

# SOUTHERN FULTON SCHOOL DISTRICT

SECTION: SUPPORT EMPLOYEES

TITLE: OVERTIME

ADOPTED: May 21, 2013

REVISED:

	<p style="text-align: center;">530. OVERTIME</p> <p>1. Authority In order to ensure consistent treatment of all affected employees and compliance with applicable federal law regarding payment of overtime, the Board adopts this policy.</p> <p>2. Guidelines 29 U.S.C. Sec. 201 et seq In accordance with the Fair Labor Standards Act and this policy or applicable collective bargaining agreement, overtime shall be paid for work in excess of the established workday or workweek for each grade of support employees.</p> <p>No overtime shall be scheduled or worked without prior approval of the Superintendent. All overtime must be authorized in advance and in writing.</p> <p>Overtime will be paid at the rate of time and one-half the regular rate of pay when approved in advance for time worked in excess of forty (40) hours per week (including the difference between the normal workweek and forty (40) hours).</p> <p>The district may use compensatory time off at the premium rate of one and one-half hours for each hour of accrued overtime work, or a combination of cash payment and compensatory time. Compensatory time shall be scheduled within a reasonable time after a request by the employee.</p> <p>For purposes of computing overtime, credit shall be given only for hours worked, as recorded in district records and provided by law.</p> <p>References: Fair Labor Standards Act – 29 U.S.C. Sec. 201 et seq.</p>
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