

SOUTHERN FULTON SCHOOL DISTRICT

13083 Buck Valley Road
WARFORDSBURG, PA 17267

June 23, 2015

7:30 p.m.

Board Meeting Minutes

During the work session Mrs. Anita Munson swore in Mr. Richard Mosemann as a board member.

There was an executive session held prior to the Board meeting for personnel reasons.

Executive session began at 7:45 p.m.

1. A motion was made by Mr. Danny Crouse and seconded by Mr. Patrick Bard to go into executive session for personnel reasons.

Patrick Bard - yes	Timothy Mellott – yes
Mark Mosemann - yes	Richard Mosemann – yes
Danny Crouse - yes	Sam Souders – yes
Allen Morton – yes	

“7” yes “0” members no. **Motion** carried.

Executive session ended at 8:05 p.m.

The board meeting began at 8:05 p.m. in the library of the high school in Warfordsburg, Pennsylvania. The following members were present: Allen Morton, Patrick Bard, Mark Mosemann, Danny Crouse, Timothy Mellott, Richard Mosemann, and Sam Souders. The meeting was conducted by the board president, Allen Morton.

Also present were Hervey Hann, superintendent; Meredith Hendershot, high school principal; Diane Younker, supervisor of special education; Theresa Corle, elementary principal; Doug Leisher, technology specialist; John Bain, facilities manager; Debra Schetrompf, business manager; and Anita Munson, board secretary.

Visitors present were: Daniel Peck, Cynthia Flaherty and Chanin Rotz -Mountz from Fulton County News

1. The meeting was opened with the Pledge of Allegiance led by Mr. Allen Morton.
2. Mrs. Cynthia Flaherty presented on elementary and environmental studies.
3. A motion was made by Mr. Timothy Mellott and seconded by Mr. Patrick Bard to grant that as the president of the board conducts this meeting, it is not necessary to announce each roll call vote. If however, a director or directors, wish to comment or

have his/her comment or vote specifically recorded, the director(s) shall have the opportunity to so state. The chair of the meeting, the president of the board, should announce before each roll call vote, that if he hears no objections from any member of the board present, the vote will be considered a unanimous roll call vote and so recorded.

Patrick Bard - yes Timothy Mellott – yes
 Mark Mosemann - yes Richard Mosemann – yes
 Danny Crouse - yes Sam Souders – yes
 Allen Morton – yes

“7” yes “0” members no. **Motion** carried.

4. A motion was made by Mr. Patrick Bard and seconded by Mr. Timothy Mellott to add to the agenda the recommendation to approve the following carrier and approve authorization of payment of the premiums regarding the same for the 2015-2016 school year.

<u>Policy</u>	<u>Carrier</u>	<u>Premium</u>
Commercial Package	Strickler Agency	\$ 48,734
Worker’s Compensation		\$ 56,557
Educator’s Legal Liability		\$ 13,754
Commercial Umbrella		\$ 5,319
Commercial Auto		\$ 3,128
Total Annual Premium		\$127,492

Patrick Bard - yes Timothy Mellott – yes
 Mark Mosemann - yes Richard Mosemann – yes
 Danny Crouse - yes Sam Souders – yes
 Allen Morton – yes

“7” yes “0” members no. **Motion** carried.

5. A motion was made by Mr. Patrick Bard and seconded by Mr. Timothy Mellott to add to the agenda the recommendation to approve the proposal from Strickler Agency for Student Accident and Athletic Insurance for the 2015-2016 school year through A-G Administrator’s, Inc. as stated below:

Sports (no football team)
 Plan: \$ 100 Primary Excess
 Coverage: \$ 1,000,000 Benefit Max. two (2) year benefit period
 Premium: Approximately \$2,350.

Patrick Bard - yes Timothy Mellott – yes
 Mark Mosemann - yes Richard Mosemann – yes
 Danny Crouse - yes Sam Souders – yes
 Allen Morton – yes

“7” yes “0” members no. **Motion** carried.

6. A motion was made by Mr. Patrick Bard and seconded by Mr. Timothy Mellott to add to the agenda the recommendation to advertise for a full time custodian and substitute custodians.

Patrick Bard - yes Timothy Mellott – yes
Mark Mosemann - yes Richard Mosemann – yes
Danny Crouse - yes Sam Souders – yes
Allen Morton – yes

“7” yes “0” members no. **Motion** carried.

