

SOUTHERN FULTON SCHOOL DISTRICT

13083 Buck Valley Road
WARFORDSBURG, PA 17267

August 18, 2015

7:30 p.m.

Board Meeting Minutes

The board meeting began 8:01 p.m. in the library of the high school in Warfordsburg, Pennsylvania. The following members were present: Allen Morton, Mark Mosemann, Danny Crouse, Timothy Mellott, David Smith, and Sam Souders. The meeting was conducted by the board president, Allen Morton.

Also present were Hervey Hann, superintendent; Meredith Hendershot, high school principal; Diane Younker, supervisor of special education; Doug Leisher, technology specialist; John Bain, facilities manager; Kathy Cutchall, elementary dean of students; Debra Schetrompf, business manager; and Anita Munson, board secretary.

Visitors present were: Daniel Peck, Meagan Raville, and David Murray.

1. The meeting was opened with the Pledge of Allegiance led by Mr. Allen Morton.
2. Mr. David Murray addressed the board regarding not being able to use the weight room and watering the soccer field.
3. A motion was made by Mr. Timothy Mellott and seconded by Mr. David Smith to grant that as the president of the board conducts this meeting, it is not necessary to announce each roll call vote. If however, a director or directors, wish to comment or have his/her comment or vote specifically recorded, the director(s) shall have the opportunity to so state. The chair of the meeting, the president of the board, should announce before each roll call vote, that if he hears no objections from any member of the board present, the vote will be considered a unanimous roll call vote and so recorded.

Mark Mosemann - yes	Timothy Mellott – yes
Danny Crouse - yes	Sam Souders – yes
David Smith – yes	Allen Morton – yes

“6” yes “0” members no. **Motion** carried.

4. A motion was made by Mr. David Smith and seconded by Mr. Timothy Mellott to add to the agenda the recommendation to approve Jenna Hollenshead as an unpaid volunteer assistant cross country coach for the 2015-2016 school year pending completion of all paperwork.

Mark Mosemann - yes	Timothy Mellott – yes
Danny Crouse - yes	Sam Souders – yes

David Smith – yes Allen Morton – yes
“6” yes “0” members no. **Motion** carried.

5. A motion was made by Mr. David Smith and seconded by Mr. Timothy Mellott to approve the minutes of the July 21, 2015, board meeting.

Mark Mosemann - yes Timothy Mellott – yes
Danny Crouse - yes Sam Souders – yes
David Smith – yes Allen Morton – yes
“6” yes “0” members no. **Motion** carried.

6. A motion was made by Mr. David Smith and seconded by Mr. Sam Souders to approve the payment of bills for July.

Mark Mosemann - yes Timothy Mellott – yes
Danny Crouse - yes Sam Souders – yes
David Smith – yes Allen Morton – yes
“6” yes “0” members no. **Motion** carried.

7. A motion was made by Mr. David Smith and seconded by Mr. Sam Souders to approve the financial reports for July.

Mark Mosemann - yes Timothy Mellott – yes
Danny Crouse - yes Sam Souders – yes
David Smith – yes Allen Morton – yes
“6” yes “0” members no. **Motion** carried.

8. Old Business – There was discussion regarding the district paying for the gym floor damage and the skylights in the gym leaking.

9. A motion was made by Mr. David Smith and seconded by Mr. Mark Mosemann to hire Lisa Mellott as a custodian per the Support Professional Contract.

Mark Mosemann - yes Timothy Mellott – yes
Danny Crouse - yes Sam Souders – yes
David Smith – yes Allen Morton – yes
“6” yes “0” members no. **Motion** carried.

10. A motion was made by Mr. David Smith and seconded by Mr. Mark Mosemann to hire Jacqueline Carnell as a custodian per the Support Professional Contract.

Mark Mosemann - yes Timothy Mellott – yes
Danny Crouse - yes Sam Souders – yes
David Smith – yes Allen Morton – yes
“6” yes “0” members no. **Motion** carried.

11. A motion was made by Mr. David Smith and seconded by Mr. Mark Mosemann to hire Meagan Ravielle as an Elementary Teacher at Step 4, Column 3, as per the Professional Staff Contract.

Mark Mosemann - yes Timothy Mellott – yes
Danny Crouse - yes Sam Souders – yes
David Smith – yes Allen Morton – yes
“6” yes “0” members no. **Motion** carried.

12. A motion was made by Mr. David Smith and seconded by Mr. Mark Mosemann to hire Timothy Fowler as a Long Term Substitute English Teacher for the 2015-2016 school year at a rate of \$115.00 per day providing he has not obtained a full time position.

Mark Mosemann - yes Timothy Mellott – yes
Danny Crouse - yes Sam Souders – yes
David Smith – yes Allen Morton – yes
“6” yes “0” members no. **Motion** carried.

13. A motion was made by Mr. David Smith seconded by Mr. Mark Mosemann to approve Cynthia Layton to provide Behind the Wheel instruction.

Mark Mosemann - yes Timothy Mellott – yes
Danny Crouse - yes Sam Souders – yes
David Smith – yes Allen Morton – yes
“6” yes “0” members no. **Motion** carried.

