

SOUTHERN FULTON SCHOOL DISTRICT

13083 Buck Valley Road
WARFORDSBURG, PA 17267

June 19, 2012

7:30p.m.

Board Meeting Minutes

There was an Executive Session held prior to the Board meeting for real estate, negotiations, student issue, and personnel.

1. A motion was made by Mr. Allen Morton and seconded by Mr. Timothy Hull to go into executive session for real estate, negotiations, student issue, and personnel.

Patrick Bard - yes	David Smith – yes
Dale Sigel - yes	Allen Morton – yes
Mark Mosemann – yes	Timothy Hull - yes
Timothy Mellott - yes	

“7” yes “ 0 ” members no. Motion carried.

Sam Souders arrived at 7:59 p.m.

The regular board meeting began at 8:15 p.m. on Tuesday, June 19, 2012, in the library of the high school in Warfordsburg, Pennsylvania. The following members were present: Timothy Mellott, Patrick Bard, Dale Sigel, Mark Mosemann, David Smith, Allen Morton, Sam Souders, and Timothy Hull. The meeting was conducted by the board president, Timothy Mellott.

Also present were Kendra Trail, superintendent; Theresa Corle, elementary principal; Meredith Hendershot, high school principal; Debra Schetrompf, business manager; Diane Younker, supervisor of special education; Doug Leisher, technology specialist, Anita Munson, board secretary, and Justin Mellott, student representative.

Visitors present were: Judy Neil and Dan Peart, from Phantom Fireworks, Nancy Walker, Jef Savage, Macey Hollenshead, Jordan Deneen, Brady Golden, Marley Elbin, Daniel Peck, and Chanin Rotz -Mountz from Fulton County News.

2. The meeting was opened with prayer by Mr. Mark Mosemann and the Pledge of Allegiance led by Mr. Timothy Mellott.
3. Student Recognition. Jordan Deneen, Marley Elbin, Macey Hollenshead, and Brady Golden, along with their instructors Nancy Walker and Jef Savage demonstrated in the auditorium four dances from the 10th Grade Literature Dance Showcase performance that was presented to the high school students.

4. Citizens' Participation. Daniel Peck approached the board regarding board issues.
5. A motion was made by Mr. Allen Morton and seconded by Mr. David Smith to approve the minutes of the May 15, 2012, Board meeting.

Patrick Bard - yes	David Smith – yes
Dale Sigel - yes	Allen Morton – yes
Mark Mosemann – yes	Timothy Hull - yes
Timothy Mellott - yes	Sam Souders - yes

“8” yes “ 0 ” members no. Motion carried.

6. A motion was made by Mr. Mark Mosemann and seconded by Mr. Patrick Bard to approve the minutes of the June 5, 2012, Special meeting for negotiation purposes.

Patrick Bard - yes	David Smith – yes
Dale Sigel - yes	Allen Morton – yes
Mark Mosemann – yes	Timothy Hull - yes
Timothy Mellott - yes	Sam Souders - yes

“8” yes “ 0 ” members no. Motion carried.

7. There were eight letters read:
 - a. Thank you letter from Justin Mellott.
 - b. Letter from Everett Area School District regarding termination of the Cross Country Cooperative Agreement.
 - c. Letter from Commonwealth of Pennsylvania Department of Education regarding the accomplishments shown by the audits of fiscal year ending June 30, 2007 and 2008.
 - d. Letter of resignation from David Gordon as Boys Assistant Basketball Coach, Joseph Hollenshead as Head Track and Field Coach, Heather Hollenshead as Assistant Track and Field Coach, Suzanne Elbin as Speech Language Therapist effective August 14, 2012, and Michael Shaw as Building and Grounds Supervisor effective July 6, 2012.

