

SOUTHERN FULTON SCHOOL DISTRICT

13083 Buck Valley Road
WARFORDSBURG, PA 17267

February 17, 2015

7:30 p.m.

Board Meeting Minutes

There wasn't a work session prior to the board meeting.

The board meeting began at 8:03 p.m. in the library of the high school in Warfordsburg, Pennsylvania. The following members were present: Allen Morton, Patrick Bard, Mark Mosemann, Eric Barnhart, Timothy Mellott, Timothy Hull, Danny Crouse, and David Smith. The meeting was conducted by the board president, Allen Morton.

Also present were Hervey Hann, superintendent; Meredith Hendershot, high school principal; Diane Younker, supervisor of special education; John Bain, facilities manager; Doug Leisher, technology specialist; Debra Schetrompf, business manager; Kathy Cutchall, elementary dean of students; Justin Sholes, high school dean of students; and Anita Munson, board secretary.

Visitors present were: Dave Pisarchik, Tony Russo, and Jaime Barnard from Metz.

1. The meeting was opened with the Pledge of Allegiance led by Mr. Allen Morton.
2. Dave Pisarchik provided an update on the 2014-2015 projected operation cost for cafeteria.
3. Doug Leisher presented the CANVAS program to the board.
4. No one wished to address the board.
5. A motion was made by Mr. Timothy Mellott and seconded by Mr. Timothy Hull to grant that as the president of the board conducts this meeting, it is not necessary to announce each roll call vote. If however, a director or directors, wish to comment or have his/her comment or vote specifically recorded, the director(s) shall have the opportunity to so state. The chair of the meeting, the president of the board, should announce before each roll call vote, that if he hears no objections from any member of the board present, the vote will be considered a unanimous roll call vote and so recorded.

Patrick Bard - yes	David Smith – yes
Mark Mosemann - yes	Timothy Mellott – yes
Eric Barnhart - yes	Timothy Hull – yes
Danny Crouse – yes	Allen Morton – yes

“8” yes “0” members no. **Motion** carried.

6. A motion was made by Mr. Patrick Bard and seconded by Mr. Timothy Hull to add to the agenda the recommendation to approve Melissa Mackel as volunteer assistant junior high/varsity softball coach for the 2014-2015 school year. Final approval to begin duties for the position will be provided by the Superintendent once all required paperwork has been completed.

Patrick Bard - yes	David Smith – yes
Mark Mosemann - yes	Timothy Mellott – yes
Eric Barnhart - yes	Timothy Hull – yes
Danny Crouse – yes	Allen Morton – yes

“8” yes “0” members no. **Motion** carried.

7. A motion was made by Mr. Patrick Bard and seconded by Mr. Timothy Hull to add to the agenda the recommendation to approve Joe Hollenshead as volunteer assistant track and field coach for the 2014-2015 school year. Final approval to begin duties for the position will be provided by the Superintendent once all required paperwork has been completed.

Patrick Bard - yes	David Smith – yes
Mark Mosemann - yes	Timothy Mellott – yes
Eric Barnhart - yes	Timothy Hull – yes
Danny Crouse – yes	Allen Morton – yes

“8” yes “0” members no. **Motion** carried.

8. A motion was made by Mr. Patrick Bard and seconded by Mr. Timothy Hull to add to the agenda the recommendation to approve Heather Hollenshead as volunteer assistant track and field coach for the 2014-2015 school year. Final approval to begin duties for the position will be provided by the Superintendent once all required paperwork has been completed.

Patrick Bard - yes	David Smith – yes
Mark Mosemann - yes	Timothy Mellott – yes
Eric Barnhart - yes	Timothy Hull – yes
Danny Crouse – yes	Allen Morton – yes

“8” yes “0” members no. **Motion** carried.

9. A motion was made by Mr. Patrick Bard and seconded by Mr. Timothy Hull to add to the agenda the recommendation to hire Donna Beale as substitute teacher’s aide and substitute secretary for the 2014-2015 school year pending completion of paperwork. Final approval to be placed on the substitute list will be provided by the Superintendent once all required paperwork has been completed.