14. A motion was made by Mr. David Smith and seconded by Mr. Mark Mosemann to hire the following substitute custodians for the 2015-2016 school year. Final approval to begin duties for the position will be provided by the Superintendent once all required paperwork has been completed.

- i. Lori Ritz
- ii. Monica Ashkettle
- iii. Jessica MacDowall
- iv. Laura Sowers
- v. Irma Gregory
- vi. Gavin Barnhart

Mark Mosemann - yes Timothy Mellott – yes
Danny Crouse - yes Sam Souders – yes
David Smith – yes Allen Morton – yes
“6” yes “0” members no. **Motion** carried.

15. A motion was made by Mr. David Smith and seconded by Mr. Mark Mosemann to approve Jenna Hollenshead as an unpaid volunteer assistant cross country coach for the 2015-2016 school year pending completion of all paperwork.

Mark Mosemann - yes Timothy Mellott – yes
Danny Crouse - yes Sam Souders – yes
David Smith – yes Allen Morton – yes
“6” yes “0” members no. **Motion** carried.

16. Mrs. Meredith Hendershot introduced Ms. Meagan Raville to the board.

17. A motion was made by Mr. Timothy Mellott and seconded by Mr. Danny Crouse to accept with regret the letter of resignation from Nicole Heidenreich as 4th grade teacher effective immediately.

Mark Mosemann - yes Timothy Mellott – yes
Danny Crouse - yes Sam Souders – yes
David Smith – yes Allen Morton – yes
“6” yes “0” members no. **Motion** carried.

18. A motion was made by Mr. Mark Mosemann and seconded by Mr. Danny Crouse to approve the unpaid leave of absence under the FMLA of 1993 pursuant to the law and regulations for Theresa Corle beginning approximately August 12, 2015 to January 1, 2016. This includes an additional 8 weeks.

Mark Mosemann - yes Timothy Mellott – yes
Danny Crouse - yes Sam Souders – yes
David Smith – yes Allen Morton – yes
“6” yes “0” members no. **Motion** carried.

19. A motion was made by Mr. Mark Mosemann and seconded by Mr. Danny Crouse to approve the unpaid leave of absence under the FMLA of 1993 pursuant to the law and regulations for Connie Mellott beginning approximately August 26, 2015 to November 26, 2015.

Mark Mosemann - yes Timothy Mellott – yes
Danny Crouse - yes Sam Souders – yes
David Smith – yes Allen Morton – yes
“6” yes “0” members no. **Motion** carried.

20. A motion was made by Mr. Timothy Mellott and seconded by Mr. David Smith to approve Kathy Cutchall as Elementary Dean of Students for the 2015-2016 school year with a stipend of \$10,000 and an additional 20 days.

Mark Mosemann - yes Timothy Mellott – yes
Danny Crouse - yes Sam Souders – yes
David Smith – yes Allen Morton – yes
“6” yes “0” members no. **Motion** carried.

21. A motion was made by Mr. Timothy Mellott and seconded by Mr. David Smith to approve Justin Sholes as High School Dean of Students for the 2015-2016 school year with a stipend of \$7,500 and an additional 10 days.

Mark Mosemann - yes Timothy Mellott – yes
Danny Crouse - yes Sam Souders – yes
David Smith – yes Allen Morton – yes
“6” yes “0” members no. **Motion** carried.

22. A motion was made by Mr. Mark Mosemann and seconded by Mr. Timothy Mellott to approve the two requests that have been made to donate time to a staff member presently facing health problems. Donations of time will be limited to 40 days total.

Mark Mosemann - yes Timothy Mellott – yes

Danny Crouse - yes Sam Souders – yes
David Smith – yes Allen Morton – yes
“6” yes “0” members no. **Motion** carried.

23. A motion was made by Mr. Sam Souders and seconded by Mr. Mark Mosemann to give authorization to employ day-to-day substitutes (professional and support staff) as need provided each candidate has on file a valid teaching certificate (professional) and all necessary paperwork including clearances.

Mark Mosemann - yes Timothy Mellott – yes
Danny Crouse - yes Sam Souders – yes
David Smith – yes Allen Morton – yes
“6” yes “0” members no. **Motion** carried.

24. A motion was made by Mr. Sam Souders and seconded by Mr. Mark Mosemann to approve the 2015-2016 teaching and staff assignments.

Mark Mosemann - yes Timothy Mellott – yes
Danny Crouse - yes Sam Souders – yes
David Smith – yes Allen Morton – yes
“6” yes “0” members no. **Motion** carried.

25. A motion was made by Mr. Sam Souders and seconded by Mr. Mark Mosemann to approve the list of professional conferences for the 2015-2016 school year.

Mark Mosemann - yes Timothy Mellott – yes
Danny Crouse - yes Sam Souders – yes
David Smith – yes Allen Morton – yes
“6” yes “0” members no. **Motion** carried.

