

SOUTHERN FULTON SCHOOL DISTRICT

13083 Buck Valley Road
WARFORDSBURG, PA 17267

February 16, 2016

7:30 p.m.

Board Meeting Minutes

There was an executive session held prior to the Board meeting for personnel issues. The executive session began at 7:00 p.m. and ended at 7:43 p.m.

During the work session Mrs. Elen Ott presented on the Pre K program.

The board meeting began 8:08 p.m. in the library of the high school in Warfordsburg, Pennsylvania. The following members were present: Allen Morton, Patrick Bard, Mark Mosemann, Danny Crouse, Kirk Layton, Richard Morgan, Timothy Mellott, and Donnie Gordon. The meeting was conducted by the board president, Allen Morton.

Also present were Hervey Hann, superintendent; Meredith Hendershot, high school/elementary principal; Diane Younker, supervisor of special education; Doug Leisher, technology specialist; Justin Sholes, high school dean of students; John Bain, facilities manager; Debra Schetrompf, business manager; and Anita Munson, board secretary.

Visitors present were: Jessica Lynch and Elen Ott from Fulton County Center for Families, Daniel Peck, and Bill Peck,

1. The meeting was opened with the Pledge of Allegiance led by Mr. Allen Morton.
2. Mr. Daniel Peck addressed the board regarding the Pre K presentation.
3. A motion was made by Mr. Timothy Mellott and seconded by Mr. Danny Crouse to grant that as the president of the board conducts this meeting, it is not necessary to announce each roll call vote. If however, a director or directors, wish to comment or have his/her comment or vote specifically recorded, the director(s) shall have the opportunity to so state. The chair of the meeting, the president of the board, should announce before each roll call vote, that if he hears no objections from any member of the board present, the vote will be considered a unanimous roll call vote and so recorded.

Patrick Bard - yes	Richard Morgan – yes
Mark Mosemann - yes	Timothy Mellott – yes
Danny Crouse - yes	Donnie Gordon - yes
Kirk Layton – yes	Allen Morton – yes

“8” yes “0” members no. **Motion** carried.

4. A motion was made by Mr. Patrick Bard and seconded by Mr. Timothy Mellott to add to the agenda the recommendation to approve David Smith to use the high school library on March 23 & 24, 2016 from 6:00 p.m. till 9:30 p.m. and March 26, 2016 from 8:00 a.m. till 3:30 p.m. for School Bus Training.

Patrick Bard - yes Richard Morgan – yes
Mark Mosemann - yes Timothy Mellott – yes
Danny Crouse - yes Donnie Gordon - yes
Kirk Layton – yes Allen Morton – yes
“8” yes “0” members no. **Motion** carried.

5. A motion was made by Mr. Patrick Bard and seconded by Mr. Timothy Mellott to add to the agenda the recommendation to approve Edith Carnahan as a van driver for Snyder Bus Lines. All credentials and clearances have been obtained.

Patrick Bard - yes Richard Morgan – yes
Mark Mosemann - yes Timothy Mellott – yes
Danny Crouse - yes Donnie Gordon - yes
Kirk Layton – yes Allen Morton – yes
“9” yes “0” members no. **Motion** carried.

6. A motion was made by Mr. Patrick Bard and seconded by Mr. Timothy Mellott to add to the agenda the recommendation to approve Deanna Baker as a mentor for Jessica Lynch.

Patrick Bard - yes Richard Morgan – yes
Mark Mosemann - yes Timothy Mellott – yes
Danny Crouse - yes Donnie Gordon - yes
Kirk Layton – yes Allen Morton – yes
“8” yes “0” members no. **Motion** carried.

7. A motion was made by Mr. Timothy Mellott and seconded by Mr. Donnie Gordon to approve the minutes of the January 19, 2016, board meeting.

Patrick Bard - yes Richard Morgan – yes
Mark Mosemann - yes Timothy Mellott – yes
Danny Crouse - yes Donnie Gordon - yes
Kirk Layton – yes Allen Morton – yes
“8” yes “0” members no. **Motion** carried.

8. A motion was made by Mr. Timothy Mellott and seconded by Mr. Donnie Gordon to approve the payment of bills for January.

