

Administrative Bulletin to Board Members April 1, 2016

Superintendent

Auction Dinner

This has been an extremely busy week trying to get everything finished up for the Dinner Auction. We have sold all our tickets and have numerous requests since. We are looking forward to an extremely successful first Dinner Auction for the Education Foundation. I am sure you can find many items on the auction list to bid on so be sure to bring your money.

Board Member Replacement

I have spoken with your solicitor concerning the vacancy on the board. She has indicated that it is her opinion that the vacancy occurs at April's board meeting and you must appoint someone at May's board meeting. The individual appointed will serve from May through November 30, 2017. You can choose to appoint or you can choose to seek applications. If you are choosing to appoint my recommendation would be to appoint someone who is not interested in running for a position but simply interested in completing the term of the vacancy.

Interviews

Important to remember that Wednesday, April 6, 2016 the interviewing process will begin at 6:30 p.m. and will be held in the high school library.

Budget Meeting

The first budget meeting will be held Tuesday, April 12, 2016 beginning at 7:00 p.m. in the elementary library.

Facility Manager

Elementary Floor Transitions

Elementary floor transitions between different flooring types have been repaired. The playground equipment borders have extended or relocated. We are in the process of installing fabric and rubber mulch in these areas.

Softball Controller and Scoreboard

I am going to have new circuit boards installed in the softball controller and scoreboard to boost the signal, as we did for baseball. The original scoreboard's signal was limited to 100 yards, which is below the required distance we needed for either field. The new boards will boost the signal from 100 Yards to 300 yards. Cost approximately \$250.00.

Commonwealth Code Inspection Service

Commonwealth Code Inspection Service came to perform a progress inspection at the high school and found that the signage, install by Lobar, in the interior of the building is not at the correct height. The bottom of the braille is to be between 48 – 60 inches off the finished floor. In short, the signage will have to be removed and placed at the correct height, some signs will need to be relocated to their proper location, and some signs will need to be replaced with new ones that will fit the new location. I checked and the signage as installed doesn't meet the ADA code.

High School Elevator

According to the Pennsylvania Department of Labor & Industry, the high school elevator didn't pass inspection because the emergency phone was inoperable. The controls were updated on the elevator by Lobar during the renovation, however, there was a control phone call button installed and we do not have an emergency phone connected to the elevator, therefore, no phone no call button. To pass inspection we removed the button and trim, filled down the braille and phone icon on the button label, repainted the switch button, disconnected the wiring to the call button, and reinstalled the call button.

High School / Elementary Principal

Algebra II Project by Julie Dickerhoff

My Algebra II class recently completed a project where they designed and built a polynomial paper roller coaster for marbles. The projects turned out great and I would like to share them with all the students. Tomorrow (Friday) I will have them set up during the lunch periods in the cafeteria for students and staff to check out and try. There are 8 different coasters, below are 2 of the more impressive ones.



Elementary School PSSA Training

Mrs. Cutchall and I conducted the mandated required training at the elementary school this week. This training is required for all test administrators and all proctors. The training is in addition to the required online training that must be completed by each teacher. This training includes the schedule, Do's and Don'ts for testing, classroom environment and classroom assignments. There will be training for the high school teachers on Thursday, April 7.

Elementary Dean of Students

Easter Egg Hunt

Last week our kindergarten and Pre-K students participated in an Easter Egg Hunt provided by the PTA. In addition, the first and second grade students participated in a coloring contest provided by the PTA. The winners were as follows: Laurel Duvall, Maggie Schriver, and Lincoln Schriever in first grade and MaKenna Nunemaker, Lillian Unger, and Kaitlin Pelton in second grade. The winners received a basket of candy and prizes. The PTA also had a coloring contest for the faculty and staff. Our winner for that was Angie Washington.

Kindergarten Registration

We had kindergarten registration for those students that will be five before August 24, 2016. There were close to 50 students that registered. This is a typical number of students for registration. We tend to get 10 – 15 more kindergarten students that register over the summer.