26. A motion was made by Mr. Sam Souders and seconded by Mr. Mark Mosemann to approve the following employees who have completed three years of satisfactory service:

- a) Julianna Wert – hire date July 17, 2012
- b) Michelle Trail – hire date July 24, 2012
- c) Jaime Shaw – hire date July 24, 2012

Mark Mosemann - yes Timothy Mellott – yes
Danny Crouse - yes Sam Souders – yes
David Smith – yes Allen Morton – yes
“6” yes “0” members no. **Motion** carried.

27. A motion was made by Mr. David Smith and seconded by Mr. Timothy Mellott to approve the substitute bus driver list for the 2015-2016 school year.

Mark Mosemann - yes Timothy Mellott – yes
Danny Crouse - yes Sam Souders – yes
David Smith – yes Allen Morton – yes
“6” yes “0” members no. **Motion** carried.

28. A motion was made by Mr. David Smith and seconded by Mr. Timothy Mellott to approve Sunny Sheeder as a substitute driver for Linda Souders for the 2015-2016 school year pending receipt of all credentials and clearances.

Mark Mosemann - yes Timothy Mellott – yes
Danny Crouse - yes Sam Souders – yes
David Smith – yes Allen Morton – yes
“6” yes “0” members no. **Motion** carried.

29. A motion was made by Mr. Mark Mosemann and seconded by Mr. Timothy Mellott approve the list of fundraisers for the 2015-2016 school year.

Mark Mosemann - yes Timothy Mellott – yes
Danny Crouse - yes Sam Souders – yes
David Smith – yes Allen Morton – yes
“6” yes “0” members no. **Motion** carried.

30. A motion was made by Mr. Mark Mosemann and seconded by Mr. Timothy Mellott approve the list of field trips for the 2015-2016 school year

Mark Mosemann - yes Timothy Mellott – yes
Danny Crouse - yes Sam Souders – yes
David Smith – yes Allen Morton – yes
“6” yes “0” members no. **Motion** carried.

31. A motion was made by Mr. David Smith and seconded by Mr. Danny Crouse to approve the following classes with an enrollment of students under 10:

- 1) AP Biology = 3
- 2) Applied Technology = 6
- 3) Spanish IV = 5
- 4) Guitar / Music Theory = 7
- 5) AP Stats = 7
- 6) Graphic Design = 4
- 7) Small and Large Animals = 6
- 8) Advanced Physics = 8

Mark Mosemann - yes Timothy Mellott – yes
Danny Crouse - yes Sam Souders – yes
David Smith – yes Allen Morton – yes
“6” yes “0” members no. **Motion** carried.

32. A motion was made by Mr. Danny Crouse and seconded by Mr. David Smith to approve the lowest bid from Travis Fogal for the Pre K Transportation at \$2.17 per mile for bus and \$1.32 per mile for van if and only if the Pre K grant receives approval from Pennsylvania Department of Education which will not occur until a State budget is approved. We will insure contractor will have time to prepare once we receive notification.

Mark Mosemann - yes Timothy Mellott – yes
Danny Crouse - yes Sam Souders – yes
David Smith – yes Allen Morton – yes
“6” yes “0” members no. **Motion** carried.

33. A motion was made by Mr. David Smith and seconded by Mr. Timothy Mellott to approve the first reading of the following policies.

- a. Policy 100, Programs, Comprehensive Planning.
- b. Policy 113.3, Programs, Screening and Evaluations for Students with Disabilities.
- c. Policy 116, Programs, Tutoring.
- d. Policy 127, Programs, Assessments System.
- e. Policy 137, Programs, Home Education Programs.
- f. Policy 138, Programs, English as a Second Language/Bilingual Education Program.
- g. Policy 212, Pupils, Reporting Student Progress.
- h. Policy 215, Pupils, Promotion and Retention.
- i. Policy 918, Community, Title I Parental Involvement.

Mark Mosemann - yes Timothy Mellott – yes
Danny Crouse - yes Sam Souders – yes
David Smith – yes Allen Morton – yes
“6” yes “0” members no. **Motion** carried.

34. A motion was made by Mr. David Smith and seconded by Mr. Sam Souders to approve the Rechini Group to provide the mandatory reporting required for our health insurance plan in accordance with the Affordable Care Act.

Mark Mosemann - yes Timothy Mellott – yes
Danny Crouse - yes Sam Souders – yes
David Smith – yes Allen Morton – yes
“6” yes “0” members no. **Motion** carried.

35. A motion was made by Mr. David Smith and seconded by Mr. Mark Mosemann to water the soccer field as needed.

Mark Mosemann - yes Timothy Mellott – yes
Danny Crouse - yes Sam Souders – yes
David Smith – yes Allen Morton – yes
“6” yes “0” members no. **Motion** carried.

36. There was discussion regarding the letter submitted by Belfast Township Board of Supervisors with no action taken.

37. A motion was made by Mr. Danny Crouse and seconded by Mr. David Smith to adjourn the meeting.

Mark Mosemann - yes Timothy Mellott – yes
Danny Crouse - yes Sam Souders – yes
David Smith – yes Allen Morton – yes
“6” yes “0” members no. **Motion** carried.

Meeting adjourned at 8:37 p.m.

Signature _____

Date _____