

# **SOUTHERN FULTON SCHOOL DISTRICT**

13083 Buck Valley Road  
WARFORDSBURG, PA 17267

May 17, 2016

7:30 p.m.

## **Board Meeting Minutes**

There was an executive session held prior to the Board meeting for personnel and negotiation issues. The executive session began at 7:41 p.m.

A motion was made by Mr. Patrick Bard and seconded by Mr. Richard Morgan to go into executive session for personnel and negotiation reasons.

Patrick Bard - yes	Richard Morgan – yes
Mark Mosemann - yes	Timothy Mellott – yes
Nicole Potter - yes	Donnie Gordon – yes
Kirk Layton - yes	Allen Morton - yes

“8” yes “0” members no. **Motion** carried.

Executive Session ended at 8:02 p.m.

The board meeting began 8:02 p.m. in the library of the high school in Warfordsburg, Pennsylvania. The following members were present: Allen Morton, Patrick Bard, Nicole Potter, Mark Mosemann, Kirk Layton, Donnie Gordon, Richard Morgan, and Timothy Mellott. The meeting was conducted by the board president, Allen Morton.

Also present were Hervey Hann, superintendent; Meredith Hendershot, high school/elementary principal; Diane Younker, supervisor of special education; Doug Leisher, technology specialist; Justin Sholes, high school dean of students; Kathy Cutchall, elementary dean of students; John Bain, facilities manager; and Anita Munson, board secretary.

Visitors present were: Jaime Barnard and Adam Carlson from Metz, Daniel Peck, John and Patty Keefer, Todd and Cheryl Hoffner, Mark Palmer, Meagan Raville, Terry Bard, Tara Will, Edwin Layton and Ron Mitchell.

1. The meeting was opened with the Pledge of Allegiance led by Mr. Allen Morton.
2. Mr. Edwin Layton and Mr. Ron Mitchell presented the Laureate Woodson Recognition Award to Mrs. Cheryl Hoffner and Mrs. Patty Keefer.
3. Ms. Meagan Raville presented on why her class needs their own laptops and a cart.

4. Mr. Daniel Peck addressed the board concerning elementary not teaching cursive, walkthroughs of the cafeteria and writing our congressmen, senators, and representatives regarding President Obama's letter on transgender.
5. A motion was made by Mr. Timothy Mellott and seconded by Mr. Kirk Layton to grant that as the president of the board conducts this meeting, it is not necessary to announce each roll call vote. If however, a director or directors, wish to comment or have his/her comment or vote specifically recorded, the director(s) shall have the opportunity to so state. The chair of the meeting, the president of the board, should announce before each roll call vote, that if he hears no objections from any member of the board present, the vote will be considered a unanimous roll call vote and so recorded.

Patrick Bard - yes	Richard Morgan – yes
Mark Mosemann - yes	Timothy Mellott – yes
Nicole Potter - yes	Donnie Gordon – yes
Kirk Layton - yes	Allen Morton - yes

“8” yes “0” members no. **Motion** carried.

6. A motion was made by Mr. Patrick Bard and seconded by Mr. Donnie Gordon to add to the agenda the recommendation to approve the Elementary Life Skills and Multiple Disability classes to go to the Valley Mall and Sam's Club on May 26, 2016, from 8:30 a.m. till after 2:00 p.m.

Patrick Bard - yes	Richard Morgan – yes
Mark Mosemann - yes	Timothy Mellott – yes
Nicole Potter - yes	Donnie Gordon – yes
Kirk Layton - yes	Allen Morton - yes

“8” yes “0” members no. **Motion** carried.

7. A motion was made by Mr. Patrick Bard and seconded by Mr. Donnie Gordon to add to the agenda the recommendation to approve the purchase of a 2016 Hyundai Elantra SE from Hamilton Hyundai at a cost of \$13,893.00 plus tags and title and the installation of a passenger side brake.

Patrick Bard - yes	Richard Morgan – yes
Mark Mosemann - yes	Timothy Mellott – yes
Nicole Potter - yes	Donnie Gordon – yes
Kirk Layton - yes	Allen Morton - yes

“8” yes “0” members no. **Motion** carried.

8. A motion was made by Mr. Timothy Mellott and seconded by Mr. Richard Morgan to approve the minutes of the April 19, 2016, board meeting.

Patrick Bard - yes	Richard Morgan – yes
Mark Mosemann - yes	Timothy Mellott – yes
Nicole Potter - yes	Donnie Gordon – yes
Kirk Layton - yes	Allen Morton - yes

“8” yes “0” members no. **Motion** carried.

9. A motion was made by Mr. Timothy Mellott and seconded by Mr. Richard Morgan to approve the payment of bills for April.