7. A motion was made by Mr. Patrick Bard and seconded by Mr. Timothy Mellott to add to the agenda the recommendation to hire Spencer Lampley as a substitute custodian for the 2015-2016 school year. Final approval to begin duties for the position will be provided by the Superintendent once all required paperwork has been approved.

Patrick Bard - yes Timothy Mellott – yes
Mark Mosemann - yes Richard Mosemann – yes
Danny Crouse - yes Sam Souders – yes
Allen Morton – yes

“7” yes “0” members no. **Motion** carried.

8. A motion was made by Mr. Mark Mosemann and seconded by Mr. Danny Crouse to approve the minutes of the May 19, 2015, board meeting.

Patrick Bard - yes Timothy Mellott – yes
Mark Mosemann - yes Richard Mosemann – yes
Danny Crouse - yes Sam Souders – yes
Allen Morton – yes

“7” yes “0” members no. **Motion** carried.

9. A motion was made by Mr. Mark Mosemann and seconded by Mr. Danny Crouse to approve the payment of bills for May.

Patrick Bard - yes Timothy Mellott – yes
Mark Mosemann - yes Richard Mosemann – yes
Danny Crouse - yes Sam Souders – yes
Allen Morton – yes

“7” yes “0” members no. **Motion** carried.

10. A motion was made by Mr. Mark Mosemann and seconded by Mr. Danny Crouse to approve the financial reports for May.

Patrick Bard - yes Timothy Mellott – yes
Mark Mosemann - yes Richard Mosemann – yes
Danny Crouse - yes Sam Souders – yes
Allen Morton – yes

“7” yes “0” members no. **Motion** carried.

11. A motion was made by Mr. Patrick Bard and seconded by Mr. Timothy Mellott to hire Allison Ritchey as a fourth grade teacher at Step 1, Column 1, as per the Professional Staff Contract.

Patrick Bard - yes Timothy Mellott – yes
Mark Mosemann - yes Richard Mosemann – yes
Danny Crouse - yes Sam Souders – yes
Allen Morton – yes

“7” yes “0” members no. **Motion** carried.

12. A motion was made by Mr. Patrick Bard and seconded by Mr. Sam Souders to approve Adrienne Gregory as a student teacher for the 2015-2016 school year.

Patrick Bard - yes Timothy Mellott – yes
Mark Mosemann - yes Richard Mosemann – yes
Danny Crouse - yes Sam Souders – yes
Allen Morton – yes

“7” yes “0” members no. **Motion** carried.

13. A motion was made by Mr. Patrick Bard and seconded by Mr. Sam Souders to hire Spencer Lampley as a Substitute Custodian for the 2015-2016 school year. Final approval to begin duties for the position will be provided by the Superintendent once all required paperwork has been completed.

Patrick Bard - yes Timothy Mellott – yes
Mark Mosemann - yes Richard Mosemann – yes
Danny Crouse - yes Sam Souders – yes
Allen Morton – yes

“7” yes “0” members no. **Motion** carried.

14. A motion was made by Mr. Patrick Bard and seconded by Mr. Sam Souders to accept with regret the letter of resignation from Linda Peck as cafeteria worker effective June 4, 2015.

Patrick Bard - yes Timothy Mellott – yes
Mark Mosemann - yes Richard Mosemann – yes
Danny Crouse - yes Sam Souders – yes
Allen Morton – yes

“7” yes “0” members no. **Motion** carried.

15. A motion was made by Mr. Patrick Bard and seconded by Mr. Sam Souders to advertise for a full time custodian and substitute custodians.

Patrick Bard - yes Timothy Mellott – yes
Mark Mosemann - yes Richard Mosemann – yes
Danny Crouse - yes Sam Souders – yes
Allen Morton – yes

“7” yes “0” members no. **Motion** carried.

16. A motion was made by Mr. Patrick Bard and seconded by Mr. Sam Souders to approve Herb Brambley as mentor for Allison Ritchey for the 2015-2016 school year with a stipend as per the Professional Staff Contract.

Patrick Bard - yes Timothy Mellott – yes
Mark Mosemann - yes Richard Mosemann – yes
Danny Crouse - yes Sam Souders – yes
Allen Morton – yes

“7” yes “0” members no. **Motion** carried.

