

# **Administrative Bulletin to Board Members**

## **June 17, 2016**

### *Superintendent Report*

#### **Board Agenda**

On this month's agenda there are a number of transfers, we have had a number of requests from staff in house. I just wanted to take a minute to review those transfers.

1. I am recommending that Mr. Terry Bard be transferred from 3<sup>rd</sup> grade teaching position to that of K4-12 Dean of Students.
2. Mrs. Jennifer Keebaugh has requested to be transferred to the high school life skills position.
3. With Mrs. Keebaugh's position being open at the high school; Mrs. Hendershot, Mrs. Younker, and I have spent time reviewing specific needs and at this time are not recommending that position be replaced by a special education teacher but we are recommending the position be replaced by an English certified teacher which will provide us a much greater value for our money. We are then recommending this vacant position be filled by hiring Mr. Tim Fowler.

We fully recognize that down the road the special education numbers may be such that this English position may need to be cut to half time in order to provide additional special education support. This has been thoroughly discussed with Mr. Fowler and he is fully aware that should special education numbers increase the position may need to be cut. We have encouraged Mr. Fowler to seek additional certification in special education which would provide this district with even many more options. If he would decide to do so it would be important for the district to support his pursuant of this additional certification.

4. We are recommending that Leah Shaw be transferred to the 3<sup>rd</sup> grade teaching position vacated by Mr. Terry Bard.
5. Angela Washington has requested and is being recommended to transfer to the elementary life skills position vacated by Leah Shaw.
6. We also have on the board agenda a request to advertise for a special education certified individual to possibly replace the position vacated by Angela Washington.

### *Technology Specialist*

#### **Windows 7 to Windows 10 Upgrade Progress**

I have started upgrading student laptops and student computers to Windows 10 and Office 2016. I hope to complete the ES computer lab this week.

#### **Accounting Server Move**

Have created a virtual server and installed Windows Server 2012 R2 and Office 2016 on it. Tyler Tech is remoting into this server this week to install the accounting program and

configure any other settings as needed. On Wednesday June 15<sup>th</sup> we will cutover from the old accounting server to the new one.

### **Powerschool Stuff**

I did the permanently store grades procedure in Powerschool. This copied teacher grade book grades into Powerschool's historical area so that they are permanently stored.

Created transcript labels for Mrs. Solomon that includes GPA and class rank information.

### **PIMS Stuff**

Working with Anita Hollenshead and Kathy Cutchall to fine-tune information in Powerschool relating to the PIMS Safe School submission due in July. I'm also working with Sandy Crouse as this year we also upload AED information as part of PIMS.

Working with Mrs. Solomon to fine-tune information in Powerschool relating to PIMS 2015-2016 graduate / dropout / cohort report that will be due in July.

Will start working with Connie Mellott in the near future to fine-tune information in Powerschool relating to the PIMS Child Accounting submission due in July.

### **PDE eGrants**

I went into the eGrants system to help the admin team complete the Ready to Learn grant application. I also created the 2016-2017 grant application in eGrants for the Consolidated Application grant as per an email I received from PDE.

### *High School Dean of Students*

### **End of School Year**

The school year ended on a bright note for the student body. The award ceremony was a wonderful showcase of our best academic students, and also featured videos and slide shows about our championship sports teams, the musical, and child care class.

### **Custodial Staff**

The custodial staff has been working hard to get the school ready for the fall. This is a truly arduous process that can't really be appreciated unless you see how hard our people actually work in person. They truly care about making our school perfect for the when the students arrive, and are a key part of Southern Fulton High School family.

### **Schedules**

Master schedule creation is complete. We continue to provide as many diverse opportunities as possible in our small district.

## *High School Principal*

### **Graduation 2016**

Despite all of the unusual circumstances that surrounded our students and staff, graduation was greatly successful. All of the students that were eligible to graduate did successfully graduate. The amount of awards that were given that evening exceeded \$500,000. This evening requires an immense amount of planning, practice and forethought on the part of the senior class advisors and the guidance counselor so if you see Melissa Barton, Heather Gordon, Carolyn Mottern and Karen Solomon, please be sure to extend your gratitude to them for another successful event.

### **PAYS Report**

The 2015 Pennsylvania Annual Youth Survey (PAYS) has been released and all three county schools along with agency folks and the Fulton County Partnership, are beginning to complete the risk assessment report, along with the protective factors that have been identified via the PAYS. This assessment takes place throughout the summer with those scheduled dates of: June 22, July 19, August 3 and August 17. The cumulative report will be presented at the Partnership meeting in the Fall, 2016.

### **School Success Committee Meeting**

The school success committee meeting was held on Thursday, June 9 at the Community State Bank in McConnellsburg. This committee meets twice a year to review the school success program, as well as receives updates on mandates/laws. The folks involved in this meeting include: school leaders, probation, district magistrates, juvenile court judge, Fulton County Services for Children and the Fulton County Partnership.

### **Apple Headquarters**

The TIU sponsored a trip to Apple Headquarters in Reston, VA to engage in topics that are in the forefront of education today including: Engaging Today's Learners and Mobile Technology, Tech vs Environment, Design Thinking, Managing Change, Eight Elements of Success: Vision, team, community, measurement, student learning, professional learning, environment design, Financial Sustainability, Tools & Resources for Teaching & Learning. This was a great opportunity to be able to brainstorm with professionals, as well software engineers that understand the educational process.

### **ADDITION**

Jill Palmer was JUST elected the 2016-2017 State of Pennsylvania FFA Reporter!!!!