Patrick Bard - yes                      Richard Morgan – yes  
Mark Mosemann - yes                  Timothy Mellott – yes  
Nicole Potter - yes                     Donnie Gordon – yes  
Kirk Layton - yes                       Allen Morton - yes  
“8” yes “0” members no. **Motion** carried.

10. A motion was made by Mr. Timothy Mellott and seconded by Mr. Richard Morgan to approve the financial reports for April.

Patrick Bard - yes                      Richard Morgan – yes  
Mark Mosemann - yes                  Timothy Mellott – yes  
Nicole Potter - yes                     Donnie Gordon – yes  
Kirk Layton - yes                       Allen Morton - yes  
“8” yes “0” members no. **Motion** carried.

11. A motion was made by Mr. Timothy Mellott and seconded by Mr. Patrick Bard to hire Betsy Shingleton as a Family Consumer Science Teacher at Step 2, Column 1, as per the Professional Staff Contract for the 2016-2017 school year.

Patrick Bard - yes                      Richard Morgan – yes  
Mark Mosemann - yes                  Timothy Mellott – yes  
Nicole Potter - yes                     Donnie Gordon – yes  
Kirk Layton - yes                       Allen Morton - yes  
“8” yes “0” members no. **Motion** carried.

12. A motion was made by Mr. Timothy Mellott seconded by Mr. Patrick Bard to transfer Terry Bard from High School Life Skills Teacher to Third Grade Teacher for the 2016-2017 school year.

Patrick Bard - yes                      Richard Morgan – yes  
Mark Mosemann - yes                  Timothy Mellott – yes  
Nicole Potter - yes                     Donnie Gordon – yes  
Kirk Layton - yes                       Allen Morton - yes  
“8” yes “0” members no. **Motion** carried.

13. A motion was made by Mr. Patrick Bard and seconded by Mr. Mark Mosemann to hire Tara Will as Superintendent effective July 1, 2016 at a salary of \$96,000.

Patrick Bard - yes                      Richard Morgan – yes  
Mark Mosemann - yes                  Timothy Mellott – yes  
Nicole Potter - yes                     Donnie Gordon – yes  
Kirk Layton - yes                       Allen Morton - yes  
“8” yes “0” members no. **Motion** carried.

14. A motion was made by Mr. Kirk Layton and seconded by Mr. Donnie Gordon to approve the unpaid leave of absence under the FMLA of 1993 pursuant to the law and regulation for Amanda Keiper intermittently and retroactive to April 5, 2016.

Patrick Bard - yes                      Richard Morgan – yes  
Mark Mosemann - yes                  Timothy Mellott – yes  
Nicole Potter - yes                     Donnie Gordon – yes

Kirk Layton - yes                  Allen Morton - yes  
"8" yes "0" members no. **Motion** carried.

15. A motion was made by Mr. Richard Morgan and seconded by Mr. Patrick Bard to approve the senior band and color guard members to go to the Washington Zoo on May 19, 2016, from 8:00 a.m. till after 3:30 p.m.

Patrick Bard - yes                  Richard Morgan – yes  
Mark Mosemann - yes              Timothy Mellott – yes  
Nicole Potter - yes                  Donnie Gordon – yes  
Kirk Layton - yes                  Allen Morton - yes  
"8" yes "0" members no. **Motion** carried.

16. A motion was made by Mr. Richard Morgan and seconded by Mr. Patrick Bard to approve the 7<sup>th</sup> and 8<sup>th</sup> grade classes to go to Fort Frederick State Park on May 25, 2016, from 9 a.m. till 3:00 p.m.

Patrick Bard - yes                  Richard Morgan – yes  
Mark Mosemann - yes              Timothy Mellott – yes  
Nicole Potter - yes                  Donnie Gordon – yes  
Kirk Layton - yes                  Allen Morton - yes  
"8" yes "0" members no. **Motion** carried.

17. A motion was made by Mr. Richard Morgan and seconded by Mr. Patrick Bard to approve the Spanish III and IV classes to go to Mi Ranchito Restaurant in Berkeley Springs on May 20, 2016, from 11:15 a.m. till 1:15 p.m.

Patrick Bard - yes                  Richard Morgan – yes  
Mark Mosemann - yes              Timothy Mellott – yes  
Nicole Potter - yes                  Donnie Gordon – yes  
Kirk Layton - yes                  Allen Morton - yes  
"8" yes "0" members no. **Motion** carried.

18. A motion was made by Mr. Richard Morgan and seconded by Mr. Patrick Bard to approve the Elementary Life Skills and Multiple Disability classes to go to the Valley Mall and Sam's Club on May 26, 2016, from 8:30 a.m. till after 2:00 p.m.

