

SOUTHERN FULTON SCHOOL DISTRICT

13083 Buck Valley Road
WARFORDSBURG, PA 17267

August 19, 2014

7:30 p.m.

Board Meeting Minutes

The board meeting began at 8:07 p.m. in the library of the high school in Warfordsburg, Pennsylvania. The following members were present: Allen Morton, Patrick Bard, Eric Barnhart, Mark Mosemann, David Smith, and Danny Crouse. The meeting was conducted by the board president, Allen Morton.

Also present were Hervey Hann, superintendent; Meredith Hendershot, high school and elementary principal; Diane Younker, supervisor of special education; Doug Leisher, technology specialist; Debra Schetrompf, business manager; Justin Sholes, high school dean of students; Kathy Cutchall, elementary dean of students; and Anita Munson, board secretary.

Visitors present were: Daniel Peck, Brett Foor, Jaime Barnard, Nicole Heidenreich, Phillip Heidenreich, Missy Duncan, and Norm Benfer from Crabtree, Rohrbaugh, and Associates.

1. The meeting was opened with the Pledge of Allegiance led by Mr. Allen Morton.
2. Mrs. Hendershot present Mr. Brett Foor, Mrs. Melissa Duncan, and Mrs. Nicole Heidenreich as our new teachers for the 2014-2015 school year.
3. Mr. Norm Benfer presented a possible elementary entrance design to the board.
4. A motion was made by Mr. Patrick Bard and seconded by Mr. Eric Barnhart to grant that as the president of the board conducts this meeting, it is not necessary to announce each roll call vote. If however, a director or directors, wish to comment or have his/her comment or vote specifically recorded, the director(s) shall have the opportunity to so state. The chair of the meeting, the president of the board, should announce before each roll call vote, that if he hears no objections from any member of the board present, the vote will be considered a unanimous roll call vote and so recorded.

Patrick Bard - yes Mark Mosemann - yes
Danny Crouse - yes David Smith - yes
Eric Barnhart - yes Allen Morton - yes

“6” yes “0” members no. Motion carried.

5. Mr. Daniel Peck addressed the board regarding Pre K program and the elementary entrance.
6. A motion was made by Mr. Danny Crouse and seconded by Mr. David Smith to add the following additions to the agenda:
 - a. Recommend approval of an unpaid leave of absence under the FMLA of 1993 pursuant to the law and regulations for Heather Gordon intermittent from September 2014 to February 2015.
 - b. Discussion of possible Act 80 ½ day.
 - c. In the past we have not had a bus travel Dyer Road. This year we have a request for Bus #6 to go back Dyer Road to pick up two students. I have checked with Bob Swadley and he has indicated they have done a lot of improvements on that road and a bus would be able to travel that road safely. The township presently maintains a turn around on that road that a Maryland bus uses. Traveling this road would increase mileage approximately 2 to 2 ½ miles and increase time 5 to 7 minutes. Since we have never traveled this road before I would ask the board to provide direction in the form of a motion to extend the route for Bus #6 to travel Dyer Road.
7. A motion was made by Mr. David Smith and seconded by Mr. Eric Barnhart to approve the minutes of the July 15, 2014, board meeting.

Patrick Bard - yes Mark Mosemann - yes
 Danny Crouse - yes David Smith – yes
 Eric Barnhart – yes Allen Morton - yes
 “6” yes “0” members no. Motion carried.

8. A motion was made by Mr. David Smith and seconded by Mr. Patrick Bard to approve the payment of bills.

Patrick Bard - yes Mark Mosemann - yes
 Danny Crouse - yes David Smith – yes
 Eric Barnhart – yes Allen Morton - yes
 “6” yes “0” members no. Motion carried.

9. A motion was made by Mr. David Smith and seconded by Mr. Patrick Bard to approve the financial reports.

Patrick Bard - yes Mark Mosemann - yes
 Danny Crouse - yes David Smith – yes
 Eric Barnhart – yes Allen Morton - yes
 “6” yes “0” members no. Motion carried.

10. A motion was made by Mr. Eric Barnhart and seconded by Mr. Danny Crouse to accept with regret the letter of resignation from Justin Sholes as play director effective immediately.

Patrick Bard - yes Mark Mosemann - yes
 Danny Crouse - yes David Smith – yes
 Eric Barnhart – yes Allen Morton - yes
 “6” yes “0” members no. Motion carried.

11. A motion was made by Mr. David Smith and seconded by Mr. Eric Barnhart to approve Heather Hill as a substitute teacher for the 2014-2015 school year pending completion of paperwork.