Patrick Bard - yes	David Smith – yes
Mark Mosemann - yes	Timothy Mellott – yes
Eric Barnhart - yes	Timothy Hull – yes
Danny Crouse – yes	Allen Morton – yes

“8” yes “0” members no. **Motion** carried.

10. A motion was made by Mr. Patrick Bard and seconded by Mr. Timothy Hull to add to the agenda the recommendation to approve Carolyn Mottern to use the elementary gym, lower and upstairs hallways, and cafeteria area on April 12, 2015, from 10:00 a.m. till 3:45 p.m. for the Annual Art Show.

Patrick Bard - yes	David Smith – yes
Mark Mosemann - yes	Timothy Mellott – yes
Eric Barnhart - yes	Timothy Hull – yes
Danny Crouse – yes	Allen Morton – yes

“8” yes “0” members no. **Motion** carried.

11. A motion was made by Mr. Patrick Bard and seconded by Mr. Timothy Hull to add to the agenda the recommendation to approve the Guitar/Theory class to go to Catonsville, Maryland to visit Appalachian Bluegrass Shoppe from 8:00 a.m. till 3:00 p.m. on the date to be determined for students to see and play different instruments.

Patrick Bard - yes	David Smith – yes
Mark Mosemann - yes	Timothy Mellott – yes
Eric Barnhart - yes	Timothy Hull – yes
Danny Crouse – yes	Allen Morton – yes

“8” yes “0” members no. **Motion** carried.

12. A motion was made by Mr. Patrick Bard and seconded by Mr. Timothy Hull to add to the agenda the recommendation to approve Crabtree Rohrbaugh to start the bidding process for elementary entrance project.

Patrick Bard - yes	David Smith – yes
Mark Mosemann - yes	Timothy Mellott – yes
Eric Barnhart - yes	Timothy Hull – yes
Danny Crouse – yes	Allen Morton – yes

“8” yes “0” members no. **Motion** carried.

13. A motion was made by Mr. David Smith and seconded by Mr. Timothy Mellott to approve the minutes of the January 20, 2015, board meeting.

Patrick Bard - yes	David Smith – yes
Mark Mosemann - yes	Timothy Mellott – yes
Eric Barnhart - yes	Timothy Hull – yes
Danny Crouse – yes	Allen Morton – yes

“8” yes “0” members no. **Motion** carried.

14. A motion was made by Mr. David Smith and seconded by Mr. Timothy Mellott to approve the payment of bills for January.

Patrick Bard - yes	David Smith – yes
Mark Mosemann - yes	Timothy Mellott – yes
Eric Barnhart - yes	Timothy Hull – yes
Danny Crouse – yes	Allen Morton – yes

“8” yes “0” members no. **Motion** carried.

15. A motion was made by Mr. David Smith and seconded by Mr. Timothy Mellott to approve the financial reports for January.

Patrick Bard - yes	David Smith – yes
Mark Mosemann - yes	Timothy Mellott – yes
Eric Barnhart - yes	Timothy Hull – yes
Danny Crouse – yes	Allen Morton – yes

“8” yes “0” members no. **Motion** carried.

There was discussion regarding collecting outstanding money owed to the district by students.

16. A motion was made by Mr. Patrick Bard and seconded by Mr. David Smith to approve to hire Leslie Wilson as assistant track and field coach for the 2014-2015 school year. Final approval to begin duties for the position will be provided by the Superintendent once all required paperwork has been completed.

Patrick Bard - yes	David Smith – yes
Mark Mosemann - yes	Timothy Mellott – yes
Eric Barnhart - yes	Timothy Hull – yes
Danny Crouse – yes	Allen Morton – yes

“8” yes “0” members no. **Motion** carried.

17. A motion was made by Mr. Patrick Bard and seconded by Mr. David Smith to approve to hire Dennis Douglas as assistant baseball coach for the 2014-2015 school year. Final approval to begin duties for the position will be provided by the Superintendent once all required paperwork has been complete.