Patrick Bard - yes                  Richard Morgan – yes  
Mark Mosemann - yes              Timothy Mellott – yes  
Nicole Potter - yes                  Donnie Gordon – yes  
Kirk Layton - yes                  Allen Morton - yes  
"8" yes "0" members no. **Motion** carried.

19. A motion was made by Mr. Richard Morgan and seconded by Mr. Patrick Bard to approve the list of seniors eligible for the Southern Fulton High School 2016 graduation pending all graduation requirements is met.

Patrick Bard - yes                  Richard Morgan – yes  
Mark Mosemann - yes              Timothy Mellott – yes  
Nicole Potter - yes                  Donnie Gordon – yes  
Kirk Layton - yes                  Allen Morton - yes  
"8" yes "0" members no. **Motion** carried.

20. A motion was made by Mr. Richard Morgan and seconded by Mr. Patrick Bard to approve the Tuscarora IU 11 to use the elementary hallway, tables, and chairs on July 7 and 14, 2016 and August 11 and 18, 2016 from 10:00 a.m. till 2:00 p.m. for Early Intervention Services for children living in Southern Fulton School District.

Patrick Bard - yes                      Richard Morgan – yes  
Mark Mosemann - yes                Timothy Mellott – yes  
Nicole Potter - yes                    Donnie Gordon – yes  
Kirk Layton - yes                      Allen Morton - yes  
“8” yes “0” members no. **Motion** carried.

21. A motion was made by Mr. Timothy Mellott and seconded by Mr. Kirk Layton to approve Mr. Richard Morgan to finish Danny Crouse’s term as a member of the Southern Fulton Educational Foundation board.

Patrick Bard - yes                      Richard Morgan – yes  
Mark Mosemann - yes                Timothy Mellott – yes  
Nicole Potter - yes                    Donnie Gordon – yes  
Kirk Layton - yes                      Allen Morton - yes  
“8” yes “0” members no. **Motion** carried.

22. A motion was made by Mr. Richard Morgan and seconded by Mr. Timothy Mellott to approve Metz, Inc. as food service provider for the 2016-2017 school year at a loss of \$83,174.90 as per Request for Proposal.

Patrick Bard - yes                      Richard Morgan – yes  
Mark Mosemann - yes                Timothy Mellott – yes  
Nicole Potter - yes                    Donnie Gordon – yes  
Kirk Layton - yes                      Allen Morton - yes  
“8” yes “0” members no. **Motion** carried.

23. A motion was made by Mr. Timothy Mellott and seconded by Mr. Richard Morgan to approve the following cafeteria prices for the 2016-2017 school year:

Elementary Breakfast .85  
Elementary Lunch 1.80  
High School Breakfast 1.10  
High school Lunch 2.10  
Adult Lunch 3.40

Patrick Bard - yes                      Richard Morgan – yes  
Mark Mosemann - yes                Timothy Mellott – yes  
Nicole Potter - yes                    Donnie Gordon – yes  
Kirk Layton - yes                      Allen Morton - yes  
“8” yes “0” members no. **Motion** carried.

24. A motion was made by Mr. Donnie Gordon and seconded by Mr. Patrick Bard to approve to pay for Hervey Hann’s unused sick and vacation days in the amount indicated in the SFEA Collective Bargaining Agreement which is \$65.00 per day.

Such payment shall not be calculated into the final year's compensation for the purpose of calculating the administrations retirement benefits.

Patrick Bard - yes                      Richard Morgan – yes  
Mark Mosemann - yes                  Timothy Mellott – yes  
Nicole Potter - yes                     Donnie Gordon – yes  
Kirk Layton - yes                       Allen Morton - yes  
“8” yes “0” members no. **Motion** carried.

25. A motion was made by Mr. Timothy Mellott and seconded by Mr. Kirk Layton to approve the 2016-2017 Fulton County AVTS Budget in the amount of \$1,002,726.

Patrick Bard - yes                      Richard Morgan – yes  
Mark Mosemann - yes                  Timothy Mellott – yes  
Nicole Potter - yes                     Donnie Gordon – yes  
Kirk Layton - yes                       Allen Morton - yes  
“8” yes “0” members no. **Motion** carried.

26. A motion was made by Mr. Richard Morgan and seconded by Mr. Kirk Layton to approve Fulton County Employment and Training placing summer workers with the district at no cost to the district,

Patrick Bard - yes                      Richard Morgan – yes  
Mark Mosemann - yes                  Timothy Mellott – yes  
Nicole Potter - yes                     Donnie Gordon – yes  
Kirk Layton - yes                       Allen Morton - yes  
“8” yes “0” members no. **Motion** carried.

