

SOUTHERN FULTON SCHOOL DISTRICT

SECTION: LOCAL BOARD PROCEDURES

TITLE: ORGANIZATIONAL
STRUCTURE

ADOPTED: March 11, 1997

REVISED: August 18, 1998
November 15, 2011

008. ORGANIZATIONAL STRUCTURE

The Board centralizes the authority and responsibility for implementing the educational program and professional matters in the Superintendent.

Employment and dismissal of school employees shall be done upon recommendation of or after discussion with the Superintendent and in accordance with the state law.

Resignations are to be submitted in writing to the Board through the Superintendent. The Board shall act on such resignations upon the recommendation of the Superintendent.

All school business shall be conducted through line organization.

All employees are responsible to the Board through the Superintendent. However, employees should not take problems or requests to individual Board members. Matters pertaining to the following should always be channeled through the Superintendent.

- a. Application for employment.
- b. Resignation.
- c. Requests for leave.
- d. Requests to attend conferences, etc.
- e. Salary questions.
- f. Any other concern relative to conditions of employment. It is, however, expected that each employee will make every effort to settle such problems as may fall into this category with the principal or supervisor before bringing them to the Superintendent.