

SOUTHERN FULTON SCHOOL DISTRICT

13083 Buck Valley Road
WARFORDSBURG, PA 17267

February 27, 2018

5:00 p.m.

Board Meeting Minutes

The board meeting began at 5:00 p.m. in the library of the high school in Warfordsburg, Pennsylvania. The following members were present: Allen Morton, Patrick Bard, Jeff Hull, Kirk Layton, Richard Morgan, Timothy Mellott and Donnie Gordon. The meeting was conducted by the board president, Allen Morton.

Also present were Tara Will, superintendent; Meredith Hendershot, high school principal; Terry Bard, high school vice principal; Kathy Cutchall, elementary principal; Doug Leisher, technology specialist; John Bain, building and grounds supervisor; and Debra Schetrompf, business manager; and MaryAnn Johnson, board secretary.

Visitors present were: Brian Pittman, Donny Jordan, and Mike Breslin

Mark Mosemann arrived at 5:02 p.m.

1. The meeting was opened with the Pledge of Allegiance led by Mr. Allen Morton.
2. Mrs. Will reported on safety in our district and recommended a safety committee, she also reported on the school pointe website design, the audit, the Pre-K grant, signage on the ball fields, the budget, and she announced that Southern Fulton received the Keystone Excellence Award and a 2017-2018 Distinguished School Award.
3. A motion was made by Mr. Richard Morgan and seconded by Mr. Patrick Bard to approve a safety committee to include Timothy Mellott, Jeff Hull, and Mark Mosemann.
4. Mr. Breslin presented on his role as an instructional coach in the district.
5. A motion was made by Mr. Patrick Bard and seconded by Mr. Timothy Mellott to add to the agenda the motion recommending approval for the Southern Fulton Art Honor Society to use the Elementary School Saturday April 28, 2018 starting at 8:00 a.m. for setup and on Sunday April 29, 2018 from 8:00a.m. to 5:00p.m. for the Annual Art Festival. **VOICE VOTE, All in Favor. Motion carried.**
6. A motion was made by Mr. Patrick Bard and seconded by Mr. Timothy Mellott to add to the agenda the motion recommending to accept with regret the resignation of Kent Hendershot as Boys Varsity Basketball Coach effective immediately. **VOICE VOTE, All in Favor. Motion carried.**

7. A motion was made by Mr. Patrick Bard and seconded by Mr. Timothy Mellott to add to the agenda the motion recommending approval of the first reading of Policy 610, Finances, Purchases Subject to Bid/Quotation. **VOICE VOTE, All in Favor. Motion carried.**
8. A motion was made by Mr. Patrick Bard and seconded by Mr. Timothy Mellott to add to the agenda the motion recommending approval for the Prom Committee to go to Greencastle, PA to decorate for prom on May 18, 2018. **VOICE VOTE, All in Favor. Motion carried.**
9. A motion was made by Mr. Patrick Bard and seconded by Mr. Timothy Mellott to add to the agenda the motion recommending approval of Norman Sheffield Jr. as a substitute bus and van driver for **Lynda** Strait for the 2017-2018 school year. All clearances and certification have been obtained. **VOICE VOTE, All in Favor. Motion carried.**
10. A motion was made by Mr. Patrick Bard and seconded by Mr. Timothy Mellott to add to the agenda the motion recommending approval of Colton Strait as a substitute bus and van driver for **Lynda** Strait for the 2017-2018 school year. All clearances and certification have been obtained. **VOICE VOTE, All in Favor. Motion carried.**
11. A motion was made by Mr. Patrick Bard and seconded by Mr. Timothy Mellott to add to the agenda the motion recommending approval of Lynda Strait as a substitute bus and van driver for **Lynda** Strait for the 2017-2018 school year. All clearances and certification have been obtained. **VOICE VOTE, All in Favor. Motion carried.**
12. A motion was made by Mr. Patrick Bard and seconded by Mr. Timothy Mellott to grant that as the president of the board conducts this meeting, it is not necessary to announce each roll call vote. If however, a director or directors, wish to comment or have his/her comment or vote specifically recorded, the director(s) shall have the opportunity to so state. The chair of the meeting, the president of the board, should announce before each roll call vote, that if he hears no objections from any member of the board present, the vote will be considered a unanimous roll call vote and so recorded. **VOICE VOTE, All in Favor. Motion carried.**
13. A motion was made by Mr. Kirk Layton and seconded by Mr. Patrick Bard to approve the minutes of the January 16, 2018 Board Meeting. **VOICE VOTE, All in Favor. Motion carried.**
14. A motion was made by Mr. Kirk Layton and seconded by Mr. Patrick Bard to approve the payment of bills for January. **VOICE VOTE, All in Favor. Motion carried.**
15. A motion was made by Mr. Kirk Layton and seconded by Mr. Patrick Bard to approve the financial reports for January. **VOICE VOTE, All in Favor. Motion carried.**
16. A motion was made by Mr. Timothy Mellott and seconded by Mr. Richard Morgan to hire Sarah Kretzer as a substitute Elementary Teacher for the 2017-2018 school year

pending completion of all paperwork. All clearances have been obtained. **VOICE VOTE, All in Favor. Motion carried.**