Patrick Bard - yes Richard Morgan – yes
Mark Mosemann - yes Timothy Mellott – yes
Danny Crouse - yes Donnie Gordon - yes
Kirk Layton – yes Allen Morton – yes
“8” yes “0” members no. **Motion** carried.

9. A motion was made by Mr. Timothy Mellott and seconded by Mr. Donnie Gordon to approve the financial reports for January.

Patrick Bard - yes Richard Morgan – yes

Mark Mosemann - yes Timothy Mellott – yes
Danny Crouse - yes Donnie Gordon - yes
Kirk Layton – yes Allen Morton – yes
“8” yes “0” members no. **Motion** carried.

10. A motion was made by Mr. Patrick Bard and seconded by Mr. Donnie Gordon to hire Nicholas McClure as a substitute teacher for the 2015-2016 school year pending completion of all paperwork.

Patrick Bard - yes Richard Morgan – yes
Mark Mosemann - yes Timothy Mellott – yes
Danny Crouse - yes Donnie Gordon - yes
Kirk Layton – yes Allen Morton – yes
“8” yes “0” members no. **Motion** carried.

11. A motion was made by Mr. Kirk Layton seconded by Mr. Danny Crouse to accept with regret the letter of intent to retire from Linda Schriever as home economics teacher effective at the completion of the 2015-2016 school year.

Patrick Bard - yes Richard Morgan – yes
Mark Mosemann - yes Timothy Mellott – yes
Danny Crouse - yes Donnie Gordon - yes
Kirk Layton – yes Allen Morton – yes
“8” yes “0” members no. **Motion** carried.

12. A motion was made by Mr. Kirk Layton and seconded by Mr. Danny Crouse to accept with regret the letter of resignation from Jim Minter as a paid volunteer varsity assistant soccer coach effective immediately.

Patrick Bard - yes Richard Morgan – yes
Mark Mosemann - yes Timothy Mellott – yes
Danny Crouse - yes Donnie Gordon - yes
Kirk Layton – yes Allen Morton – yes
“8” yes “0” members no. **Motion** carried.

13. A motion was made by Mr. Kirk Layton and seconded by Mr. Danny Crouse to advertise for a third grade teacher for the 2016-2017 school year.

Patrick Bard - yes Richard Morgan – yes
Mark Mosemann - yes Timothy Mellott – yes
Danny Crouse - yes Donnie Gordon - yes
Kirk Layton – yes Allen Morton – yes
“8” yes “0” members no. **Motion** carried.

14. A motion was made by Mr. Kirk Layton and seconded by Mr. Danny Crouse to advertise for a varsity assistant soccer coach for the 2016-2017 school year.

Patrick Bard - yes Richard Morgan – yes
Mark Mosemann - yes Timothy Mellott – yes
Danny Crouse - yes Donnie Gordon - yes
Kirk Layton – yes Allen Morton – yes
“8” yes “0” members no. **Motion** carried.

15. A motion was made by Mr. Richard Morgan and seconded by Mr. Patrick Bard to approve Derek Younker as an unpaid volunteer baseball coach for the 2015-2016 school year as recommended by the Athletic Director.

Patrick Bard - yes Richard Morgan – yes
Mark Mosemann - yes Timothy Mellott – yes
Danny Crouse - yes Donnie Gordon - yes
Kirk Layton – yes Allen Morton – yes
“8” yes “0” members no. **Motion** carried.

16. A motion was made by Mr. Richard Morgan and seconded by Mr. Patrick Bard to continue employment of Lisa Mellott as custodian since she has completed a 6 month satisfactory probation period.

Patrick Bard - yes Richard Morgan – yes
Mark Mosemann - yes Timothy Mellott – yes
Danny Crouse - yes Donnie Gordon - yes
Kirk Layton – yes Allen Morton – yes
“8” yes “0” members no. **Motion** carried.

17. A motion was made by Mr. Richard Morgan and seconded by Mr. Patrick Bard to continue employment of Jacqueline Carnell as custodian since she has completed a 6 month satisfactory probation period.

Patrick Bard - yes Richard Morgan – yes
Mark Mosemann - yes Timothy Mellott – yes
Danny Crouse - yes Donnie Gordon - yes
Kirk Layton – yes Allen Morton – yes
“8” yes “0” members no. **Motion** carried.

