some taking as long as 2 to 4 hours and requiring several days of meeting. I want to provide a special thanks to teachers for either coming in early or remaining well after the school day to accommodate parents for a mutual time for the meetings.

School Psychologist

Miss Bagley has been very busy working on requests for either special education and/or gifted evaluations.

Social Skills and Behavior Interventions

Since the beginning of the year there has been a significant need for services in this area. The need is so significant that I have been assisting staff to carry out supports with students in order to meet the needs.

Facilities Manager Report

All items have been removed for the library, library office, conference room, vacant classroom by the high school office, and Joe Hollenshead's science classroom. The computer room by the shop was cleared and Joe's items are now located in this room. The cabinetry from these areas was saved and will be reused or sold. The library cabinetry is being stored on the stage waiting to be reused in the new library. The oak cabinetry from Joe's room is being stored in the sea container at the old elementary. The computers located in the computer room will temporarily be relocated to the music room.

Ronnie Zimmerman has looked at the sellable items at the old elementary school and will let us know when he can sell them.

We are in the process of disposing of the chemicals located in the old elementary as well.

Technology Specialist Report

Policies

I have converted our school board policy documents and uploaded them to our website. They are currently only available to the district office so that they can be reviewed for accuracy. Once reviewed and any corrections have been made, I'll put links on our website for general availability.

Anita Munson

Superintendent/Board Secretary
Southern Fulton School District