SOUTHERN FULTON SCHOOL DISTRICT

13083 Buck Valley Road WARFORDSBURG, PA 17267

December 6, 2016 7:30 p.m.

Board Meeting Minutes

During the work session the Personnel Committee and Building and Grounds Committee gave their reports.

Personnel Committee

Mrs. Potter reported that the committee will meet on December 13, 2016 to review the job descriptions that have been updated.

Buildings and Grounds Committee

Mr. Gordon reported that the committee did not meet last month.

The Board of Directors of the Southern Fulton School District met for their reorganization board meeting at 8:07 p.m. on Tuesday, December 6, 2016, in the library of the high school at Warfordsburg. The following members were present: Patrick Bard, Mark Mosemann, Allen Morton, Timothy Mellott, Eric Barnhart, Nicole Potter, Kirk Layton, Richard Morgan, and Donnie Gordon.

Also present were Tara Will, superintendent; Meredith Hendershot, high school principal; Kathy Cutchall, elementary principal; John Bain, facilities manager; Terry Bard, dean of students; Doug Leisher, technology specialist; Debra Schetrompf, business manager; and Anita Munson, board secretary.

There were no visitors present.

- 1. The meeting was opened with the Pledge of Allegiance led by Mr. Allen Morton.
- 2. Mr. Allen Morton called for nomination of a temporary President.

A motion was made by Mr. Patrick Bard and seconded by Mr. Donnie Gordon to nominate Mrs. Tara Will as Temporary President.

Mr. Allen Morton conducted a vote for Mrs. Tara Will for Temporary President of all members present. **VOICE VOTE, All in Favor. Motion carried.**

3. Mrs. Tara Will called for nominations for President.

A motion was made by Mr. Timothy Mellott and seconded by Mr. Donnie Gordon to nominate Mr. Allen Morton for president.

A motion was made by Mr. Timothy Mellott and seconded by Mr. Patrick Bard to close the nominations. **VOICE VOTE**, **All in Favor**. **Motion carried**.

Mrs. Tara Will conducted a vote of all members present for Mr. Allen Morton for President. **VOICE VOTE, All in Favor. Motion carried.**

4. Mrs. Tara Will called for nominations for Vice-President.

A motion was made by Mr. Timothy Mellott and seconded by Mr. Eric Barnhart to nominate Mr. Patrick Bard for vice-president.

A motion was made by Mr. Timothy Mellott and seconded by Mrs. Nicole Potter to close the nominations. **VOICE VOTE, All in Favor. Motion carried.**

Mrs. Tara Will conducted a vote of all members present for Mr. Patrick Bard for Vice-President. **VOICE VOTE, All in Favor. Motion carried.**

- 5. The meeting was turned over to Mr. Allen Morton.
- 6. A motion was made by Mr. Patrick Bard and seconded by Mr. Donnie Gordon to approve the appointment of Mr. Timothy Mellott to serve on the Fulton County Vocational Technical School Board.

A motion was made by Mr. Patrick Bard and seconded by Mr. Richard Morgan to close the nominations. **VOICE VOTE, All in Favor. Motion carried.**

Mr. Allen Morton conducted a vote of all members present for Mr. Timothy Mellott to serve on the Fulton County Vocational Technical School Board. **VOICE VOTE, All in Favor. Motion carried.**

7. A motion was made by Mr. Patrick Bard and seconded by Mr. Allen Morton to approve the appointment of Mr. Eric Barnhart and Mr. Donnie Gordon as alternates on the Fulton County Vocational Technical School Board.

A motion was made by Mr. Patrick Bard and seconded by Mr. Allen Morton to close the nominations. **VOICE VOTE, All in Favor. Motion carried.**

Mr. Allen Morton conducted a vote of all members present for Mr. Eric Barnhart and Mr. Donnie Gordon as alternates on the Fulton County

Vocational Technical School Board. **VOICE VOTE, All in Favor. Motion carried.**

- 8. A motion was made by Mr. Richard Morgan and seconded by Mr. Timothy Mellott to nominate Mr. Eric Barnhart as the PSBA Legislative Representative. **VOICE VOTE, All in Favor. Motion carried.**
- A motion was made by Mr. Donnie Gordon and seconded by Mrs. Nicole Potter to nominate Mr. Kirk Layton as representative for the Sewer Authority. VOICE VOTE, All in Favor. Motion carried.
- 10. A motion was made by Mr. Timothy Mellott and seconded by Mr. Richard Morgan to approve the following committees and the members:
 - 1. Building and Grounds Chairperson Donnie Gordon, Patrick Bard, and Kirk Layton.
 - 2. Personnel Chairperson Nicole Potter, Richard Morgan, and Eric Barnhart.