8. A motion was made by Mr. Patrick Bard and seconded by Mr. Timothy Hull to approve the following items:

- a. Accept with regret the following letters of resignation:
 - a. Suzanne Elbin as Speech Language Therapist effective August 14, 2012.
 - b. David Gordon as Boys Assistant Basketball Coach.
 - c. Joe Hollenshead as Head Track and Field Coach
 - d. Heather Hollenshead as Assistant Track and Field Coach
 - e. Michael Shaw as Building and Grounds Supervisor effective July 7, 2012.
- b. Advertise for the following positions for the 2012/2013 school year.
 - a. Speech Language Therapist
 - b. Boys Assistant Basketball Coach
 - c. Head Track and Field Coach
 - d. Assistant Track and Field Coach

- e. Two Elementary Teachers
- f. Building and Grounds Supervisor

Patrick Bard - yes David Smith – yes
 Dale Sigel - yes Allen Morton – yes
 Mark Mosemann – yes Timothy Hull - yes
 Timothy Mellott - yes Sam Souders - yes
 “8” yes “ 0 ” members no. Motion carried.

- 9. A motion was made by Mr. Mark Mosemann and seconded by Mr. David Smith to approve Kristi Bagley as school psychologist who will be shared on a 50-50 basis with Central Fulton School District at a starting salary of \$50,000.00 as per the agreement.

Patrick Bard - yes David Smith – yes
 Dale Sigel - yes Allen Morton – yes
 Mark Mosemann – yes Timothy Hull - yes
 Timothy Mellott - yes Sam Souders - yes
 “8” yes “ 0 ” members no. Motion carried.

- 10. A motion was made by Mr. Allen Morton and seconded by Mr. Patrick Bard to approve the following items:

- a. Barbara Peck as a substitute custodian for the 2011/2012 and 2012/2013 school years pending completion of paperwork.
- b. The following substitutes for the 2012/2013 school year pending completion of paperwork:

<u>Substitute Teacher</u>		
Gail Potter	Terry Diehl	Kay Bradshaw
Jamie Shaw	Caroline Binder	Amanda Schetrompf
Lindsey Bard	Carol Wolf	Kassandra Fink
Erin Claycomb	Carol Hendershot	Lindsay Clark
Betsy Clippinger	Deborah Cooper	Brittany Douglas
Jason Durham	Bradley Fitz	Lindsey Yorke
Gloria Hurney	Brandon Ickes	Kenneth Welsh
Sara Weeks	Carolyn Stermer	Mallory Welsh
Rachel Leese	Heather Hill	Jennifer Miller
Dariel Pelton	Mark Peterson	
Stacie Keith (new substitute teacher)		

<u>Teacher Aide Substitutes</u>		
Kassandra Fink	Shonda Price	Rose Gordon
Barbara Mellott	Anna Thompson	Lacey Golden
Daisy Wertz	Sandra Wills	Tiffany Schooley
Debra Hixon	Sharon Knable	Julie Rhodes
Darlene Shaffer	Jacqueline Duley	Patricia Divelbliss

Secretary Substitutes

Darlene Shaffer
Barbara Mellott
Tiffany Schooley

Sandra Wills
Anna Thompson

Sharon Knable
Jacqueline Duley

Custodian Substitutes

Sharon Knable
LeeAnn Barnhart
Betty Smith
Dean Wigfield

Sandy Wills
Via Shaw
Daniel Rohm
Bobbie Jo Peck

Daisy Wertz
Curtis Zimmerman
Charles Conley
Patty Keefer

Nurse Substitutes

Megan Crouse
April Hiller

Lucinda Lynch
Rebecca Dase

Cassie Scott
Elizabeth Yokum

Patrick Bard - yes David Smith – yes
Dale Sigel - yes Allen Morton – yes
Mark Mosemann – yes Timothy Hull - yes
Timothy Mellott - yes Sam Souders - yes
“8” yes “0” members no. Motion carried.

11. A motion was made by Mr. David Smith and seconded by Mr. Timothy Hull to approve G. Jean Morton as a substitute secretary for the 2012/2013 school year.

Patrick Bard - yes David Smith – yes
Dale Sigel - yes Allen Morton – abstain
Mark Mosemann – yes Timothy Hull - yes
Timothy Mellott - yes Sam Souders - yes
“7” yes “0” members no “1” member abstain. Motion carried.

