

SECTION: LOCAL BOARD PROCEDURES

TITLE: FUNCTIONS

ADOPTED:

REVISED: August 19, 2008

# SOUTHERN FULTON SCHOOL DISTRICT

	003. FUNCTIONS
	Section 1. <u>Legislative</u>
SC 301, 407, 510, 511 Pol. 000	The Board shall exercise its rule-making power by adopting Board procedures and policies for the organization and operation of the school district. Those procedures and policies which are not dictated by the statutes, or regulations of the State Board, or ordered by a court of competent authority may be adopted, amended or repealed at any meeting of the Board, provided the proposed adoption, amendment or repeal has been proposed at a previous Board meeting and has remained on the agenda of each succeeding Board meeting until approved or rejected.
SC 407	State and federal law supersede any Board policy in conflict with the law. All policies require two (2) readings. Changes in a proposed procedure or policy, except for minor editorial revisions, at the second reading shall cause that reading to constitute a first reading.
SC 407	The Board may, upon a majority vote, cause to suspend at any time the operation of a Board procedure or policy, provided the suspension does not conflict with legal requirements; such suspension shall be effective until the next meeting of the Board, unless an earlier time is specified in the motion to suspend.
	Procedures and policies may be adopted or amended at a single meeting of the Board in an emergency. An <b>emergency</b> shall be defined for purposes of this rule as any situation or set of circumstances which the Board has reason to believe will close the school or jeopardize the safety or welfare of the pupils or employees of the district.
Pol. 006	Board procedures shall be adopted, amended or repealed by a majority vote of the Board.
Pol. 006	Board policies shall be adopted, amended or repealed by a majority vote of the Board.

Pol. 007	<p>The adoption, modification, repeal or suspension of a Board procedure or policy shall be recorded in the minutes of the Board meeting. All current procedures and policies shall be maintained in the Board Policy Manual and disseminated appropriately. The Board shall review and evaluate Board policies at least once every two (2) years</p>
SC 508, 1001, 1081	<p>Section 2. <u>Executive</u></p> <p>The Board shall exercise its executive power by the appointment of a district Superintendent, who shall enforce the statutes of the Commonwealth, the regulations of the State Board of Education, the policies of the Board, and all other applicable laws and regulations.</p>
SC 510 Pol. 000	<p>The Superintendent shall be responsible for the preparation of administrative guidelines or regulations for the operation of the school district that are not inconsistent with state and federal statutes or regulations; are dictated by the policies of this Board; are binding on district employees and students when issued, and require Board approval prior to distribution.</p> <p>The Superintendent shall be delegated the authority to take necessary action in circumstances not provided for in Board policy, provided that such action be reported to the Board at the next meeting. The Board shall direct a policy to be developed to cover future similar situations.</p>
65 Pa. C.S.A. Sec. 1101 et seq	<p>The Superintendent shall implement a procedure to inform Board members and designated employees of their responsibility under the Ethics Law. This procedure shall be approved by the Board and the completion of the implementation reported to the Board.</p> <p>Whenever responsibility is delegated to the Superintendent or other administrator, it is understood that such individual may designate a representative to act on his/her behalf.</p>
SC 510	<p>Section 3. <u>Review</u></p> <p>The Board may assume jurisdiction over controversies or disputes arising within this school district concerning any matter over which the Board has authority granted by statute or where the Board has retained jurisdiction in contract or policies.</p>
2 Pa. C.S.A. Sec. 551 et seq	<p>In furtherance of its adjudicatory function, the Board may hold hearings in accordance with law which shall offer the parties to a dispute, on notice duly given, a fair and impartial forum for the resolution of the matter.</p>

<p>2 Pa. C.S.A. Sec. 551 et seq</p>	<p>Beyond the basic requirements of due process, a hearing may vary in form and content in line with the severity of the consequences that may flow from it, the difficulty of establishing findings of fact from conflicting evidence, and the impact of the Board's decision on the school district.</p> <p>References:</p> <p>School Code – 24 P.S. Sec. 301, 407, 508, 510, 511, 1001, 1081</p> <p>Local Agency Law – 2 Pa. C.S.A. Sec. 551 et seq.</p> <p>Public Officials and Employee Ethics Act – 65 Pa. C.S.A. Sec. 1101 et seq.</p> <p>Board Policy – 000, 006, 007</p>
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