17. A motion was made by Mr. Timothy Mellott and seconded by Mr. Richard Morgan to hire Natasha Souders as a Paid Volunteer Assistant Junior High Volleyball Coach for the 2018-2019 school year. All clearances and paperwork have been obtained. **VOICE VOTE, All in Favor. Motion carried.**
18. A motion was made by Mr. Timothy Mellott and seconded by Mr. Richard Morgan to hire Carolyn Mottern as Paid Volunteer Play Advisor for the 2018-2019 school year. All paperwork and clearances have been obtained. **VOICE VOTE, All in Favor. Motion carried.**
19. A motion was made by Mr. Timothy Mellott and seconded by Mr. Richard Morgan to hire Julie Dickerhoff as Paid Volunteer Assistant Play Advisor for the 2018-2019 school year. All paperwork and clearances have been obtained. **VOICE VOTE, All in Favor. Motion carried.**
20. A motion was made by Mr. Timothy Mellott and seconded by Mr. Richard Morgan to hire Jacob Silver as an unpaid Volunteer Track and Field Coach for the 2017-2018 school year. All clearances have been obtained. **VOICE VOTE, All in Favor. Motion carried.**
21. A motion was made by Mr. Donnie Gordon and seconded by Mr. Patrick Bard to accept with regret the letter of resignation from Stephen Carroll as Boys Varsity Assistant Soccer Coach effective immediately. **VOICE VOTE, All in Favor. Motion carried.**
22. A motion was made by Mr. Donnie Gordon and seconded by Mr. Patrick Bard to accept with regret the letter of resignation from Kent Hendershot as Boys Varsity Basketball Coach effective immediately. **VOICE VOTE, All in Favor. Motion carried.**
23. A motion was made by Mr. Kirk Layton and seconded by Mr. Donnie Gordon to advertise for a Boys Varsity Assistant Soccer Coach for the 2018-2019 school year. **VOICE VOTE, All in Favor. Motion carried.**
24. A motion was made by Mr. Kirk Layton and seconded by Mr. Donnie Gordon to advertise for a Boys Varsity Basketball Coach for the 2018-2019 school year. **VOICE VOTE, All in Favor. Motion carried.**
25. A motion was made by Mr. Kirk Layton and seconded by Mr. Donnie Gordon to approve the High School Office Guidance Secretary job description. **VOICE VOTE, All in Favor. Motion carried.**
26. A motion was made by Mr. Timothy Mellott and seconded by Mr. Richard Morgan to approve the Mobile Dentist program for the 2018-2019 school year. **VOICE VOTE, All in Favor. Motion carried.**

27. A motion was made by Mr. Timothy Mellott and seconded by Mr. Richard Morgan to approve the 2018-2019 school calendar. **VOICE VOTE, All in Favor. Motion carried.**

28. A motion was made by Mr. Patrick Bard and seconded by Mr. Jeff Hull to approve the Southern Fulton Trap Team with the following items having been obtained:

- a. Clarification from insurance carrier
- b. Copy of insurance rider
- c. Successful Union discussion
- d. Clearance and proper certification for any Unpaid Volunteer advisors and assistants
 - 1) Dani Brady
 - 2) Steven Sellers
 - 3) Jerry Mcdonald
 - 4) John Keefer Jr.
 - 5) Joseph Stallman
 - 6) Daryl Carbaugh
 - 7) Richard Sheffield Sr.
 - 8) William Watson III
- e. Board approval of assistants before working with students
- f. Allow original team first opportunity at the available spots
- g. No cost to the district

VOICE VOTE, All in Favor. Motion carried.