Allen Morton abstained because G. Jean Morton is his mother.

12. A motion was made by Mr. Allen Morton and seconded by Mr. Mark Mosemann to approve the following individuals as extracurricular coaches/advisors in the specific positions for the 2012/2013 school year as per the Professional Staff Contract and as recommended by the Athletic Director:

- a. Kent Hendershot as Athletic Director
- b. Karen Smartt as Band Front
- c. Charles Conley as Junior High Assistant Baseball Coach
- d. Dave Gordon as Junior High Head Baseball Coach
- e. Van Duncan as Assistant Baseball Coach
- f. Dustin Fischer as Head Baseball Coach
- g. Dennis Douglas as Volunteer Baseball Coach
- h. Jeremy Clinger as Junior High Boys Assistant Basketball Coach
- i. Terry Wertz as Junior High Boys Head Basketball Coach
- j. Derek Younker as Junior High Boys Volunteer Basketball Coach
- k. Kent Hendershot as Boys Head Basketball Coach

- l. Joe Hollenshead as Elementary Girls Basketball Coach
- m. Melissa Mackel as Junior High Girls Head Basketball Coach
- n. Terry Bard as Girls Head Basketball Coach
- o. Debra Hixon as Cheerleading Advisor
- p. Amanda Schetrompf as Volunteer Cheerleading Advisor
- q. Jessica Large as Volunteer Color Guard Advisor
- r. Joe Hollenshead as Head Cross Country Coach
- s. Heather Hollenshead as Volunteer Cross Country Coach
- t. Heather Kauffman as Game Manager
- u. Connie Mellott as Game Manager
- v. Terry Shade as Game Manager
- w. Wendy Ritz as Game Manager
- x. Linda Scriver as Game Manager
- y. Angela Booth as Game Manager
- z. Heather Hollenshead as Game Manager
- aa. Justin Sholes as Honor Society Advisor
- bb. Benjamin Arnold as Instrumental Music
- cc. Carolyn Mottern as Play Advisor
- dd. Anita Hollenshead as Play Advisor Assistant
- ee. Carolyn Mottern as Prom Director
- ff. Leah Eslinger as Assistant Soccer Coach
- gg. Brian Strait as Head Soccer Coach
- hh. Brian Mottern Junior High Head Soccer Coach
- ii. Brian Mottern as Junior High Assistant Softball Coach
- jj. Melissa Mackel as Junior High Head Softball Coach
- kk. Stacy Smith as Head Softball Coach
- ll. Craig Elbin as Volunteer Softball Coach
- mm. Chris Palmer as Volunteer Track and Field Coach
- nn. Michael Merchant as Assistant Track and Field Coach
- oo. Heather Kauffman as Assistant Track and Field Coach
- pp. Dan Meredith as Vocal Music Director
- qq. Candace Bard as Junior High Head Volleyball Coach
- rr. Julie Dickerhoff as Head Volleyball Coach
- ss. Stacy Smith as Assistant Volleyball Coach
- tt. Carolyn Mottern as Yearbook Advisor
- uu. Jeremy Clingerman as Elementary Boys Basketball Coach.
- vv. Justin Sholes as Scholastic Scrimmage Advisor
- ww. Dan Meredith as Stage Director

Patrick Bard - yes	David Smith – yes
Dale Sigel - yes	Allen Morton – yes
Mark Mosemann – yes	Timothy Hull - yes
Timothy Mellott - yes	Sam Souders - yes

“8” yes “ 0 ” members no. Motion carried.

13. A motion was made by Mr. Patrick Bard and seconded by Mr. Mark Mosemann to approve Kelly Morton as Game Manager for 2012/2013 school year.

Patrick Bard - yes	David Smith – yes
Dale Sigel - yes	Allen Morton – abstain

Mark Mosemann – yes Timothy Hull - yes
Timothy Mellott - yes Sam Souders - yes
“7” yes “0” members no “1” member abstain. Motion carried.

Allen Morton abstained because Kelly Morton is his wife.