Patrick Bard - yes Mark Mosemann - yes
Danny Crouse - yes David Smith – yes
Eric Barnhart – yes Allen Morton - yes
“6” yes “0” members no. Motion carried.

12. A motion was made by Mr. David Smith and seconded by Mr. Eric Barnhart to approve Richard Trainor as a substitute teacher for the 2014-2015 school year pending completion of paperwork.

Patrick Bard - yes Mark Mosemann - yes
Danny Crouse - yes David Smith – yes
Eric Barnhart – yes Allen Morton - yes
“6” yes “0” members no. Motion carried.

13. A motion was made by Mr. David Smith and seconded by Mr. Eric Barnhart to approve Timothy Fowler as a long term substitute English teacher for the 2014-2015 school year at a rate of \$115.00 per day.

Patrick Bard - yes Mark Mosemann - yes
Danny Crouse - yes David Smith – yes
Eric Barnhart – yes Allen Morton - yes
“6” yes “0” members no. Motion carried.

14. A motion was made by Mr. David Smith and seconded by Mr. Patrick Bard to give authorization to employ day-to-day substitutes (professional and support staff) as needed provided each candidate has on file a valid teaching certificate (professional), criminal background check, child abuse history clearance, FBI clearance, required health and TB test, and federal form I-9.

Patrick Bard - yes Mark Mosemann - yes
Danny Crouse - yes David Smith – yes
Eric Barnhart – yes Allen Morton - yes
“6” yes “0” members no. Motion carried.

15. A motion was made by Mr. David Smith and seconded by Mr. Patrick Bard to approve the 2014-2015 teaching and staff assignments.

Patrick Bard - yes Mark Mosemann - yes
Danny Crouse - yes David Smith – yes
Eric Barnhart – yes Allen Morton - yes
“6” yes “0” members no. Motion carried.

16. A motion was made by Mr. David Smith and seconded by Mr. Patrick Bard to approve the list of professional conferences for the 2014-2015 school year.

Patrick Bard - yes Mark Mosemann - yes
Danny Crouse - yes David Smith – yes

Eric Barnhart – yes Allen Morton - yes
“6” yes “0” members no. Motion carried.

17. A motion was made by Mr. Mark Mosemann and seconded by Mr. Danny Crouse to set the Superintendent’s salary increase at \$2,500.00 for the 2014-2015 school year.

Patrick Bard - yes Mark Mosemann - yes
Danny Crouse - yes David Smith – yes
Eric Barnhart – yes Allen Morton - yes
“6” yes “0” members no. Motion carried.

18. A motion was made by Mr. Patrick Bard and seconded by Mr. Mark Mosemann to table setting the Building and Grounds Supervisor salary increase at \$2,500.00 for 2014-2015 school year.

Patrick Bard - yes Mark Mosemann - yes
Danny Crouse - yes David Smith – yes
Eric Barnhart – yes Allen Morton - yes
“6” yes “0” members no. Motion carried.

19. A motion was made by Mr. Danny Crouse and seconded by Mr. Patrick Bard to allow Custodial, Maintenance and Supervisor of Building and Grounds to carry over up to five additional vacation days until January 1, 2015, for this year only because of construction at high school.

Patrick Bard - yes Mark Mosemann - yes
Danny Crouse - yes David Smith – yes
Eric Barnhart – abstain Allen Morton - yes
“” yes “0” members no “1” abstain. Motion carried.

Mr. Eric Barnhart abstained because Lowell Barnhart is his father.

20. A motion was made by Mr. David Smith and seconded by Mr. Eric Barnhart to approve the unpaid leave of absence under the FMLA of 1993 pursuant to the law and regulations for Heather Gordon intermittent from September 2014 to February 2015.

Patrick Bard - yes Mark Mosemann - yes
Danny Crouse - yes David Smith – yes
Eric Barnhart – yes Allen Morton - yes
“6” yes “0” members no. Motion carried.

21. A motion was made by Mr. Danny Crouse and seconded by Mr. David Smith to approve the list of fundraisers for the 2014-2015 school year.

Patrick Bard - yes Mark Mosemann - yes
Danny Crouse - yes David Smith – yes
Eric Barnhart – yes Allen Morton - yes
“6” yes “0” members no. Motion carried.

22. A motion was made by Mr. Danny Crouse and seconded by Mr. David Smith to approve the list of field trips for the 2014-2015 school year.

