

Administrative Bulletin to Board Members

January 17, 2014

Superintendent Report

Summary from Food Service Committee Meeting

The following is a brief report on the food service committee meeting which was held in the high school cafeteria at 6:00 p.m. on January 14, 2014.

- Dave Pisarchik along with Jaime Barnard reviewed how both sides of the cafeteria line worked at the high school. They also indicated that at the elementary the lines work very similar to the regular lunch line at the high school.
- The vegetable choices and fruit choices were set up to demonstrate how they would appear during lunches. In addition to fresh fruit there are at least two different canned fruits in serving cups to choose from. The vegetables consist of carrots, celery, cucumbers, broccoli, and cauliflower, students are able to select a dressing to dip their vegetables in. These vegetables are cut fresh daily.
- A discussion occurred concerning yogurt. Dave and Jaime have said they had tried yogurt with no success at the high school. They indicated that they will try at the elementary.
- A discussion occurred regarding steams which sometimes remain on because it takes too long to heat up. I will be talking to John to see if we can put a timer on at least one to save some electrical use.
- Discussion occurred about some possible dairy promotion ideas at the elementary that can go along with some of the classroom work and working with the Dairy Association to have several of the special events between now and the end of the year.
- Two or three times between now and the end of the year they will attempt to set up one side of the food line in a pasta bar or salad bar much like the high school for the fourth, fifth, and sixth grade lunch students.
- Also, please review attachment #1one which is school lunch prices of the schools in our area.

High School Renovation

Plan Con

The progress of the project will begin to speed up now that case work and windows are beginning to arrive. This will allow them to finish specific rooms which will provide areas for us to move students in to thus, opening other areas for them to work on as rooms are completed. It will be necessary for John and I along with the representative of the architectural firm to do a punch list prior to moving students in. This will become somewhat time consuming because we want to make sure we find any mistakes prior to moving teachers and students into a room. The work in the library has been finished and is presently awaiting placement of the books. The library will not be ready for the board meeting because the books are sitting around the room to be placed on the shelves.

Energy Savings

An issue with regards to the gas line created a real consternation on my part. Fortunately, the problem was not created by Reynolds this time. On Tuesday, Northern Pipeline who is the company contracted by

Columbia Gas began drilling a new line for the high school to their main line out along the road. Needless to say, this was not accepted very well because the district already spent between \$30,000-\$40,000 to put a line in from the building to the road.

I first talked to Reynolds who knew nothing about this occurring. I finally got ahold of the head individual in the engineering department for Columbia Gas. He was extremely apologetic, stating that this was an issue they discussed in house but failed to communicate with Reynolds or the District.

In a discussion with the head engineer I asked the following questions:

1. Where they not involved in deciding where to put the line to begin with? To which he responded “yes”.
2. Did they not tell us in the beginning that they in no way would put the pipeline in from the school to the road? His answer was “yes”.
3. Who is paying to put this second line in? His answer was Columbia Gas would pay that bill.
4. Why was a new line needed when it was determined ahead of time where our line should go? He had an extensive answer to this question which is as follows:
 - When they got to the stream, EPA is forcing them to go 11ft below the stream bed and with the line being placed where it was originally created to sharp an angle to go 11ft under and come back up to meet our line.
 - Additionally, it would have created additional problems for them to cross the road should they ever serve the west side of Warfordsburg in the future.
 - He explained that we would have had to pay at least once to put a line in from the road. So there will be no charge at all to the district or Reynolds for the second line which will better accommodate them on the project.

High School Report

Keystone Exams

The high school has been very busy this week with the Biology Keystone Exams and conducting the Make-up exams for the Algebra I students. It has been a tedious process to have all students tested at the same time given the construction and classrooms being re-assigned. We are preserving and will continue to complete make-up exams until the deadline expires on January 22, 2014.

Spirit Week

The National Honor Society is sponsoring Spirit Week with having “Spirit Days” throughout the week, culminating with a pep rally on Friday during 9th period. Classes received points for participating in the days and there will be a spirit challenge on Friday for the first-ever “Spirit Stick” being awarded to the winning class. Students and faculty have participated in this event throughout the week, with the yearbook staff capturing photos each day.

Elementary Report

The elementary has been working on budgeting for the next school year. We are looking to update and add to technology available in our classrooms. Currently, we have three mobile whiteboards with projectors and one whiteboard that is mounted in a core regular education classroom. To provide better instructional services, we are hoping to add whiteboards, projectors, and additional computers to our primary classrooms. This will allow for greater differentiation of instruction and provide opportunities for students to receive instruction in a multitude of modalities. We are also reviewing updates to curriculum with the changes to Pennsylvania curriculum in the inclusion of PA Core Standards. We are

specifically looking to add and refresh our resources in reading, math, and writing to reflect the realignment of curriculum to PA Core Standards.

Grade six students will be taking part in the ELA PSSA Field Test in early February. This is a one session test that does not have any make-up sessions. The school will not receive any data from the administration of the test as it is designed strictly as a field test not an operational test.

Operational PSSA Testing will begin in March with the Reading and Math tests. Staff members who administer the tests are currently completing on-line PSSA test administration training. Any staff that assists in administering the PSSA testing is required to complete the on-line and school based training. Training for Assessment Coordinators will be held at various sites around Pennsylvania and is required for test administration.

We will be holding our next core content area Reading Meetings on January 29, 2014. Title I, Special Education, Core Teachers, and I will meet to discuss student strengths, needs, and updates to student learning outcomes from our past meeting.

Facility Manager Report

Classroom A207, Corridor B111, Band room B113, Office/workroom B112, Office B116, Storage B115, storage B114, and Classroom A112 have all been cleared and moved to prepare for Phase 2 of the plan con project.

Anita Munson

Superintendent/Board Secretary
Southern Fulton School District