14. A motion was made by Mr. Allen Morton and seconded by Mr. Patrick Bard to accept Jessica Hull as Junior High Assistant Volleyball Coach for the 2012/2013 school year as per the Professional Staff Contract and as recommended by the Athletic Director.

Patrick Bard - yes David Smith – yes
Dale Sigel - yes Allen Morton – yes
Mark Mosemann – yes Timothy Hull - abstain
Timothy Mellott - yes Sam Souders - yes
“7” yes “0” members no “1” member abstain. Motion carried.

Timothy Hull abstained because Jessica Hull is his daughter.

15. A motion was made by Mr. Mark Mosemann and seconded by Mr. David Smith to approve Stephanie Mills as Junior High Girls Assistant Basketball Coach and Assistant Softball Coach for the 2012-2013 school year as per the Professional Staff Contract and as recommended by the Athletic Director.

Patrick Bard - yes David Smith – yes
Dale Sigel - yes Allen Morton – abstain
Mark Mosemann – yes Timothy Hull - yes
Timothy Mellott - yes Sam Souders - yes
“7” yes “0” members no “1” member abstain. Motion carried.

Allen Morton abstained because Stephanie Mills is his sister-in-law.

16. A motion was made by Mr. Allen Morton and seconded by Mr. Patrick Bard to accept Mark Mellott as Girls’ Assistant Basketball coach for the 2012-2013 school year as per the Professional Staff Contract and as recommended by the Athletic Director.

Patrick Bard - yes David Smith – yes
Dale Sigel - yes Allen Morton – yes
Mark Mosemann – yes Timothy Hull - yes
Timothy Mellott - yes Sam Souders - yes
“8” yes “0” members no. Motion carried.

17. A motion was made by Mr. Allen Morton and seconded by Mr. David Smith to adopt the resolution releasing four school districts as authorizers of New Day Charter School effective June 30, 2013.

Patrick Bard - yes David Smith – yes
Dale Sigel - yes Allen Morton – yes
Mark Mosemann – yes Timothy Hull - yes
Timothy Mellott - yes Sam Souders - yes
“8” yes “0” members no. Motion carried.

18. A motion was made by Mr. David Smith and seconded by Mr. Allen Morton to accept the following insurance carrier and approve authorization of payment of the premiums regarding the same for the 2012/2013 school year.

<u>Policy</u>	<u>Carrier</u>	<u>Premium</u>
Commercial Package	PSBA	\$ 23,782
Worker's Compensation	(Recommended by Strickler Agency)	\$ 29,649
Educator's Legal Liability		\$ 12,935
Commercial Umbrella		\$ 5,227
Commercial Auto		\$ 3,406
Total Annual Premium		\$ 74,999

Patrick Bard - yes David Smith – yes
 Dale Sigel - yes Allen Morton – yes
 Mark Mosemann – yes Timothy Hull - yes
 Timothy Mellott - yes Sam Souders - yes
 “8” yes “ 0 ” members no. Motion carried.

19. A motion was made by Mr. Patrick Bard and seconded by Mr. Mark Mosemann to approve the proposal from Strickler Agency for Student Accident and Athletic Insurance for the 2012/2013 school year through A-G Administrator's, Inc. as stated below:

Sports (no football team)
 Plan: \$100 Primary Excess
 Coverage: \$1,000,000 Benefit Max. two (2) year benefit period
 Premium: Approximately \$2,200.00.

Patrick Bard - yes David Smith – yes
 Dale Sigel - yes Allen Morton – yes
 Mark Mosemann – yes Timothy Hull - yes
 Timothy Mellott - yes Sam Souders - yes
 “8” yes “ 0 ” members no. Motion carried.

20. A motion was made by Mr. David Smith and seconded by Mr. Patrick Bard to accept the following bids and proposals for the 2012/2013 school year.

Custodial Bid

<u>Vendor</u>	<u>Total Award</u>
Central Poly	\$ 5,567.10
Hillyard	\$ 9,630.72
Total	\$ 15,197.82

Paper Bid

<u>Vendor</u>	<u>Total Award</u>
Contract Paper Group	\$ 12,614.36

Patrick Bard - yes David Smith – yes
 Dale Sigel - yes Allen Morton – yes
 Mark Mosemann – yes Timothy Hull - yes

Timothy Mellott - yes Sam Souders - yes

“8” yes “ 0 ” members no. Motion carried.