29. A motion was made by Mr. Richard Morgan and seconded by Mr. Donnie Gordon to approve for the Prom Committee to go to Greencastle, PA to decorate for prom on May 18, 2018. **VOICE VOTE, All in Favor. Motion carried.**

30. A motion was made by Mr. Richard Morgan and seconded by Mr. Donnie Gordon to approve Roger Strait as a substitute bus driver for Shawn Weaver for the 2017-2018 school year. All clearances and certification have been obtained. **VOICE VOTE, All in Favor. Motion carried.**

31. A motion was made by Mr. Richard Morgan and seconded by Mr. Donnie Gordon to approve Roger Strait as a substitute bus driver for Shawn Weaver for the 2017-2018 school year. All clearances and certification have been obtained. **VOICE VOTE, All in Favor. Motion carried.**

32. A motion was made by Mr. Richard Morgan and seconded by Mr. Donnie Gordon to approve Norman Sheffield Jr. as a substitute bus and van driver for Greg Strait for the 2017-2018 school year. All clearances and certification have been obtained. **VOICE VOTE, All in Favor. Motion carried.**

33. A motion was made by Mr. Richard Morgan and seconded by Mr. Donnie Gordon to approve Colton Strait as a substitute bus and van driver for Greg Strait for the 2017-2018 school year. All clearances and certification have been obtained. **VOICE VOTE, All in Favor. Motion carried.**

34. A motion was made by Mr. Richard Morgan and seconded by Mr. Donnie Gordon to approve Lynda Strait as a substitute bus and van driver for Greg Strait for the 2017-2018 school year. All clearances and certification have been obtained. **VOICE VOTE, All in Favor. Motion carried.**
35. A motion was made by Mr. Timothy Mellott and seconded by Mr. Jeff Hull to table the first reading of Policy 237, Pupils, Electronic Devices. **VOICE VOTE, All in Favor. Motion carried.**
36. A motion was made by Mr. Timothy Mellott and seconded by Mr. Richard Morgan to approve the first reading of the following policies:
- a) Policy 417, Professional Employees, Conduct/Disciplinary Procedures
 - b) Policy 808, Operations, Food Services
 - c) Policy 610, Finances, Purchases Subject to Bid/Quotations
- VOICE VOTE, All in Favor. Motion carried.**
37. A motion was made by Mr. Mark Mosemann and seconded by Mr. Kirk Layton to approve for the Southern Fulton Trap Team to use the High School Cafeteria on Saturday February 10 & 24, 2018 from 10:00a.m. to 12:00p.m. for a parent/student information meeting. **VOICE VOTE, All in Favor. Motion carried.**
38. A motion was made by Mr. Mark Mosemann and seconded by Mr. Kirk Layton to approve for Kadi Mellott to hold a Southern Fulton Talent night in the High School Auditorium on March 15, 2018 from 7:00p.m. to 9:00p.m. and on March 17, 2018 from 6:00p.m. to 10:00p.m. for her senior project. **VOICE VOTE, All in Favor. Motion carried.**
39. A motion was made by Mr. Mark Mosemann and seconded by Mr. Kirk Layton to approve for the Southern Fulton Cheerleaders to use the High School Cafeteria on Wednesday March 21, 2018 from 5:30p.m. to 7:30p.m. for the end of season banquet. **VOICE VOTE, All in Favor. Motion carried.**
40. A motion was made by Mr. Mark Mosemann and seconded by Mr. Kirk Layton to approve for WAYS Soccer to use any available fields on weekdays from 5:00p.m. to 8:00p.m. and Saturdays during daylight hours from March 15, 2018 to October 31, 2018. **VOICE VOTE, All in Favor. Motion carried.**
41. A motion was made by Mr. Mark Mosemann and seconded by Mr. Kirk Layton to approve for the Southern Fulton Art Honor Society to use the Elementary School Saturday April 28, 2018 starting at 8:00a.m. for setup and on Sunday April 29, 2018 from 8:00a.m. to 5:00p.m. for the Annual Art Festival. **VOICE VOTE, All in Favor. Motion carried.**
42. A motion was made by Mr. Patrick Bard and seconded by Mr. Donnie Gordon to approve of the tax exoneration list for the 2017-2018 school year as presented by the Business Manager.

Patrick Bard - yes	Richard Morgan – yes
Mark Mosemann – yes	Kirk Layton – yes

Jeff Hull – yes Donnie Gordon – yes
Allen Morton – yes Timothy Mellott- yes
“7” yes “0” members no. Motion carried.

43. A motion was made by Mr. Patrick Bard and seconded by Mr. Richard Morgan to approve to reclassify \$100,000.00 of 2016-2017 unassigned fund balance to committed fund balance as of June 30, 2017. The additional committed fund balance will be allocated for future capital improvements.

Patrick Bard - yes Richard Morgan – yes
Mark Mosemann - yes Kirk Layton – yes
Jeff Hull - yes Donnie Gordon – yes
Allen Morton – yes Timothy Mellott- yes
“7” yes “0” members no. Motion carried.