Patrick Bard - yes Mark Mosemann - yes
Danny Crouse - yes David Smith – yes
Eric Barnhart – yes Allen Morton - yes
“6” yes “0” members no. Motion carried.

23. A motion was made by Mr. Patrick Bard and seconded by Mr. Danny Crouse to approve the following classes with an enrollment of students under 10:

1. 2-D Art = 9
2. Accounting 1 = 5
3. AP Stats = 5
4. Applied Technology = 7
5. Small & Large Animals = 8
6. Webpage Design = 5
7. Wildlife & Fisheries = 9

Patrick Bard - yes Mark Mosemann - yes
Danny Crouse - yes David Smith – yes
Eric Barnhart – yes Allen Morton - yes
“6” yes “0” members no. Motion carried.

24. A motion was made by Mr. Patrick Bard and seconded by Mr. Danny Crouse to approve elementary instrumental lessons with student enrollment of less than 10.

Patrick Bard - yes Mark Mosemann - yes
Danny Crouse - yes David Smith – yes
Eric Barnhart – yes Allen Morton - yes
“6” yes “0” members no. Motion carried.

25. There was discussion regarding an Act 80 half day.

26. A motion was by Mr. David Smith and seconded by Mr. Mark Mosemann to allow the Superintendent to set an Act 80 half day at his discretion with the date to be approved at the next meeting.

Patrick Bard - yes Mark Mosemann - yes
Danny Crouse - yes David Smith – yes
Eric Barnhart – yes Allen Morton - yes
“6” yes “0” members no. Motion carried.

27. A motion was made by Mr. Danny Crouse and seconded by Mr. David Smith to grant permission to accept bids for Pre K bus run.

Patrick Bard - yes Mark Mosemann - yes
Danny Crouse - yes David Smith – yes
Eric Barnhart – yes Allen Morton - yes
“6” yes “0” members no. Motion carried.

28. A motion was made by Mr. Danny Crouse and seconded by Mr. Mark Mosemann to approve James Chamberlain and Sarah Pepple as drivers for Snyder Bus Lines,

LLC for the 2014-2015 school year pending receipt of all credentials and clearances.

Patrick Bard - yes Mark Mosemann - yes
Danny Crouse - yes David Smith – yes
Eric Barnhart – yes Allen Morton - yes
“6” yes “0” members no. Motion carried.

29. A motion was made by Mr. Danny Crouse and seconded by Mr. Mark Mosemann to approve Lisa Whisel as a substitute driver for Snyder Bus Lines, LLC for the 2014-2015 school year pending receipt of all credentials and clearances.

Patrick Bard - yes Mark Mosemann - yes
Danny Crouse - yes David Smith – yes
Eric Barnhart – yes Allen Morton - yes
“6” yes “0” members no. Motion carried.

30. A motion was made by Mr. Danny Crouse and seconded by Mr. Mark Mosemann to approve Kristi Ritz and Joy Ward as substitute drivers for Linda Souders for the 2014-2015 school year.

Patrick Bard - yes Mark Mosemann - yes
Danny Crouse - yes David Smith – yes
Eric Barnhart – yes Allen Morton - yes
“6” yes “0” members no. Motion carried.

31. A motion was made by Mr. Danny Crouse and seconded by Mr. Mark Mosemann to approve traveling Dyer Road pending travel and review of the road by the Superintendent.

Patrick Bard - yes Mark Mosemann - yes
Danny Crouse - yes David Smith – yes
Eric Barnhart – yes Allen Morton - yes
“6” yes “0” members no. Motion carried.

32. A motion was made by Mr. Eric Barnhart and seconded by Mr. David Smith to withdraw \$75,000 from the AVTS deferred revenue.

Patrick Bard - yes Mark Mosemann - yes
Danny Crouse - yes David Smith – yes
Eric Barnhart – yes Allen Morton - yes
“6” yes “0” members no. Motion carried.

33. A motion was made by Mr. Patrick Bard and seconded by Mr. David Smith to table the approval of change order 00032 for a cost of \$2,010.65 abatement in the gym lobby area.

Patrick Bard - yes Mark Mosemann - yes
Danny Crouse - yes David Smith – yes
Eric Barnhart – yes Allen Morton - yes
“6” yes “0” members no. Motion carried.

34. A motion was made by Mr. Patrick Bard and seconded by Mr. David Smith to table the approval of change order 00033 for a cost of \$1,662.23 additional abatement of boys’ and girls’ locker rooms, coach’s offices and restrooms.

