

# **Administrative Bulletin to Board Members August 26, 2016**

## ***Superintendent Report***

### **In Service**

All employees attended to hear the unified message for the 2016-2017 school year.

Communicate  
Educate  
Celebrate

Students began school on Wednesday.

### **Back to School Prayer Night**

Sunday, September 18, 2016 from 7:00-8:00 p.m. several local pastors will participate in a Back to School prayer night. This is a practice several neighboring school districts do at the beginning of each school year. It's nice to see this kind of support from our community.

## ***Elementary Principal Report***

### **Pre-K and Kindergarten Orientation**

Pre-kindergarten and kindergarten orientation was on Thurs., Aug. 18. Parents came at 5:00 p.m. and meet their child's teacher on the playground. At 5:30 orientation began. During this time, the students were given a tour of the building, a ride on the school bus, and information parents and students will need to know to help the children have a smooth transition into school.

### **First Day of School**

We have been busy preparing for the first day of school. We have the first day packets of forms and information almost completed. Free erasers that were donated by Staples have been sorted out. The list of students' homerooms were in the paper as well as posted on the doors in the lobby. Teacher handbooks have been updated. The rooms have been cleaned. Teachers are ready and anxious to get in their rooms and begin setting up their classrooms. Numerous students have enrolled in the past few weeks. However, we are still waiting on the mandated paperwork to be sent in on many of them.

## ***High School Principal Report***

### **AP Course Renewal**

Each year I must review/renew all of the AP courses that will be offered at SFHS via the College Board. We have renewed the following courses for the 2016-2017 school year: AP Bio, AP Stats, AP English

### **PIAA Annual & Executive Committee Meeting**

PIAA has changed a majority of the sport classifications from four classifications to six classifications. This will change the number of teams that will be entered into the PIAA State Playoff Brackets, depending upon the region in which schools are placed. There are a lot of changes associated

with this and the PIAA is seeking assistance from the executive committees for guidance and direction. It is imperative now, more than ever, that Southern Fulton has a voice on this committee.

### **Conference on Integrated Learning**

It is my pleasure to announce that Southern Fulton, in conjunction with The Mellott Company, has been accepted to present at the Conference on Integrated Learning November 2-4. I completed the proposal and submitted in last winter. The presentation is titled: Pursuing Excellence Through Education and Industry.

### **DRC Data**

PDE has released the PASA scores this week.

### **Housekeeping**

Completed 2016-2017 Staff Assignments, Classes less than 10, State Summary Report of Keystone Exams, Assisted in preparing in-service schedule, gave tours to incoming 7th graders who will be at the Fulton County Fair next week

## ***Special Education Director***

### **2016-2017 Pennsylvania Fellowship Program for Special Education Leaders**

I have been accepted into the 2016-2017 Pennsylvania Fellowship Program for Special Education Leaders; a professional development program designed specifically for practicing special education leaders.

### **New enrollments**

Continue to monitoring paperwork to make sure needs will be met upon entering.

### **Multiple Disabilities Classroom**

The MD Classroom will begin the year with a substitute.

### **PASA Testing**

PASA Testing changed significantly from previous years the state revamped the alternative assessment and aligned it with the PA Core Standards. (A-1, P-14, B -13, BB -3)

## ***Facilities Manager***

### **Projectors and Smartboards**

The projectors and smart board project wiring is complete. All rooms now have projectors mounted from the ceiling and are working and all smart boards that we have are hung. All new smart boards will need hung only, as the wiring is already in place. The project included twenty nine classrooms in the elementary building.

## **Buildings**

The elementary and high school buildings have been cleaned and floors waxed. We are good to go for the start of the school year.

## **High School Intercom System**

The boards for the high school intercom system have been repair and installed. System seems to be working fine, maybe we can postpone the purchase of a new \$17,000.00 system.

## **Soccer Field**

The Soccer field has been lined and ready for play.

## **Elementary Main Restroom**

The main restrooms in the elementary are being painted. New parts are being installed in the toilet and urinal valves and new drain seals installed. The existing seals were hard and falling apart.

## ***Technology Specialist***

### **State Testing Program**

For the 2016-2017 school year, the DRC program used on our servers to administer the CDTs and Keystones needed to be uninstalled and the new program installed. I did that and installed the client program onto the computers in the elementary school computer lab and Mrs. Ritz's new laptops. The client program currently installed on most computers should automatically update when it is first used - I verified this worked. I will email the faculty/staff with instructions on how to upgrade the existing client program and how to install the new client program if they need to do this – only take about two minutes.

### **PIMS Information**

I'm working on the final 2015-2016 PIMS submissions: Athletic info, Act 16 special education info, graduate/dropout/cohort, etc.

I attended the monthly Data Quality Network (DQN) meeting at the IU. This meeting focused on PIMS changes for the 2016-2017 school year. Thankfully, there are not as many changes as past years but will still need to review to make sure we upload everything required.

### **New Equipment**

I have Mrs. Ritz's thirty new laptops ready to be used. They have Windows 7 on them. During the school year, I'll upgrade them to Windows 10 and Office 2016.

I have Mrs. Meagan Mellott's twenty iPads ready to use. There is a new way from Apple to get/install apps so as soon as this is setup properly and I've learned how to do it, I'll share with Mrs. Mellott and other teachers.

The carts for the laptops and iPads are not here yet. They are scheduled for delivery sometime the middle of September.