Patrick Bard - yes	David Smith – yes
Mark Mosemann - yes	Timothy Mellott – yes
Eric Barnhart - yes	Timothy Hull – yes
Danny Crouse – yes	Allen Morton – yes

“8” yes “0” members no. **Motion** carried.

18. A motion was made by Mr. Patrick Bard and seconded by Mr. David Smith to approve Tim Fowler as volunteer assistant baseball coach for the 2014-2015 school year. Final approval to begin duties for the position will be provided by the Superintendent once all required paperwork has been completed.

Patrick Bard - yes	David Smith – yes
Mark Mosemann - yes	Timothy Mellott – yes
Eric Barnhart - yes	Timothy Hull – yes
Danny Crouse – yes	Allen Morton – yes

“8” yes “0” members no. **Motion** carried.

19. A motion was made by Mr. Patrick Bard and seconded by Mr. David Smith to approve Melissa Mackel as volunteer assistant junior high/varsity softball coach for the 2014-2015 school year. Final approval to begin duties for the position will be provided by the Superintendent once all required paperwork has been completed.

Patrick Bard - yes David Smith – yes
Mark Mosemann - yes Timothy Mellott – yes
Eric Barnhart - yes Timothy Hull – yes
Danny Crouse – yes Allen Morton – yes
“8” yes “0” members no. **Motion** carried.

20. A motion was made by Mr. Patrick Bard and seconded by Mr. David Smith to approve Joe Hollenshead as volunteer assistant track and field coach for the 2014-2015 school year. Final approval to begin duties for the position will be provided by the Superintendent once all required paperwork has been completed.

Patrick Bard - yes David Smith – yes
Mark Mosemann - yes Timothy Mellott – yes
Eric Barnhart - yes Timothy Hull – yes
Danny Crouse – yes Allen Morton – yes
“8” yes “0” members no. **Motion** carried.

21. A motion was made by Mr. Patrick Bard and seconded by Mr. David Smith to approve Heather Hollenshead as volunteer assistant track and field coach for the 2014-2015 school year. Final approval to begin duties for the position will be provided by the Superintendent once all required paperwork has been completed.

Patrick Bard - yes David Smith – yes
Mark Mosemann - yes Timothy Mellott – yes
Eric Barnhart - yes Timothy Hull – yes
Danny Crouse – yes Allen Morton – yes
“8” yes “0” members no. **Motion** carried.

22. A motion was made by Mr. Patrick Bard and seconded by Mr. David Smith to hire Donna Beale as substitute teacher’s aide and substitute secretary for the 2014-2015 school year pending completion of paperwork. Final approval to be placed on the substitute list will be provided by the Superintendent once all required paperwork has been completed.

Patrick Bard - yes David Smith – yes
Mark Mosemann - yes Timothy Mellott – yes
Eric Barnhart - yes Timothy Hull – yes
Danny Crouse – yes Allen Morton – yes
“8” yes “0” members no. **Motion** carried.

23. A motion was made by Mr. Danny Crouse and seconded by Mr. Patrick Bard to approve tabling the motion to hire Jackie Carnell as a substitute custodian for the 2014-2015 school year. Final approval to be placed on the substitute list will be provided by the Superintendent once all required paperwork has been completed.

Patrick Bard - yes David Smith – yes
Mark Mosemann - yes Timothy Mellott – yes
Eric Barnhart - yes Timothy Hull – yes
Danny Crouse – yes Allen Morton – yes
“8” yes “0” members no. **Motion** carried.

24. A motion was made by Mr. Patrick Bard and seconded by Mr. David Smith to approve the Mobile Dentist program for the 2015-2016 school year.

Patrick Bard - yes	David Smith – yes
Mark Mosemann - yes	Timothy Mellott – yes
Eric Barnhart - yes	Timothy Hull – yes
Danny Crouse – yes	Allen Morton – yes

“8” yes “0” members no. **Motion** carried.

25. A motion was made by Mr. Patrick Bard and seconded by Mr. David Smith to approve the Guitar/Theory class to go to Catonsville, Maryland to visit Appalachian Bluegrass Shoppe from 8:00 a.m. till 3:00 p.m. on the date to be determined for students to see and play different instruments.

