



Crabtree, Rohrbaugh & Associates Architects

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CONSTRUCTION CONFERENCE REPORT #1
Southern Fulton Jr/Sr High School
CRA project no. 2563

10-30-2013

IN ATTENDANCE

See attached listing for attendance.

On the above date, at 9:00 p.m., a construction conference was held at the project site. The following is Crabtree, Rohrbaugh & Associates understanding of the issues discussed.

Lobar, Inc. - GC

Please see the attached status report for progress of contractor prior to this construction conference and projected work for the next two weeks.

- 1.1 Mr. Shughart stated that Mr. Barnett was to inform about any scope changes that resulted from an earlier owners meeting. 1) Carpet deletion in auditorium 2) Deletion of shower in Life skills
Update 10-30-2013: Mr. Hann received the cost proposals from Chris Barnett and will present them to the school board for approval.

- 2.1 Mr. Shughart suggested looking at the existing wood frame at the auditorium display cases after the meeting to define the scope of work per the owners wants. Post meeting note: Scope was given per e-mail dated 11-1-13 from Chris Barnett to Brandon Lebo. This e-mail also attached a sketch for switching out GWB ceiling for ACT and infilling the admin opening in the reception area with metal studs and GWB. Proposals are pending.

Carl E. Frantz Inc. - PC/HC

Please see the attached status report for progress of contractor prior to this construction conference and projected work for the next two weeks

10-30-2013: Not represented at the Job Conference. Post meeting note: Job status was submitted by e-mail 10-31-2013

Lobar, Inc – EC

Please see the attached status report for progress of contractor prior to this construction conference and projected work for the next two weeks

- 1.3 Mr. Hepner asked if the lighting submittal review could be expedited. Note: Review was returned 10-16-13 for revisions.
Update 10-30-2013: Resubmitted 10-24-2013 and returned 11-4-2013 Furnished as Noted. (Resolved)

- 2.2 Mr. Buckley asked if the GC could hold off on the grid and act installation in the IT closet until till data work can be completed. GC agreed. (Resolved)

Southern Fulton School District

- 1.4 Mr. Hann is concerned about the VCT warranty when chemicals are used to abatement asbestoses. He also noted that the first chemical that was used had a stronger odor than the second usage. Note: a pre-installation should be scheduled for VCT installation.
Update 10-30-2013: Mr. Lebo scheduled a preinstall meeting for 11:00 November 13, after the job conference.

- 2.3 Mr. Hann asked for the proposal for the GWB work at the black boards. This condition at the blackboard demoed area was looked at post meeting. CRA suggested using longer marker boards to cover up the effective area. Mr. Lebo was to check with the Smart board rep to see if they can be installed without a gap between marker boards thus covering up the affected area. Mr. Hann needs the cost proposals for this correction.

Construction Conference #2

CRA Project #2633

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Crabtree, Rohrbaugh & Associates

Please assure that original notarized 'Partial waiver and release of Mechanics Liens' are attached to every pay application submitted. Not doing so will delay the application process.

10-16-2013:

Pencil copy pay applications need to be submitted by the 24 of each month. Please submit by e-mail to Mr. Hervey Hann, Mr. John Bain, and Mr. Augustine. The District will e-mail back acceptance.

Update 10-30-2013: Please send original pay apps and waivers to CRA attention Frank Augustine. (Resolved)

All Primes please submit to Mr. Lebo, Lobar Inc, schedule durations by the 20th so an update project schedule can be reviewed at the job conference.

Please give advanced notice to the Architect and Owners for pre-installation meetings.

2.4 Ms. Tharp (CRA) met with the district for color selections.

The above represents the writers understanding of the issues and items of discussion at the Job Conference. Any miscommunications or clarifications should be conveyed to Crabtree, Rohrbaugh & Associates within five days receipt of these minutes.

Next Construction conference will be 9:00 Wednesday November 13, 2013.