18. A motion was made by Mr. Richard Morgan and seconded by Mr. Patrick Bard to extend the unpaid leave of absence under the FMLA of 1993 pursuant to the law and regulations for Theresa Corle through the end of the 2015-2016 school year.

Patrick Bard - yes Richard Morgan – yes
Mark Mosemann - yes Timothy Mellott – yes
Danny Crouse - yes Donnie Gordon - yes
Kirk Layton – yes Allen Morton – yes
“8” yes “0” members no. **Motion** carried.

19. A motion was made by Mr. Mark Mosemann and seconded by Mr. Timothy Mellott to approve Deanna Baker as mentor for Jessica Lynch.

Patrick Bard - yes Richard Morgan – yes
Mark Mosemann - yes Timothy Mellott – yes
Danny Crouse - yes Donnie Gordon - yes
Kirk Layton – yes Allen Morton – yes
“8” yes “0” members no. **Motion** carried.

20. A motion was made by Mr. Kirk Layton and seconded by Mr. Patrick Bard to approve the Mobile Dentist program for the 2016-2017 school year.

Patrick Bard - yes Richard Morgan – yes
Mark Mosemann - yes Timothy Mellott – yes
Danny Crouse - yes Donnie Gordon - yes
Kirk Layton – yes Allen Morton – yes
“8” yes “0” members no. **Motion** carried.

21. A motion was made by Mr. Kirk Layton and seconded by Mr. Patrick Bard to approve the 2016-2017 school calendar.

Patrick Bard - yes Richard Morgan – yes
Mark Mosemann - yes Timothy Mellott – yes
Danny Crouse - yes Donnie Gordon - yes
Kirk Layton – yes Allen Morton – yes
“8” yes “0” members no. **Motion** carried.

22. A motion was made by Mr. Kirk Layton and seconded by Mr. Patrick Bard to approve the 6th through 8th grade classes to attend the 2016 K’Nex Stem Design Challenge at Intermediate Unit 11 on March 4, 2016 from 7:45 a.m. till 3:00 p.m.

Patrick Bard - yes Richard Morgan – yes
Mark Mosemann - yes Timothy Mellott – yes
Danny Crouse - yes Donnie Gordon - yes
Kirk Layton – yes Allen Morton – yes
“8” yes “0” members no. **Motion** carried.

23. A motion was made by Mr. Patrick Bard and seconded by Mr. Richard Morgan to approve David Smith to use the high school library on March 23 & 24, 2016 from 6:00 p.m. till 9:30 p.m. and March 26, 2016 from 8:00 a.m. till 3:30 p.m. for School Bus training.

Patrick Bard - yes Richard Morgan – yes
Mark Mosemann - yes Timothy Mellott – yes
Danny Crouse - yes Donnie Gordon - yes
Kirk Layton – yes Allen Morton – yes
“8” yes “0” members no. **Motion** carried.

24. A motion was made by Mr. Patrick Bard and seconded by Mr. Richard Morgan to approve Sharlene Fagley and Michael Fogal as a van driver for Travis Fogal retroactive to February 8, 2016. All credentials and clearances have been obtained.

Patrick Bard - yes Richard Morgan – yes
Mark Mosemann - yes Timothy Mellott – yes
Danny Crouse - yes Donnie Gordon - yes
Kirk Layton – yes Allen Morton – yes
“8” yes “0” members no. **Motion** carried

25. A motion was made by Mr. Patrick Bard and seconded by Mr. Richard Morgan to approve Rhonda Knable as a van driver for Travis Fogal pending receipt of all credentials and clearances.

Patrick Bard - yes Richard Morgan – yes
Mark Mosemann - yes Timothy Mellott – yes

Danny Crouse - yes Donnie Gordon - yes
Kirk Layton – yes Allen Morton – yes
“8” yes “0” members no. **Motion** carried

26. A motion was made by Mr. Patrick Bard and seconded by Mr. Richard Morgan to approve Justin Fogal as van/bus driver for Travis Fogal retroactive to February 8, 2016. All credentials and clearances have been obtained.

Patrick Bard - yes Richard Morgan – yes
Mark Mosemann - yes Timothy Mellott – yes
Danny Crouse - yes Donnie Gordon - yes
Kirk Layton – yes Allen Morton – yes
“8” yes “0” members no. **Motion** carried

27. A motion was made by Mr. Patrick Bard and seconded by Mr. Richard Morgan to approve of Deneen Fogal as substitute van driver for Travis Fogal retroactive to February 8, 2016. All credentials and clearances have been obtained.

