

SOUTHERN FULTON SCHOOL DISTRICT

13083 Buck Valley Road
WARFORDSBURG, PA 17267

October 18, 2016

7:30 p.m.

Board Meeting Minutes

During the work session Mrs. Younker presented on her goals for the 2016-2017 school year.

There was an executive session held prior to the Board meeting for personnel issues. The executive session began at 7:41 p.m.

A motion was made by Mr. Timothy Mellott and seconded by Mr. Richard Morgan to go into executive session for personnel reasons.

Patrick Bard - yes	Richard Morgan – yes
Eric Barnhart - yes	Timothy Mellott – yes
Mark Mosemann - yes	Kirk Layton – yes
Nicole Potter - yes	Donnie Gordon – yes
Allen Morton – yes	

“9” yes “0” members no. **Motion** carried.

Executive Session ended at 8:00 p.m.

The board meeting began 8:00 p.m. in the library of the high school in Warfordsburg, Pennsylvania. The following members were present: Allen Morton, Patrick Bard, Eric Barnhart, Mark Mosemann, Nicole Potter, Richard Morgan, Kirk Layton, Timothy Mellott, and Donnie Gordon. The meeting was conducted by the board president, Allen Morton.

Also present were Tara Will, superintendent; Meredith Hendershot, high school principal; Diane Younker, supervisor of special education; Kathy Cutchall, elementary principal; Terry Bard, dean of students; Doug Leisher, technology specialist; John Bain, facilities manager; Debra Schetrompf, business manager; and Anita Munson, board secretary.

Visitors present were: Daniel Peck, Howard and Tina Poole, Heather Gordon and Suzanne Elbin.

1. The meeting was opened with the Pledge of Allegiance led by Mr. Allen Morton.
2. Mr. Leisher presented to the board on cost savings and future action plan for one-to-one device options.
3. Mrs. Heather Gordon presented to the board the need for track mats.

4. Daniel Peck addressed the board regarding water and electric to the new athletic shed that is being built, grandparents day, and clearances to enter the buildings.
5. A motion was made by Mr. Timothy Mellott and seconded by Mr. Kirk Layton to grant that as the president of the board conducts this meeting, it is not necessary to announce each roll call vote. If however, a director or directors, wish to comment or have his/her comment or vote specifically recorded, the director(s) shall have the opportunity to so state. The chair of the meeting, the president of the board, should announce before each roll call vote, that if he hears no objections from any member of the board present, the vote will be considered a unanimous roll call vote and so recorded.

Patrick Bard - yes	Richard Morgan – yes
Eric Barnhart - yes	Timothy Mellott – yes
Mark Mosemann - yes	Kirk Layton – yes
Nicole Potter - yes	Donnie Gordon – yes
Allen Morton – yes	

6. A motion was made by Mr. Patrick Bard and seconded by Mr. Mark Mosemann to add to the agenda the recommendation of an unpaid leave of absence under the FMLA of 1993 pursuant to the law and regulation for an administrative employee beginning October 19, 2016 till approximately January 13, 2017.

Patrick Bard - yes	Richard Morgan – yes
Eric Barnhart - yes	Timothy Mellott – yes
Mark Mosemann - yes	Kirk Layton – yes
Nicole Potter - yes	Donnie Gordon – yes
Allen Morton – yes	

7. A motion was made by Mr. Patrick Bard and seconded by Mr. Mark Mosemann to add to the agenda the recommendation to approve a “School Bus Stop Ahead” sign at Patricia Wilt’s residents at 1500 Harmonia Road, Warfordsburg.

Patrick Bard - yes	Richard Morgan – yes
Eric Barnhart - yes	Timothy Mellott – yes
Mark Mosemann - yes	Kirk Layton – yes
Nicole Potter - yes	Donnie Gordon – yes
Allen Morton – yes	

8. A motion was made by Mr. Patrick Bard and seconded by Mr. Mark Mosemann to add to the agenda the recommendation to approve a “School Bus Stop Ahead” sign on 655 at the intersection of Covalt Road.