21. A motion was made by Mr. David Smith and seconded by Mr. Allen Morton to accept Dr. Tara Scheck, Dr. Phillip Breen and/or Tri-State Community Health Center as school doctor at a rate of \$8.00 per student for the 2012-2013 school year.

Patrick Bard - yes David Smith – yes

Dale Sigel - yes Allen Morton – yes

Mark Mosemann – yes Timothy Hull - yes

Timothy Mellott - yes Sam Souders - yes

“8” yes “ 0 ” members no. Motion carried.

22. A motion was made by Mr. Allen Morton and seconded by Mr. David Smith to approve the following items:

- a. Occupational Therapy services for the 2012-2013 school year for the OTR/L and the COTA/L through the Tuscarora Intermediate Unit 11 with cost based on the number of students needing services.
- b. Extended Family Program as our alternative education providers for the 2012-2013 school year
- c. Two School Bus Turn Around signs on Johnson Mill Road –one before and one after the intersection of Myers Road.

Patrick Bard - yes David Smith – yes

Dale Sigel - yes Allen Morton – yes

Mark Mosemann – yes Timothy Hull - yes

Timothy Mellott - yes Sam Souders - yes

“8” yes “ 0 ” members no. Motion carried.

23. A motion was made by Mr. Allen Morton and seconded by Mr. David Smith to approve the seconded reading of the following policies:

- a. Policy 003.1, Local Board Procedure, Contact With Administrative and Professional Staff
- b. Policy 004, Local Board Procedures, Membership
- c. Policy 006, Local Board Procedures, Meetings
- d. Policy 122, Programs, Extracurricular Activities
- e. Policy 123, Programs, Interscholastic Athletics
- f. Policy 218, Pupils, Student Discipline
- g. Policy 227, Pupils, Controlled Substances/Paraphernalia
- h. Policy 241, Pupils, College Enrollment of Students
- i. Policy 249, Pupils, Bullying/Cyberbullying
- j. Policy 718, Property, Service Animals In School
- k. Policy 801, Operations, Public Records
- l. Policy 815, Operations, Acceptable Use of Internet

Patrick Bard - yes David Smith – yes

Dale Sigel - yes Allen Morton – yes

Mark Mosemann – yes Timothy Hull - yes
Timothy Mellott - yes Sam Souders - yes
“8” yes “ 0 ” members no. Motion carried.

24. A motion was made by Mr. David Smith and seconded by Mr. Allen Morton to approve the Tuscarora Intermediate Unit 11 to use the hallway in front of the elementary office on July 16, 2012 and August 14, 2012 from 8:30 a.m. to 3:30 p.m. for speech therapy.

Patrick Bard - yes David Smith – yes
Dale Sigel - yes Allen Morton – yes
Mark Mosemann – yes Timothy Hull - yes
Timothy Mellott - yes Sam Souders - yes
“8” yes “ 0 ” members no. Motion carried.

25. A motion was made by Mr. Patrick Bard and seconded by Mr. Allen Morton to approve the following items:

- a. Diane Younker, Amanda Brumbaugh, Stephanie Hartman, Kendra Trail and Julie Dickerhoff to attend the PA LEADS Conference on June 20-22, 2012 in Harrisburg, PA.
- b. The 2012 Homestead and Farmstead Exclusion Resolution.

Patrick Bard - yes David Smith – yes
Dale Sigel - yes Allen Morton – yes
Mark Mosemann – yes Timothy Hull - yes
Timothy Mellott - yes Sam Souders - yes
“8” yes “ 0 ” members no. Motion carried.

26. A motion was made by Mr. David Smith and seconded by Mr. Patrick Bard to move any additional unassigned fund balance on June 30, 2012, to committed fund balance, with the amount to be determined upon completion of the 2011-2012 fiscal year audit. Committed fund balance will be used for future payment of bond principal, interest payments, health insurance increases, and PSERS retirement rate increases.