44. A motion was made by Mr. Kirk Layton and seconded by Mr. Timothy Mellott to approve of the resolution opposing ESA(Education Savings Account) Voucher Programs.

Patrick Bard - yes Richard Morgan – yes
Mark Mosemann – yes Kirk Layton – yes
Jeff Hull – yes Donnie Gordon – yes
Allen Morton – yes Timothy Mellott- yes
“7” yes “0” members no. Motion carried.

45. A motion was made by Mr. Richard Morgan and seconded by Mr. Mark Mosemann to approve to award the High School Paving Contract to P&W Excavating.

Patrick Bard - yes Richard Morgan – yes
Mark Mosemann – yes Kirk Layton – yes
Jeff Hull – yes Donnie Gordon – yes
Allen Morton – yes Timothy Mellott- yes
“7” yes “0” members no. Motion carried.

46. A motion was made by Mr. Donnie Gordon and seconded by Mr. Patrick Bard to approve to award the Elementary School Roof Contract to American Roofing.

Patrick Bard - yes Richard Morgan – yes
Mark Mosemann – yes Kirk Layton – yes
Jeff Hull – yes Donnie Gordon – yes
Allen Morton – yes Timothy Mellott- yes
“7” yes “0” members no. Motion carried.

47. A motion was made by Mr. Mark Mosemann and seconded by Mr. Patrick Bard to approve of the Memorandum of Understanding between John Keefer and Southern Fulton School District to form a clay target team.

Patrick Bard - yes Richard Morgan – yes
Mark Mosemann – yes Kirk Layton – yes
Jeff Hull – yes Donnie Gordon – yes
Allen Morton – yes Timothy Mellott- yes
“7” yes “0” members no. Motion carried.

48. A motion was made by Mr. Mark Mosemann and seconded by Mr. Donnie Gordon to approve of the Plan Con K documents to be completed for the Southern Fulton School District's General Obligation Bonds.

Patrick Bard - yes	Richard Morgan – yes
Mark Mosemann – yes	Kirk Layton – yes
Jeff Hull – yes	Donnie Gordon – yes
Allen Morton – yes	Timothy Mellott- yes

“7” yes “0” members no. Motion carried.

49. A motion was made by Mr. Jeff Hull and seconded by Mr. Mark Mosemann to approve to provide two individual all sports passes for the 2018-2019 school year to the Southern Fulton Education Foundation. The passes will then be auctioned off at the Foundation's Signature Event which will be occurring March 24, 2018, with proceeds going to the Foundation. **VOICE VOTE, All in Favor. Motion carried.**

50. Mr. Donnie Gordon Highlighted several topics discussed in the last two Building and Grounds Committee Meetings including the recommendations to award the bid for the Elementary Roof Project and the High School Paving Project, the entrance at the Elementary, the maintenance project plan presented by Mr. Bain and Mrs. Will, and the new 100 Ton Chiller is slated to be installed in 8-10 weeks.

51. A motion was made by Mr. Donnie Gordon and seconded by Mr. Patrick Bard on moving forward with the Elementary security entrance. **VOICE VOTE, All in Favor. Motion carried.**

52. Mr. Richard Morgan reported that the majority of the Personnel Committee meeting was spent with the School Pointe website presentation. Grant writing was also discussed followed by an executive session regarding personnel.

53. The Personnel Committee will join the school's Technology Committee to receive student and teacher input regarding technology decisions being made in the district.

54. Mr. Mark Mosemann reported that the Finance Committee reviewed the preliminary budget during their last meeting.

55. A motion was made by Mr. Mark Mosemann and seconded by Mr. Kirk Layton to approve the minutes from the January 29, 2018 Building and Grounds Committee Meeting. **VOICE VOTE, All in Favor. Motion carried.**

56. A motion was made by Mr. Mark Mosemann and seconded by Mr. Kirk Layton to approve the minutes from the Personnel Committee meeting on February 12, 2018. **VOICE VOTE, All in Favor. Motion carried.**

57. A motion was made by Mr. Mark Mosemann and seconded by Mr. Kirk Layton to approve the minutes from the Finance Committee meeting on February 12, 2018. **VOICE VOTE, All in Favor. Motion carried.**

58. A motion was made by Mr. Richard Morgan and seconded by Mr. Donnie Gordon to go into executive session for personnel reasons with no action to be taken. **VOICE VOTE, All in Favor. Motion carried.**

59. A motion was made by Mr. Donnie Gordon and seconded by Mr. Patrick Bard to adjourn the meeting. **VOICE VOTE, All in Favor. Motion carried.**

Meeting adjourned at 6:46 p.m.

Signature _____

Date _____