Patrick Bard - yes	Richard Morgan – yes
Eric Barnhart - yes	Timothy Mellott – yes
Mark Mosemann - yes	Kirk Layton – yes
Nicole Potter - yes	Donnie Gordon – yes
Allen Morton – yes	

9. A motion was made by Mr. Patrick Bard and seconded by Mr. Mark Mosemann to add to the agenda the recommendation to approve Christi Ritz as a substitute driver for Joy Ward and Linda Souders.

Patrick Bard - yes Richard Morgan – yes
Eric Barnhart - yes Timothy Mellott – yes
Mark Mosemann - yes Kirk Layton – yes
Nicole Potter - yes Donnie Gordon – yes
Allen Morton – yes

10. A motion was made by Mr. Patrick Bard and seconded by Mr. Mark Mosemann to add to the agenda the Parent Transportation Agreement between Southern Fulton School District and Brigitte Fechter retroactive October 10, 2016.

Patrick Bard - yes Richard Morgan – yes
Eric Barnhart - yes Timothy Mellott – yes
Mark Mosemann - yes Kirk Layton – yes
Nicole Potter - yes Donnie Gordon – yes
Allen Morton – yes

11. A motion was made by Mr. Patrick Bard and seconded by Mr. Mark Mosemann to approve the minutes of the September 20, 2016 board meeting.

Patrick Bard - yes Richard Morgan – yes
Eric Barnhart - yes Timothy Mellott – yes
Mark Mosemann - yes Kirk Layton – yes
Nicole Potter - yes Donnie Gordon – yes
Allen Morton – yes

12. A motion was made by Mr. Patrick Bard and seconded by Mr. Mark Mosemann to approve the payment of bills for September.

Patrick Bard - yes Richard Morgan – yes
Eric Barnhart - yes Timothy Mellott – yes
Mark Mosemann - yes Kirk Layton – yes
Nicole Potter - yes Donnie Gordon – yes
Allen Morton – yes

13. A motion was made by Mr. Patrick Bard and seconded by Mr. Mark Mosemann to approve the financial reports for September.

Patrick Bard - yes Richard Morgan – yes
Eric Barnhart - yes Timothy Mellott – yes
Mark Mosemann - yes Kirk Layton – yes
Nicole Potter - yes Donnie Gordon – yes
Allen Morton – yes

14. A motion was made by Mr. Patrick Bard and seconded by Mr. Mark Mosemann to accept with regret the letter of resignation from Carolyn Mottern as Musical Director effective September 26, 2016.

Patrick Bard - yes Richard Morgan – yes
Eric Barnhart - yes Timothy Mellott – yes

Mark Mosemann - yes Kirk Layton – yes
Nicole Potter - yes Donnie Gordon – yes
Allen Morton – yes

15. A motion was made by Mr. Mark Mosemann and seconded by Mr. Eric Barnhart to hire Suzanne Elbin as a High School English teacher at Step 11, Column 6, as per the Professional Staff Contract for the 2016-2017 school year.

Patrick Bard - yes Richard Morgan – yes
Eric Barnhart - yes Timothy Mellott – yes
Mark Mosemann - yes Kirk Layton – yes
Nicole Potter - yes Donnie Gordon – yes
Allen Morton – yes

16. A motion was made by Mr. Mark Mosemann and seconded by Mr. Eric Barnhart to hire Tina Poole as an Elementary Secretary for the 2016-2017 school year.

Patrick Bard - yes Richard Morgan – yes
Eric Barnhart - yes Timothy Mellott – yes
Mark Mosemann - yes Kirk Layton – yes
Nicole Potter - yes Donnie Gordon – yes
Allen Morton – yes

17. A motion was made by Mr. Richard Morgan and seconded by Mr. Donnie Gordon to approve to advertise for a Play / Musical Director for the 2017-2018 school year.

Patrick Bard - yes Richard Morgan – yes
Eric Barnhart - yes Timothy Mellott – yes
Mark Mosemann - yes Kirk Layton – yes
Nicole Potter - yes Donnie Gordon – yes
Allen Morton – yes

18. A motion was made by Mr. Richard Morgan seconded by Mr. Donnie Gordon to approve an unpaid intermittent leave of absence under the FMLA of 1993 pursuant to the law and regulation for a professional employee retroactive to September 29, 2016 till December 23, 2016.

