

Administrative Bulletin to Board Members

November 8, 2013

Superintendent Report

Construction

Plan Con Portion

They are presently painting walls and making bulk head repairs in the phase 1 portion of the project. We have had several complaints regarding paint smell during the painting phase. John and I both have went into the rooms while they were painting and can indicate to you that it indeed does smell like someone painting in the room. The paint smell is really nothing different than what normally happens while painting a room. It is definitely not toxic but may be offensive to people who do not like the smell of someone painting. There really is not a lot we can do with this except to vent as best as possible which is extremely difficult since the painting is occurring prior to windows being put in.

Auditorium Carpet

If you remember from the last list of change orders I sent to you from Chris Barnett. The item of not replacing existing carpet would have provided a credit of \$5,483.92. I have checked with a local carpet vendor and received a cost of \$5,957.00. This would indicate that if the carpet was to be replaced any time in the near future, which it should be, it is cheaper to leave carpet in the construction project and not approve a change order. This is an item we can look at on our tour and you can indicate whether you want to leave the carpet in the project or take it out.

Reynolds Energy

On Wednesday of this week I spoke with Rick Evans by phone and indicated that we would be paying past invoices with the exception of the most recent invoices. I also indicated we would be holding any future payments until the issue with the controls for the unit ventilators and dampers have been solved. He has agreed to remove the Trane controls from the unit ventilators and replace them with controls from Conexus which means all controls will be Conexus and the program to operate the controls will be Conexus. This will all be done at no additional cost to the district. As indicated before we will still be continuing to hold approximately \$300,000 of their money until this issue with controls has been resolved along with several other issues we have on our list. I am relying on Mr. Bain's expertise and will not move forward with payments until John and I are both satisfied with the controls. I give John a lot of credit for his expertise in this area which is insuring that the district will not be short changed.

Curriculum

Once again the State has mandated additional training for the administration on "Overview of the Data Interaction/eMetric System for the PA Keystone Exams Training". We would have either traveled to Harrisburg or Pittsburgh for this training but fortunately our IU has agreed to host this training in January.

High School Report

Band Update by Ben Arnold

The band attended the Canal Apple Days Parade, Fulton Fall Folk Festival Parade, Bedford Halloween Parade, Hancock Halloween Parade, and Mummer's Halloween Parade. The band finished 3rd at the Fulton Fall Folk Festival Parade and 2nd at the Mummer's Halloween Parade. The band will be performing at the Christmas parades in Greencastle, Waynesboro, and Chambersburg on November

23rd. This has been a spectacular parade season for the band and we have been blessed with great comments from many people who attended the parades this year. The Christmas concert for the band will occur on December 14th.

Elementary Report

PreK Program and Before/After School Care

Surveys are available on the School District Website at www.sfsd.k12.pa.us for the proposed PreK program and before/after school care until November 22, 2013. An advertisement regarding the survey availability has been sent to the Fulton County News and The Hancock News. The advertisements are slated to run for the next three weeks. We have six parents interested in the PreK program and three parents interested in some type of before/after school care.

Red Ribbon Week

Students at the elementary collected over 10 boxes of canned and boxed foods to donate to the Food Basket in McConnellsburg during our Red Ribbon Week program.

PSBA Contest

Mrs. Goldizen provided students in grade six with an opportunity to participate in the 2013 Pennsylvania School Boards Association Poster and Essay Contest. The theme for the contest was “my education will help me to...”. Teachers were limited to submit no more than 10 entries. PSBA received over 600 entries. I would like to congratulate Lindsey Hollenshead and Hailee Strait for receiving Honorable Mentions. Their essays were featured in a book of all Honorable Mention students. Each student received a certificate and a copy of the book.