17. A motion was made by Mr. Patrick Bard and seconded by Mr. Sam Souders to approve the unpaid leave of absence under the FMLA of 1993 pursuant to the law and regulations for Tammy Palmer beginning retroactive from April 12, 2015 to June 4, 2015.

Patrick Bard - yes Timothy Mellott – yes
Mark Mosemann - yes Richard Mosemann – yes
Danny Crouse - yes Sam Souders – yes
Allen Morton – yes

“7” yes “0” members no. **Motion** carried.

18. A motion was made by Mr. Sam Souders and seconded by Mr. Timothy Mellott to approve the high school student handbook.

Patrick Bard - yes Timothy Mellott – yes
Mark Mosemann - yes Richard Mosemann – yes
Danny Crouse - yes Sam Souders – yes
Allen Morton – yes

“7” yes “0” members no. **Motion** carried.

19. A motion was made by Mr. Sam Souders and seconded by Mr. Timothy Mellott to approve the elementary student handbook.

Patrick Bard - yes Timothy Mellott – yes
Mark Mosemann - yes Richard Mosemann – yes
Danny Crouse - yes Sam Souders – yes
Allen Morton – yes

“7” yes “0” members no. **Motion** carried.

20. A motion was made by Mr. Sam Souders and seconded by Mr. Timothy Mellott to approve the first reading of the following policies:

- a. Policy 819, Operations, Suicide Awareness, Prevention and Response.
- b. Policy 819 Attachment, Operations, Suicide Awareness, Prevention and Response.

Patrick Bard - yes Timothy Mellott – yes
Mark Mosemann - yes Richard Mosemann – yes
Danny Crouse - yes Sam Souders – yes
Allen Morton – yes

“7” yes “0” members no. **Motion** carried.

21. A motion was made by Mr. Sam Souders and seconded by Mr. Timothy Mellott to approve the second reading of Policy 810, Operations, Transportation Guidelines.

Patrick Bard - yes Timothy Mellott – yes
Mark Mosemann - yes Richard Mosemann – yes
Danny Crouse - yes Sam Souders – yes
Allen Morton – yes

“7” yes “0” members no. **Motion** carried.

22. A motion was made by Mr. Sam Souders and seconded by Mr. Timothy Mellott to approve David Smith to use the high school library on July 15 and 16, 2015 from 6:00

p.m. till 9:30 p.m. and July 18, 2015 from 8:00 a.m. till 3:30 p.m. for school bus training.

Patrick Bard - yes Timothy Mellott – yes
Mark Mosemann - yes Richard Mosemann – yes
Danny Crouse - yes Sam Souders – yes
Allen Morton – yes

“7” yes “0” members no. **Motion** carried.

23. A motion was made by Mr. Timothy Mellott and seconded by Mr. Patrick Bard to approve the contract with Tuscarora Intermediate Unit 11 for IMS Services for the 2015-2016 school year at a cost of \$4.25 per student.

Patrick Bard - yes Timothy Mellott – yes
Mark Mosemann - yes Richard Mosemann – yes
Danny Crouse - yes Sam Souders – yes
Allen Morton – yes

“7” yes “0” members no. **Motion** carried.

24. A motion was made by Mr. Timothy Mellott and seconded by Mr. Patrick Bard to approve the contract with Tuscarora Intermediate Unit 11 for Regional Wide Area Network (RWAN) support service as of July 1, 2015 through June 30, 2016.

Patrick Bard - yes Timothy Mellott – yes
Mark Mosemann - yes Richard Mosemann – yes
Danny Crouse - yes Sam Souders – yes
Allen Morton – yes

“7” yes “0” members no. **Motion** carried.

25. A motion was made by Mr. Danny Crouse and seconded by Mr. Mark Mosemann to approve the Extended Family Program to provide behavioral intervention and educational support for the 2015-2016 school year on an as needed bases.

Patrick Bard - yes Timothy Mellott – yes
Mark Mosemann - yes Richard Mosemann – yes
Danny Crouse - yes Sam Souders – yes
Allen Morton – yes

“7” yes “0” members no. **Motion** carried.

26. A motion was made by Mr. Timothy Mellott and seconded by Mr. Danny Crouse to approve Tri-State Community Health Center as school doctor at a rate of \$10.00 per student for the 2015-2016 school year.

Patrick Bard - yes Timothy Mellott – yes
Mark Mosemann - yes Richard Mosemann – yes
Danny Crouse - yes Sam Souders – yes
Allen Morton – yes

“7” yes “0” members no. **Motion** carried.