Patrick Bard - yes Richard Morgan – yes
Eric Barnhart - yes Timothy Mellott – yes
Mark Mosemann - yes Kirk Layton – yes
Nicole Potter - yes Donnie Gordon – yes
Allen Morton – yes

19. A motion was made by Mr. Richard Morgan and seconded by Mr. Donnie Gordon to approve an unpaid leave of absence under the FMLA of 1993 pursuant to the law and regulation for a professional employee beginning approximately December 7, 2016 till February 10, 2017.

Patrick Bard - yes Richard Morgan – yes
Eric Barnhart - yes Timothy Mellott – yes
Mark Mosemann - yes Kirk Layton – yes
Nicole Potter - yes Donnie Gordon – yes
Allen Morton – yes

20. A motion was made by Mr. Richard Morgan and seconded by Mr. Donnie Gordon to approve an unpaid leave of absence under the FMLA of 1993 pursuant to the law and regulation for an administrative employee beginning October 19, 2016 till approximately January 13, 2017.

Patrick Bard - yes	Richard Morgan – yes
Eric Barnhart - yes	Timothy Mellott – yes
Mark Mosemann - yes	Kirk Layton – yes
Nicole Potter - yes	Donnie Gordon – yes
Allen Morton – yes	

21. A motion was made by Mr. Richard Morgan seconded by Mr. Donnie Gordon to approve Jenna Hollenshead as long term substitute for Laura Mellott beginning approximately December 7, 2016 till February 10, 2017.

Patrick Bard - yes	Richard Morgan – yes
Eric Barnhart - yes	Timothy Mellott – yes
Mark Mosemann - yes	Kirk Layton – yes
Nicole Potter - yes	Donnie Gordon – yes
Allen Morton – yes	

22. A motion was made by Mr. Richard Morgan seconded by Mr. Donnie Gordon to approve for the Honor Society and 9th grade Gifted Students to go to CORE Pittsburgh, on November 16, 2016 from 7:00 a.m. till 5:00 p.m.

Patrick Bard - yes	Richard Morgan – yes
Eric Barnhart - yes	Timothy Mellott – yes
Mark Mosemann - yes	Kirk Layton – yes
Nicole Potter - yes	Donnie Gordon – yes
Allen Morton – yes	

23. A motion was made by Mr. Richard Morgan seconded by Mr. Donnie Gordon to approve for the volleyball team to go to Penn State University to watch Penn State University women's' team play on November 4, 2016.

Patrick Bard - yes	Richard Morgan – yes
Eric Barnhart - yes	Timothy Mellott – yes
Mark Mosemann - yes	Kirk Layton – yes
Nicole Potter - yes	Donnie Gordon – yes
Allen Morton – yes	

24. A motion was made by Mr. Richard Morgan and seconded by Mr. Donnie Gordon to approve for 2nd Grade to go to Fort Frederick on Friday, November 4, 2016 from 9:15 a.m. till 2:00 p.m.

Patrick Bard - yes	Richard Morgan – yes
Eric Barnhart - yes	Timothy Mellott – yes
Mark Mosemann - yes	Kirk Layton – yes
Nicole Potter - yes	Donnie Gordon – yes
Allen Morton – yes	

25. A motion was made by Mr. Richard Morgan and seconded by Mr. Donnie Gordon approve a “School Bus Stop Ahead” sign at Patricia Wilt’s residents at 1500 Harmonia Road, Warfordsburg.

Patrick Bard - yes Richard Morgan – yes
Eric Barnhart - yes Timothy Mellott – yes
Mark Mosemann - yes Kirk Layton – yes
Nicole Potter - yes Donnie Gordon – yes
Allen Morton – yes

26. A motion was made by Mr. Richard Morgan and seconded by Mr. Donnie Gordon to approve a “School Bus Stop Ahead” sign on 655 at the intersection of Covalt Road.