Band

The Southern Fulton Band will be having a Luau fundraiser taking place at the Elementary School on November 9 starting at 5 PM. There will be a show and a meal consisting of Kalua pig, chop suey, macaroni salad, sticky rice, and fruit salad. The cost for a ticket is \$12 for adults and \$10 for children under six. To buy a ticket for this event, please contact a Southern Fulton Band member or Mr. Arnold. Mr. Arnold has requested that seven students from the grade six band be permitted to attend the PMEA District 4 Band Fest for 6th Graders. The cost of the Fest has been budgeted by Mr. Arnold. The event occurs on Friday, April 25, 2014 at Central Mountain Middle School in Mill Hall, PA.

Federal Programs

The annual Comparability Report has been completed and submitted. This report is due to the Pennsylvania Department of Education by November 15, 2013.

Facilities Manager Report

Reynolds Energy

I have reviewed the Reynolds Energy’s “Energy Project” documents and specifications page by page. After reviewing the documents I made a list of items not completed and a list of items that aren’t installed as documented. A lot of the items not completed have to do with training in order to maintain and operate the HVAC system. Spare belts and filters are also to be provided for the air handlers and unit ventilators. Items that aren’t installed as documented have to do with electronic control of all the HVAC equipment. We are to have electronic control of all actuators in the system. Actuators control the

dampers and valves. The system equipment as listed in the specifications covers all air moving equipment in the building. I emailed those lists along with the backup documentation to Reynolds. I asked Reynolds how the control issue could have happened in the first place (My thoughts being Reynolds should have known and had the experience that this shouldn't have happened). Reynolds response was; "our understanding is that Trane strong armed Heim into purchasing the units with the factory controllers, otherwise Trane would not warrant the UV equipment. We approved the UV's with Trane factory controllers but clearly with the understanding that they would meet all the control requirements." However, the specifications clearly state the controls were to be installed by the equipment manufacture, Trane. I also indicated the district's position, we wanted the issue resolved now and to the specifications, and that we would not accept third party equipment to make Trane and Conexus compatible, which would complicate the system and require greater costs to maintain it. I also asked for the documentation to support Reynolds charges for project modifications. (They are required to provide them, if requested for a period of 6 years). My position is this, the energy portion of this project is turnkey unlike the Plancon portion which we pay for architect mistakes; therefore, if we were to pay Reynolds extra I would like an explanation why the changes and an itemized bill for the changes.

Frankly, I'm getting tired of Reynolds always blaming Heim or Plancon.

Special Education Report

Special Education Advisory Meeting at the IU

Unable to attend due to unexpected situations (behavioral)

Special Education Compliance Monitoring

The IU will be scheduling and reserving several dates to help us prepare for the upcoming monitoring. Training did not occur on October 29, 2013. The training has been switch to January 28, 2014. (Elementary in the morning and High School in the afternoon)

Information obtain at the Training

- PA SBAP – Medical Access (State College) October 22, 2013 – Many new changes are being implemented which are taken away funding that the districts were able to obtain in years past. Everyone is tightening up the financial belt. Ex: Billing can no longer occur for IEP Meetings

Comprehensive Evaluations

Many new students are arriving with existing IEP's. Referrals are being requested for comprehensive student evaluations on new students, students that have been through the RTI program, students who are struggling academically, as well as new students who have existing IEP's from another state have to be evaluated.

School Psychologist

Miss Bagley has been very busy working on requests for either special education and/or gifted evaluations. Currently, she has approximately 16 to carry out at this time.

Social Skills and Behavior Interventions

Since the beginning of the year there has been a significant need for services in this area. The need is so significant that I have been assisting staff to carry out supports with students in order to meet the needs. Information was obtained this week with hopes of being able to provide families and students with mental health support in McConnellsburg. As soon as this information is forwarded to me, I will be sending it out the families in need of this service.

Technology Specialist Report

Donations

H.B. Mellott Company donated several laser printers and a scanner. I'll determine where they can best be used.

Staples Distribution in Hagerstown, MD donated a couple office chairs, several computer desks, and about \$1,500 worth of supplies (paper, pens, dry erase markers, etc.)

PIMS

I'm participating in a PIMS data quality online course for the child accounting submission. This will help understanding all the data elements that are required for this submission in the summer.

Anita Munson

Superintendent/Board Secretary
Southern Fulton School District