VOICE VOTE, All in Favor. Motion carried.

11. A motion was made by Mr. Richard Morgan and seconded by Mr. Eric Barnhart to approve the meeting dates for Board Meetings and next year's Reorganization as proposed. **VOICE VOTE, All in Favor. Motion carried.**

The Reorganization Meeting ended 8:12 p.m. The meeting is now open for general business.

- 12. A motion was made by Mr. Eric Barnhart and seconded by Mr. Timothy Mellott to grant that as the president of the board conducts this meeting, it is not necessary to announce each roll call vote. If however, a director or directors, wish to comment or have his/her comment or vote specifically recorded, the director(s) shall have the opportunity to so state. The chair of the meeting, the president of the board, should announce before each roll call vote, that if he hears no objections from any member of the board present, the vote will be considered a unanimous roll call vote and so recorded. **VOICE VOTE, All in Favor. Motion carried**
- 13. A motion was made by Mr. Patrick Bard and seconded by Mr. Kirk Layton to approve the minutes of the November 15, 2016, board meeting. **VOICE VOTE, All in Favor.**Motion carried
- 14. A motion was made by Mr. Patrick Bard seconded by Mr. Kirk Layton to approve the November payment of bills as presented. VOICE VOTE, All in Favor. Motion carried
- 15. A motion was made by Mr. Richard Morgan and seconded by Mr. Donnie Gordon to approve the 6th grade students to go to Carnegie Science Center, on March 30, 2017, from 7:30 a.m. till 5:00 p.m. **VOICE VOTE, All in Favor. Motion carried**

- 16. A motion was made by Mr. Richard Morgan and seconded by Mr. Donnie Gordon to allow varsity softball to use the elementary gym on Sunday, January 8, 15, 22, and 29 and Sunday, February 5, 12, 19, and 26 from 1:00 p.m. till 3:00 p.m. for a pitching clinic. VOICE VOTE, All in Favor. Motion carried
- 17. A motion was made by Mrs. Nicole Potter and seconded by Mr. Richard Morgan to approve the second reading of the following policies:
 - a. Policy 007, Local Board Procedures, Policy Manual Access
 - b. Policy 336, Administrative Employee, Personal Necessity Leave
 - c. Policy 436, Professional Employee, Personal Necessity Leave
 - d. Policy 536, Support Employee, Personal Necessity Leave
 - e. Policy 614, Finances, Payroll Authorization
 - f. Policy 810.2, Operations, Transportation Video/Audio Recording
 - g. Policy 827, Operations, Conflict of Interest

VOICE VOTE, All in Favor. Motion carried

18. A motion was made by Mrs. Nicole Potter and seconded by Mr. Kirk Layton to approve the School-Based Outpatient Letter of Agreement with Laurel Life.

> Patrick Bard - yes Eric Barnhart - yes Mark Mosemann - yes Patrick Bard - yes Richard Morgan – yes Timothy Mellott – yes Kirk Layton – yes Nicole Potter - yes Donnie Gordon – yes Allen Morton – yes "9" yes "0" members no. Motion carried.

- 19. There was discussion on making the board aware when the school is going to make the news or police reports, hiring a play advisor and assistant play advisor, grandparent's luncheon, one on one device usage, and bidding process for the cafeteria.
- 20. A motion was made by Mr. Patrick Bard and seconded by Mr. Donnie Gordon to authorize the administration to contact the solicitor regarding the one hundred ton chiller at the high school. VOICE VOTE, All in Favor. Motion carried
- 21. A motion was made by Mr. Mark Mosemann and seconded by Mrs. Nicole Potter to adjourn the meeting. VOICE VOTE, All in Favor. Motion carried

The meeting adjourned at 8:38 p.m.	
	Signature
	Data

Print Date: 1/9/2017