Patrick Bard - yes	David Smith – yes
Mark Mosemann - yes	Timothy Mellott – yes
Eric Barnhart - yes	Timothy Hull – yes
Danny Crouse – yes	Allen Morton – yes

“8” yes “0” members no. **Motion** carried.

There was discussion regarding the 21 new laws that went into effect during 2014 in regards to clearances and mandated reporting.

26. A motion was made by Mr. David Smith and seconded by Mr. Timothy Hull to approve the first reading of the following policies.

- a. Policy 204, Pupil, Attendance
- b. Policy 417.1, Professional Staff, Educator Misconduct

Patrick Bard - yes	David Smith – yes
Mark Mosemann - yes	Timothy Mellott – yes
Eric Barnhart - yes	Timothy Hull – yes
Danny Crouse – yes	Allen Morton – yes

“8” yes “0” members no. **Motion** carried.

27. A motion was made by Mr. Timothy Mellott and seconded by Mr. David Smith to approve the second reading of the following policies.

- a. Policy 004, Local Board Procedure, Membership
- b. Policy 302, Administrative Employees, Employment of Superintendent / Assistant Superintendent
- c. Policy 303, Administrative Employees, Employment of Administrators
- d. Policy 309, Administrative Employees, Assignments and Transfer
- e. Policy 317, Administrative Employees, Conduct / Disciplinary Procedures
- f. Policy 317.1, Administrative Employees, Educator Misconduct
- g. Policy 404, Professional Employees, Employment of Professional Employees

- h. Policy 405, Professional Employees, Employment of Substitute Professional Employees
- i. Policy 406, Professional Employees, Employment of Summer School staff
- j. Policy 407, Professional Employees, Student Teachers / Interns
- k. Policy 409, Professional Employees, Assignment and Transfer
- l. Policy 417, Professional Employees, Conduct / Disciplinary Procedures.
- m. Policy 504, Support Employees, Employment of Support Employees
- n. Policy 505, Support Employees, Employment of Substitute and Short-Term Employees
- o. Policy 509, Support Employees, Assignment and Transfer
- p. Policy 517, Support Employees, Conduct / Disciplinary Procedures
- q. Policy 806, Operations, Child / Student Abuse
- r. Policy 818, Operations, Contracted Services
- s. Policy 916, Community, Volunteers

Patrick Bard - yes	David Smith – yes
Mark Mosemann - yes	Timothy Mellott – yes
Eric Barnhart - yes	Timothy Hull – yes
Danny Crouse – yes	Allen Morton – yes

“8” yes “0” members no. **Motion** carried.

28. A motion was made by Mr. David Smith and seconded by Mr. Timothy Hull to approve the tax exoneration lists for the 2014-2015 school year as presented by the business manager.

Patrick Bard - yes	David Smith – yes
Mark Mosemann - yes	Timothy Mellott – yes
Eric Barnhart - yes	Timothy Hull – yes
Danny Crouse – yes	Allen Morton – yes

“8” yes “0” members no. **Motion** carried.

There was discussion regarding the new entry way at the high school and the new entrance project at the elementary.

29. A motion was made by Mr. David Smith and seconded by Mr. Patrick Bard to approve Crabtree Rohrbaugh to start the bidding process for the elementary entrance project.

Patrick Bard - yes	David Smith – yes
Mark Mosemann - yes	Timothy Mellott – yes
Eric Barnhart - yes	Timothy Hull – yes
Danny Crouse – yes	Allen Morton – yes

“8” yes “0” members no. **Motion** carried.

30. A motion was made by Mr. Timothy Mellott and seconded by Mr. Timothy Hull to adjourn the meeting.

Patrick Bard - yes	David Smith – yes
Mark Mosemann - yes	Timothy Mellott – yes
Eric Barnhart - yes	Timothy Hull – yes
Danny Crouse – yes	Allen Morton – yes

“8” yes “0” members no. **Motion** carried.

Meeting adjourned at 8:56 p.m.