



**Crabtree, Rohrbaugh & Associates  
Architects**

401 East Winding Hill Road  
Mechanicsburg, Pennsylvania 17055  
phone: (717) 458-0272 - fax: (717) 458-0047

53

**CONSTRUCTION CONFERENCE REPORT #6**  
**Southern Fulton Jr/Sr High School**  
**CRA project no. 2563**

**1-8-2014**

IN ATTENDANCE

See attached listing for attendance.

On the above date, at 9:00 p.m., a construction conference was held at the project site. The following is Crabtree, Rohrbaugh & Associates understanding of the issues discussed.

Lobar, Inc. - GC

Please see the attached status report for progress of contractor prior to this construction conference and projected work for the next two weeks.

4.2 Mr. Hollenbaugh spoke of the abatement schedule coming up at the Christmas break. Friday 12/20 is the last day of classes with dismissal at 1:00. Abatement will start on that date after dismissal and finish before classes resume on Thursday January 2. Corridors C102 and D102 will be abated first and depending on the progress, other area may be abated.

Update 12-17-2013: Mr. Lebo stated that there was a meeting scheduled at 10:30 today with the abatement contractor to talk about the schedule for the holiday break and discuss the plan for the areas to be contained and abated. The start time for the work remained at 1:00 Friday 12-20. This is the last day for classes before break. A plan for leaving access to the admin office was discussed and agreed upon.

**Update 1-8-2014: Abatement went as planned except for Corridor D102 which was not completed. This area was believed to be clear of asbestos but in reality it had two layers of VCT under the existing carpeting and the lower VCT was hot. This area will be abated at a later date. (Closed)**

5.1 Mr. Shughart stated that the windows will be delivered the 2<sup>nd</sup> week of January. Installation may be complete by the next job conference.

**Update 1-8-2014: The windows will be on site 1-20-14 and installation should be complete that week.**

- 6.1 Mr. Lebo asked for a color selection for TV brackets and extension supports for LCD projectors. The districts selected 'Black' for both brackets and extensions supports. (Closed)
  
- 6.2 Mr. Lebo stated that he would have an updated schedule for review that would include the updated phases plans coordinated with the school district.
  
- 6.3 Mr. Lebo noted that the case work for phase 1 and 2 will be on hand January 20<sup>th</sup>.

Carl E. Frantz Inc. – PC/HC

Please see the attached status report for progress of contractor prior to this construction conference and projected work for the next two weeks.

No representative from Carl Franz Inc. was present and no job status was submitted.

- 5.3 Mr. Dietrick requested the return of the Mixing Valve and Acid Waste Tank submittals. Post meeting note: Both of these submittals were returned rejected and need resubmitted in Newforma. The writer notified Carl Franz Inc. by e-mail on 12-17-2013. **Update 1-8-14: Correction: The Tank was accepted as "Furnish as Noted" on 11-18-2013 but the acid waste piping was returned rejected and resubmitted by Carl Franz. The installation of the waste tank is very important to the next phasing plan and needs coordination between PC and GC. Carl Franz Inc was notified as to its importance.**

Lobar. Inc – EC

Please see the attached status report for progress of contractor prior to this construction conference and projected work for the next two weeks.

- 6.4 Mr. Katora introduced Jon Lawrence as the new PM for the electrical work. His cell number in (717) 432-9728.
- 6.5 Mr. Katora stated that with the ceiling change in lobby B102, a fire alarm strobe will need to be lowered to eliminate the conflict with the ceiling grid.

Southern Fulton School District

- 1.4 Mr. Hann is concerned about the VCT warranty when chemicals are used to abatement asbestoses. He also noted that the first chemical that was used had a stronger odor than the second usage. Note: a pre-installation should be scheduled for VCT installation.  
Update 10-30-2013: Mr. Lebo scheduled a preinstall meeting for 11:00 November 13, after the job conference. Update 11-13-2013: Abatement chemicals used need to be coordinated with the district, as some products have stronger odors than others. The Mannington Service Manger responded to the installation warranty question. "Mannington cannot warrant the bond of any adhesive installed directly over a chemically treated subfloor" (letter is attached). The preinstall meeting gave the solution of encapsulating the treated sub floor with a cementious skim coat. With 10,000 sq ft base bid included in the contract a balance of approximately 26,000 will need to be added. Proposal was requested.  
Update 11-27-2013: PCO was reviewed by and accepted 12-5-2013. CO is forthcoming.  
Update 12-16-2013: PCO was received and accepted by the district. Later information showed that the corridor floor by the Gym is not "Hot" and will not have to be abated, but just have carpet removed and subfloor prepped to receive the new VCT. The condition of the sub floor after the carpet is removed may result in the revision of the PCO decreasing of skim coat needed. This depends on the subfloor condition after carpet demo.  
**Update 1-8-14: The VCT is 'Hot' and will require abatement. The PCO that was previously accepted will be taken to the board. (Closed)**

5.5 Mr. Hann stated that the diffusers that were taken down before shot blasting and stored on the Library floor were damaged. Post meeting note: The diffusers were reviewed and showed new scratches and paint chips. Lobar (GC) will have the diffusers painted.  
**Update 1-8-2014: Ongoing.**

6.6 Ms. Hendershot stated that the school will be testing on this Thursday and Friday and to keep noise levels down during testing times.

Crabtree, Rohrbaugh & Associates

Please assure that original notarized 'Partial waiver and release of Mechanics Liens' are attached to every pay application submitted. Not doing so will delay the application process

All Primes please submit to Mr. Lebo, Lobar Inc, schedule durations by the 20<sup>th</sup> so an update project schedule can be reviewed at the job conference.

Please give advanced notice to the Architect and Owners for pre-installation meetings.

4.4 Since Phase 1 will be turned over to the District on Thursday December 19, a punch list review by CRA will take place after the rescheduled job conference of December 16. The contractors need to submit a punch list to CRA before Friday 12-13 on the excel spread sheet that was provided. CPE has been notified and will review the MEP.  
Update 12-16-2013: Punch list are needed from the EC and PC. The punch review was conducted after the job conference. Because of key elements not completed (windows and cabinetry) a follow up review of these items will take place after the next Job conference on 1-8-2014.  
**Update 1-8-2014: The punch list review will be performed when work is completed and the contractor gives notification. (Closed)**

**The Next scheduled meeting will be 1-22-14 at 09:00.**

The above represents the writers understanding of the issues and items of discussion at the Job Conference. Any miscommunications or clarifications should be conveyed to Crabtree, Rohrbaugh & Associates within five days receipt of these minutes.