27. A motion was made by Mr. Timothy Mellott and seconded by Mr. Mark Mosemann to approve Dr. Wolfe as school dentist at a rate \$.80 per student for the 2015-2016 school year.

Patrick Bard - yes Timothy Mellott – yes
Mark Mosemann - yes Richard Mosemann – yes

Danny Crouse - yes Sam Souders – yes
Allen Morton – yes
“7” yes “0” members no. **Motion** carried.

28. A motion was made by Mr. Danny Crouse and seconded by Mr. Richard Mosemann to obtain Occupational Therapy services for the 2015-2016 school year for the OTR/L and the COTA/L through the Tuscarora Intermediate Unit 11 with cost based on the number of students needing services.

Patrick Bard - yes Timothy Mellott – yes
Mark Mosemann - yes Richard Mosemann – yes
Danny Crouse - yes Sam Souders – yes
Allen Morton – yes
“7” yes “0” members no. **Motion** carried.

29. A motion was made by Mr. Mark Mosemann and seconded by Mr. Patrick Bard to approve the final budget for the 2015-2016 school year for a total of \$12,799,223.00.

Patrick Bard - yes Timothy Mellott – yes
Mark Mosemann - yes Richard Mosemann – yes
Danny Crouse - yes Sam Souders – yes
Allen Morton – yes
“7” yes “0” members no. **Motion** carried.

30. A motion was made by Mr. Patrick Bard and seconded by Mr. Mark Mosemann to approve the following taxes:

Real Estate Taxes	25.2556 Mills
Section 679 Per Capita Taxes	\$ 5.00
Act 511 Per Capita Taxes	\$ 5.00
Earned Income Tax	1 %
Real Estate Transfer Tax	1 %
Penalties	Maximum 10

Patrick Bard - yes Timothy Mellott – yes
Mark Mosemann - yes Richard Mosemann – yes
Danny Crouse - no Sam Souders – yes
Allen Morton – yes
“6” yes “1” members no. **Motion** carried.

31. A motion was made by Mr. Richard Mosemann and seconded by Mr. Danny Crouse to approve the 2015 Homestead and Farmstead Exclusion Resolution.

Patrick Bard - yes Timothy Mellott – yes
Mark Mosemann - yes Richard Mosemann – yes
Danny Crouse - yes Sam Souders – yes
Allen Morton – yes
“7” yes “0” members no. **Motion** carried.

32. A motion was made by Mr. Timothy Mellott and seconded by Mr. Patrick Bard to approve to move any additional unassigned fund balance on June 30, 2015, to committed fund balance, with the amount to be determined upon completion of the 2014-2015 fiscal year audit. Committed fund balance will be used for future payment of bond principal, interest payments, health insurance increases, and PSERS retirement rate increases.

Patrick Bard - yes Timothy Mellott – yes
 Mark Mosemann - yes Richard Mosemann – yes
 Danny Crouse - yes Sam Souders – yes
 Allen Morton – yes

“7” yes “0” members no. **Motion** carried.

33. A motion was made by Mr. Richard Mosemann and seconded by Mr. Patrick Bard to approve the following insurance carrier and approve authorization of payment of the premiums regarding the same for the 2015-2016 school year.

<u>Policy</u>	<u>Carrier</u>	<u>Premium</u>
Commercial Package	Strickler Agency	\$ 48,734
Worker’s Compensation		\$ 56,557
Educator’s Legal Liability		\$ 13,754
Commercial Umbrella		\$ 5,319
Commercial Auto		\$ 3,128
Total Annual Premium		\$127,492

Patrick Bard - yes Timothy Mellott – yes
 Mark Mosemann - yes Richard Mosemann – yes
 Danny Crouse - yes Sam Souders – yes
 Allen Morton – yes

“7” yes “0” members no. **Motion** carried.

34. A motion was made by Mr. Danny Crouse and seconded by Mr. Patrick Bard to approval the proposal from Stickler Agency for Student Accident and Athletic Insurance for the 2015-2016 school year through A-G Administrator’s Inc. as stated below:

Sports (no football team)
 Plan: \$ 100 Primary Excess
 Coverage: \$ 1,000,000 Benefit Max. two (2) year benefit period
 Premium: Approximately \$2,350.