27. A motion was made by Mr. Timothy Mellott and seconded by Mr. Richard Morgan to approve Robin Binder Heath as solicitor for the 2016-2017 school year at a rate of \$115.00 per hour for general legal services and negotiations and \$130.00 per hour for litigation services.

Patrick Bard - yes                      Richard Morgan – yes  
Mark Mosemann - yes                  Timothy Mellott – yes  
Nicole Potter - yes                     Donnie Gordon – yes  
Kirk Layton - yes                       Allen Morton - yes  
“8” yes “0” members no. **Motion** carried.

28. A motion was made by Mr. Timothy Mellott and seconded by Mr. Mark Mosemann to approve Andrews and Beard, as special counsel for the 2016-2017 school year at a rate of \$130.00 per hour for general legal services and \$160.00 per hour for special education, negotiations, labor and employment and litigation.

Patrick Bard - yes                      Richard Morgan – yes  
Mark Mosemann - yes                  Timothy Mellott – yes  
Nicole Potter - yes                     Donnie Gordon – yes  
Kirk Layton - yes                       Allen Morton - yes  
“8” yes “0” members no. **Motion** carried.

29. A motion was made by Mr. Kirk Layton and seconded by Mr. Donnie Gordon to approve the following positions for the 2016-2017 school year:

a) BB&T as Treasurer. (Same as last year.)

b) BB&T as Depository of Funds. (Same as last year.)

Patrick Bard - yes                      Richard Morgan – yes  
Mark Mosemann - yes                  Timothy Mellott – yes  
Nicole Potter - yes                     Donnie Gordon – yes  
Kirk Layton - yes                       Allen Morton - yes

“8” yes “0” members no. **Motion** carried.

30. A motion was made by Mr. Patrick Bard and seconded by Mr. Mark Mosemann to approve the tentative budget for the 2016-2017 school year for a total of \$13,259,447.00.

Patrick Bard - yes                      Richard Morgan – yes  
Mark Mosemann - yes                  Timothy Mellott – yes  
Nicole Potter - yes                     Donnie Gordon – yes  
Kirk Layton - yes                       Allen Morton - yes

“8” yes “0” members no. **Motion** carried.

31. A motion was made by Mr. Richard Morgan and seconded by Mr. Timothy Mellott to approve the following taxes:

Real Estate Taxes	25.2556 Mills
Section 679 Per Capita Taxes	\$ 5.00
Act 511 Per Capita Taxes	\$ 5.00
Earned Income Tax	1%
Real Estate Transfer Tax	1%
Penalties	Maximum 10

Patrick Bard - yes                      Richard Morgan – yes  
Mark Mosemann - yes                  Timothy Mellott – yes  
Nicole Potter - yes                     Donnie Gordon – yes  
Kirk Layton - yes                       Allen Morton - yes

“8” yes “0” members no. **Motion** carried.

32. A motion was made by Mr. Kirk Layton and seconded by Mr. Timothy Mellott to approve the Tuscarora Intermediate Unit 11 Notice of Adoption of Policies and Procedures.

Patrick Bard - yes                      Richard Morgan – yes  
Mark Mosemann - yes                  Timothy Mellott – yes  
Nicole Potter - yes                     Donnie Gordon – yes  
Kirk Layton - yes                       Allen Morton - yes

“8” yes “0” members no. **Motion** carried.

33. A motion was made by Mr. Donnie Gordon and seconded by Mr. Patrick Bard to approve the purchase a 2016 Hyundai Elantra SE from Hamilton Hyundai at a cost of \$13,893.00 plus tags and title and the installation of a passenger side brake.

Patrick Bard - yes                      Richard Morgan – yes  
Mark Mosemann - yes                  Timothy Mellott – yes  
Nicole Potter - yes                     Donnie Gordon – yes  
Kirk Layton - yes                       Allen Morton - yes

“8” yes “0” members no. **Motion** carried.

34. A motion was made by Mr. Richard Morgan and seconded by Mrs. Nicole Potter to go into Executive Session for negotiations and personnel issues with possible action to be taken.

Patrick Bard - yes	Richard Morgan – yes
Mark Mosemann - yes	Timothy Mellott – yes
Nicole Potter - yes	Donnie Gordon – yes
Kirk Layton - yes	Allen Morton - yes

“8” yes “0” members no. **Motion** carried.

Executive Session began at 8:50 p.m. and ended at 10:09 p.m.

Meeting adjourned at 10:09 p.m.

Signature \_\_\_\_\_

Date \_\_\_\_\_