Patrick Bard - yes David Smith – yes
Dale Sigel - yes Allen Morton – yes
Mark Mosemann – yes Timothy Hull - yes
Timothy Mellott - yes Sam Souders - yes
“8” yes “ 0 ” members no. Motion carried.

27. A motion was made by Mr. David Smith and seconded by Mr. Allen Morton to accept and submit PlanCon Part A to the Pennsylvania Department of Education.

Patrick Bard - yes David Smith – yes
Dale Sigel - yes Allen Morton – yes
Mark Mosemann – yes Timothy Hull - yes
Timothy Mellott - yes Sam Souders - yes

“8” yes “ 0 ” members no. Motion carried.

28. A motion was made by Mr. David Smith and seconded by Mr. Patrick Bard to approve the update wording in the special van/vehicle contract with Snyder Bus Lines, LLC beginning July 1, 2012.

Patrick Bard - yes	David Smith – yes
Dale Sigel - yes	Allen Morton – no
Mark Mosemann – yes	Timothy Hull - yes
Timothy Mellott - yes	Sam Souders - yes

“7” yes “ 1 ” members no. Motion carried.

29. A motion was made by Mr. Allen Morton and seconded by Mr. Mark Mosemann to approve the budget for the 2012/2013 school year for a total of \$11,132,281.00.

Patrick Bard - yes	David Smith – yes
Dale Sigel - no	Allen Morton – yes
Mark Mosemann – yes	Timothy Hull - yes
Timothy Mellott - yes	Sam Souders - yes

“7” yes “ 1 ” members no. Motion carried.

30. A motion was made by Mr. Patrick Bard and seconded by Mr. Mark Mosemann to accept the following taxes:

Real Estate Taxes	23.3613 Mills
Section 679 Per Capita Taxes	\$ 5.00
Act 511 Per Capita Taxes	\$ 5.00
Earned Income Tax	1 %
Real Estate Transfer Tax	1 %
Penalties	Maximum 10

Patrick Bard - yes	David Smith – yes
Dale Sigel - yes	Allen Morton – yes
Mark Mosemann – yes	Timothy Hull - yes
Timothy Mellott - yes	Sam Souders - yes

“8” yes “ 0 ” members no. Motion carried.

24. A motion was made by Mr. Allen Morton and seconded by Mr. Patrick Bard to accept the financial reports.

Patrick Bard - yes	David Smith – yes
Dale Sigel - yes	Allen Morton – yes
Mark Mosemann – yes	Timothy Hull - yes
Timothy Mellott - yes	Sam Souders - yes

“8” yes “ 0 ” members no. Motion carried.

25. A motion was made by Mr. David Smith and seconded by Mr. Mark Mosemann to accept the payment of bills.

Patrick Bard - yes	David Smith – yes
Dale Sigel - no	Allen Morton – yes
Mark Mosemann – yes	Timothy Hull - yes
Timothy Mellott - yes	Sam Souders - yes

“7” yes “ 1 ” members no. Motion carried.

26. A motion was made by Mr. Patrick Bard and seconded by Mr. David Smith to accept the administrative report. VOICE VOTE, All in Favor. Motion carried.

27. The board by general consensus created a Support Staff Early Bird Negotiations Committee with Patrick Bard, Mark Mosemann and Timothy Mellott as members.

28. A motion was made by Mr. David Smith and seconded by Mr. Mark Mosemann to go into Executive Session for student issue with no action to be taken followed by adjournment.

Patrick Bard - yes	David Smith – yes
Dale Sigel - yes	Allen Morton – yes
Mark Mosemann – yes	Timothy Hull - yes
Timothy Mellott - yes	Sam Souders - yes

“8” yes “ 0 ” members no. Motion carried.

29. A motion was made by Mr. Dale Sigel and seconded by Mr. Timothy Hull to adjourn the meeting. VOICE VOTE, All in Favor. Motion carried.

The meeting adjourned at 10:05 p.m.