Patrick Bard - yes Richard Morgan – yes
Eric Barnhart - yes Timothy Mellott – yes
Mark Mosemann - yes Kirk Layton – yes
Nicole Potter - yes Donnie Gordon – yes
Allen Morton – yes

27. A motion was made by Mr. Richard Morgan and seconded by Mr. Donnie Gordon to approve Christi Ritz as a substitute driver for Joy Ward and Linda Souders.

Patrick Bard - yes Richard Morgan – yes
Eric Barnhart - yes Timothy Mellott – yes
Mark Mosemann - yes Kirk Layton – yes
Nicole Potter - yes Donnie Gordon – yes
Allen Morton – yes

28. A motion was made by Mr. Patrick Bard seconded by Mr. Eric Barnhart to approve the first reading of the following policies:

- a. Policy 113.5, Programs, Services Provided by Outside Agencies
- b. Policy 247, Pupils, Hazing
- c. Policy 609, Finances, Investment of District Funds

Patrick Bard - yes Richard Morgan – yes
Eric Barnhart - yes Timothy Mellott – yes
Mark Mosemann - yes Kirk Layton – yes
Nicole Potter - yes Donnie Gordon – yes
Allen Morton – yes

29. A motion was made by Mr. Patrick Bard and seconded by Mr. Eric Barnhart to approve the second reading of Policy 202, Pupils, Eligibility of Nonresident Students.

Patrick Bard - yes Richard Morgan – yes
Eric Barnhart - yes Timothy Mellott – yes
Mark Mosemann - yes Kirk Layton – yes
Nicole Potter - yes Donnie Gordon – yes
Allen Morton – yes

30. A motion was made by Mrs. Nicole Potter and seconded by Mr. Eric Barnhart to pay the payment to offset the cost of a 12 x 16 shed for the Athletic Association.

Patrick Bard - yes Richard Morgan – yes
Eric Barnhart - yes Timothy Mellott – yes
Mark Mosemann - yes Kirk Layton – yes
Nicole Potter - yes Donnie Gordon – yes
Allen Morton – yes

31. A motion was made by Mr. Eric Barnhart and seconded by Mr. Timothy Mellott to approve the Parent Transportation Agreement between Southern Fulton School District and Brigitte Fechter retroactive October 10, 2016.

Patrick Bard - yes Richard Morgan – yes
Eric Barnhart - yes Timothy Mellott – yes
Mark Mosemann - yes Kirk Layton – yes
Nicole Potter - yes Donnie Gordon – yes
Allen Morton – yes

32. A motion was made by Mr. Eric Barnhart and seconded by Mr. Patrick Bard that at the end of each different sport season, all equipment must be properly stored and protected prior to the coaches receiving salary. The Athletic Director should sign off that each coach's equipment has been properly stored.

Patrick Bard - yes Richard Morgan – yes
Eric Barnhart - yes Timothy Mellott – yes
Mark Mosemann - yes Kirk Layton – yes
Nicole Potter - yes Donnie Gordon – yes
Allen Morton – yes

33. Personnel Committee Report

Mrs. Potter reported that the committee meet on October 11, 2016 at 6:00 p.m. and the action items are Mrs. Will is working on defining job descriptions so they are aligned with evaluations; determining 2017-2018 personnel evaluations; the board will work collaboratively to establish a measurable system for salary plans.

34. Building and Grounds Committee Report

Mr. Gordon reported that the committee meet on September 26, 2016 and toured the outside of the High School. A list was created of numerous items. A lot of the items are clean up issues. The maintenance department is working on the items and some have already been completed.

35. A motion was made by Mrs. Nicole Potter and seconded by Mr. Mark Mosemann to adjourn the meeting.

Patrick Bard - yes Richard Morgan – yes
Eric Barnhart - yes Timothy Mellott – yes
Mark Mosemann - yes Kirk Layton – yes
Nicole Potter - yes Donnie Gordon – yes
Allen Morton – yes

The meeting ended at 9:57 p.m.

Signature _____

Date _____