Patrick Bard - yes Timothy Mellott – yes
 Mark Mosemann - yes Richard Mosemann – yes
 Danny Crouse - yes Sam Souders – yes
 Allen Morton – yes

“7” yes “0” members no. **Motion** carried.

35. A motion was made by Mr. Timothy Mellott and seconded by Mr. Richard Mosemann to approve Change Order No. 8 and a credit of \$8,324.84 for rain damage, book replacement, and for the district performing cleaning and waxing, items in main entrance, band room and conference room.

Patrick Bard - yes Timothy Mellott – yes
 Mark Mosemann - yes Richard Mosemann – yes
 Danny Crouse - yes Sam Souders – yes
 Allen Morton – yes

“7” yes “0” members no. **Motion** carried.

36. A motion was made by Mr. Danny Crouse and seconded by Mr. Patrick Bard to approve Change Order No. 9 for a credit of \$200.00 for damages to a cabinet.

Patrick Bard - yes Timothy Mellott – yes

Mark Mosemann - yes Richard Mosemann – yes
Danny Crouse - yes Sam Souders – yes
Allen Morton – yes

“7” yes “0” members no. **Motion** carried.

37. A motion was made by Mr. Patrick Bard and seconded by Mr. Danny Crouse to approve the High School Principal, Elementary Principal, and the Special Education Director contracts with the following change to Number 10 Medical Benefits second sentence: “The administrative team may receive \$2,500 paid by the district in lieu of medical benefits as per other contracts.”

Patrick Bard - yes Timothy Mellott – yes
Mark Mosemann - yes Richard Mosemann – yes
Danny Crouse - yes Sam Souders – yes
Allen Morton – yes

“7” yes “0” members no. **Motion** carried.

38. A motion was made by Mr. Mark Mosemann and seconded by Mr. Patrick Bard to approve the Business Manager, Building & Grounds Supervisor, Technology Specialist, and Superintendent/Board Secretary contracts.

Patrick Bard - yes Timothy Mellott – yes
Mark Mosemann - yes Richard Mosemann – yes
Danny Crouse - yes Sam Souders – yes
Allen Morton – yes

“7” yes “0” members no. **Motion** carried.

39. A motion was made by Mr. Patrick Bard and seconded by Mr. Danny Crouse to approve Mr. John Bain to carry up to 8 days of vacation into the 2015-2016 school year.

Patrick Bard - yes Timothy Mellott – yes
Mark Mosemann - yes Richard Mosemann – yes
Danny Crouse - yes Sam Souders – yes
Allen Morton – yes

“7” yes “0” members no. **Motion** carried.

40. A motion was made by Mr. Timothy Mellott and seconded by Mr. Danny Crouse to move the Assistant Business Manager’s position to the Southern Fulton Educational Support Professionals contract as requested by Legal Counsel. Salary, benefits, and all other work conditions will be in accordance with the Collective Bargaining Agreement for the Southern Fulton Education Support Professionals.

Patrick Bard - yes Timothy Mellott – yes
Mark Mosemann - yes Richard Mosemann – yes
Danny Crouse - yes Sam Souders – yes
Allen Morton – yes

“7” yes “0” members no. **Motion** carried.

41. A motion was made by Mr. Mark Mosemann and seconded by Mr. Danny Crouse to approve the Superintendent's salary increase for 2015-2016 school year at \$1,687.50.

Patrick Bard - yes Timothy Mellott – yes
Mark Mosemann - yes Richard Mosemann – yes
Danny Crouse - yes Sam Souders – yes
Allen Morton – yes

“7” yes “0” members no. **Motion** carried.

42. There was discussion regarding the bus contractors having workers compensation as per their contracts. By general consensus the board agreed that each bus contractor must have workers compensation unless they only use immediate family members as drivers.

43. There was discussion regarding the nature trail at the elementary school.

44. The board received a copy of a thank you card from the second grade.

45. A motion was made by Mr. Mark Mosemann and seconded by Mr. Danny Crouse to go into executive session for real estate purposes with no action to be taken followed by adjournment

Patrick Bard - yes Timothy Mellott – yes
Mark Mosemann - yes Richard Mosemann – yes
Danny Crouse - yes Sam Souders – yes
Allen Morton – yes

“7” yes “0” members no. **Motion** carried.

Executive session began at 8:47 p.m. and ended at 8:52 p.m.

Signature _____

Date _____