Patrick Bard - yes Mark Mosemann - yes
Danny Crouse - yes David Smith -- yes
Eric Barnhart -- yes Allen Morton - yes
"6" yes "0" members no. Motion carried.

35. A motion was made by Mr. Danny Crouse and seconded by Mr. Eric Barnhart to approve the Carl Frantz change order #3, for a cost of \$1,450.00 remove and reinstall 6 lavatories in 1st floor restrooms due to installing new tile on walls.

Patrick Bard - yes Mark Mosemann - yes
Danny Crouse - yes David Smith -- yes
Eric Barnhart -- yes Allen Morton - yes
"6" yes "0" members no. Motion carried.

36. There was a discussion regarding the amount the board would like to charge for each individual advertisement in addition to the cost of the sign.

37. A motion was made by Mr. Eric Barnhart and seconded by Mr. David Smith to charge \$1,000.00 plus the cost of the sign for the first year of advertising and \$200.00 for every year thereafter and it will be a first come first serve on the designated area of the advertising sign.

Patrick Bard - yes Mark Mosemann - yes
Danny Crouse - yes David Smith -- yes
Eric Barnhart -- yes Allen Morton - yes
"6" yes "0" members no. Motion carried.

38. A motion was made by Mr. Danny Crouse and seconded by Mr. David Smith to approve the first reading of the following policies:

- a. Policy 000, Local Board Procedures, Board Policy/Procedure/Administrative Regulations
- b. Policy 002, Local Board Procedures, Authority and Powers
- c. Policy 004, Local Board Procedures, Membership
- d. Policy 100, Programs, Comprehensive Planning
- e. Policy 101, Programs, Mission Statement
- f. Policy 105.1, Programs, Review of Instructional Material By Parents/Guardians and Students
- g. Policy 109, Programs, Resource Materials
- h. Policy 112, Programs Guidance Counseling
- i. Policy 113, Programs, Special Education
- j. Policy 114, Programs, Gifted Education
- k. Policy 146, Programs, Student Services
- l. Policy 217, Pupils, Graduation Requirements
- m. Policy 235.1, Pupils, Surveys
- n. Policy 246, Pupils, Student Wellness
- o. Policy 333, Administrative Employees, Professional Development

- p. Policy 412, Professional Employees, Evaluation of Professional Employees
- q. Policy 701, Property, Facilities Planning
- r. Policy 913, Nonschool Organizations/Groups/Individuals

Patrick Bard - yes Mark Mosemann - yes
 Danny Crouse - yes David Smith – yes
 Eric Barnhart – yes Allen Morton - yes

“6” yes “0” members no. Motion carried.

39. A motion was made by Mr. Eric Barnhart and seconded by Mr. David Smith to approve the first reading to delete Policy 919, Community, District/School Report Cards.

Patrick Bard - yes Mark Mosemann - yes
 Danny Crouse - yes David Smith – yes
 Eric Barnhart – yes Allen Morton - yes

“6” yes “0” members no. Motion carried.

40. A motion was made by Mr. Patrick Bard and seconded by Mr. Mark Mosemann to approve Benjamin Arnold to use the high school auditorium, music room, and cafeteria on November 7, 2014 or November 14, 2014, from 9:00 a.m. till 9:00 p.m. for Fall Band Festival.

Patrick Bard - yes Mark Mosemann - yes
 Danny Crouse - yes David Smith – yes
 Eric Barnhart – yes Allen Morton - yes

“6” yes “0” members no. Motion carried.

41. Mr. Morton introduced Mr. Justin Sholes and Mrs. Kathy Cutchall as Dean of Students.

42. Mrs. Hendershot and Mrs. Diane Younker presented on how they are distributing the technology funds added to the budget.

43. There was a group discussion regarding citizenship.

44. A motion was made by Mr. Patrick Bard and seconded by Mr. Danny Crouse not to revamp the Citizenship Program but to come up with consistent guideline on when and how the points are deducted.

Patrick Bard - yes Mark Mosemann - yes
 Danny Crouse - yes David Smith – yes
 Eric Barnhart – yes Allen Morton - yes

“6” yes “0” members no. Motion carried.

45. A motion was made by Mr. Eric Barnhart and seconded by Mr. Danny Crouse to adjourn the meeting.

Patrick Bard - yes Mark Mosemann - yes
 Danny Crouse - yes David Smith – yes
 Eric Barnhart – yes Allen Morton - yes

“6” yes “0” members no. Motion carried.

Meeting adjourned at 9:32 p.m.