Patrick Bard - yes Richard Morgan – yes
Mark Mosemann - yes Timothy Mellott – yes
Danny Crouse - yes Donnie Gordon - yes
Kirk Layton – yes Allen Morton – yes
“8” yes “0” members no. **Motion** carried

28. A motion was made by Mr. Patrick Bard and seconded by Mr. Richard Morgan to approve Edith Carnahan as a van driver for Snyder Bus Lines. All credentials and clearances have been obtained.

Patrick Bard - yes Richard Morgan – yes
Mark Mosemann - yes Timothy Mellott – yes
Danny Crouse - yes Donnie Gordon - yes
Kirk Layton – yes Allen Morton – yes
“8” yes “0” members no. **Motion** carried

29. A motion was made by Mr. Danny Crouse and seconded by Mr. Richard Morgan to approve the five year Affiliation Agreement between Shippensburg University and Southern Fulton School District for the Field Experience and Student Teaching Program at Shippensburg.

Patrick Bard - yes Richard Morgan – yes
Mark Mosemann - yes Timothy Mellott – yes
Danny Crouse - yes Donnie Gordon - yes
Kirk Layton – yes Allen Morton – yes
“8” yes “0” members no. **Motion** carried

30. A motion was made by Richard Morgan and seconded by Mr. Patrick Bard to approve the tax exoneration lists for the 2015-2016 school year as presented by the business manager.

Patrick Bard - yes Richard Morgan – yes
Mark Mosemann - yes Timothy Mellott – yes
Danny Crouse - yes Donnie Gordon - yes
Kirk Layton – yes Allen Morton – yes
“8” yes “0” members no. **Motion** carried

31. A motion was made by Mr. Patrick Bard and seconded by Mr. Danny Crouse to approve the Pre-K Bus/Van Contract between Travis Fogal and the Southern Fulton School District retroactive February 8, 2016 through June 30, 2018.

Patrick Bard - yes Richard Morgan – yes
Mark Mosemann - yes Timothy Mellott – yes
Danny Crouse - yes Donnie Gordon - yes
Kirk Layton – yes Allen Morton – yes
“8” yes “0” members no. **Motion** carried

32. A motion was made by Mr. Donnie Gordon and seconded by Mr. Danny Crouse to approve the second reading of the following policies:

- a. Policy 004, Local Board Procedure, Membership
- b. Policy 011, Local Board Procedure, Principal for Governance and Leadership
- c. Policy 115, Programs, Vocational Technical Education
- d. Policy 317, Administrative Employees, Conduct/Disciplinary Procedures
- e. Policy 417, Professional Employees, Conduct/Disciplinary Procedures
- f. Policy 517, Support Employees, Conduct/Disciplinary Procedures
- g. Policy 806, Operations, Child Abuse
- h. Policy 824, Operations, Maintaining Professional Adult/Student Boundaries
- i. Policy 916, Community, Volunteers

Patrick Bard - yes Richard Morgan – yes
Mark Mosemann - yes Timothy Mellott – yes
Danny Crouse - yes Donnie Gordon - yes
Kirk Layton – yes Allen Morton – yes
“8” yes “0” members no. **Motion** carried

32. A motion was made by Mr. Patrick Bard and seconded by Mr. Timothy Mellott to go into Executive Session for personnel issues with possible action to be taken.

Patrick Bard - yes Richard Morgan – yes
Mark Mosemann - yes Timothy Mellott – yes
Danny Crouse - yes Donnie Gordon - yes
Kirk Layton – yes Allen Morton – yes
“8” yes “0” members no. **Motion** carried

Executive Session began at 8:15 p.m. and ended at 8:35 p.m. and there was no action taken.

33. A motion was made by Mr. Danny Crouse and seconded by Mr. Kirk Layton to adjourn the meeting.

Patrick Bard - yes Richard Morgan – yes
Mark Mosemann - yes Timothy Mellott – yes

Danny Crouse - yes Donnie Gordon - yes
Kirk Layton – yes Allen Morton – yes
“8” yes “0” members no. **Motion** carried

Meeting adjourned at 8:36 p.m.

Signature _____

Date _____