

SOUTHERN FULTON SCHOOL DISTRICT

SECTION: OPERATIONS

TITLE: TRANSPORTATION
GUIDELINES

ADOPTED: February 21, 2012

REVISED: June 23 2015

810. TRANSPORTATION GUIDELINES	
<p>1. Purpose Title 22 Sec. 23.1, 23.2, 23.4</p>	<p>Transportation for students shall be provided in accordance with law and Board policy.</p>
<p>2. Authority SC 1361 SC 1361, 1362</p>	<p>The Board shall transport eligible resident students who are enrolled in nonpublic schools within the distance prescribed by law.</p> <p>The Board shall contract for school bus services for the transportation of students to and from school at regularly scheduled hours and for field trips and extracurricular activities.</p> <p>The Board has set the following requirements for bus contractors:</p> <ol style="list-style-type: none"> 1. Bus contracts shall run concurrently with the purchase of the school bus. Two (2) five (5) year contracts and five (5) one (1) year extensions may be granted during the life of the school bus as long as the contract lengths do not conflict with this policy. 2. The Board may offer contractors who have completed the two (2) five (5) year contracts, five (5) one (1) year extensions. Each added year will be approved one (1) year at a time. Safety and good working order will be the prime determinant for extension approval. 3. The Board reserves the right to hire an independent mechanic to inspect any bus used to transport district students at any time. Contractors are expected to cooperate fully with the inspection process. 4. Routes will be bid and bid specifications will be determined by the Board as per individual bus routes: <ol style="list-style-type: none"> a. Year of bus. b. Mileage (starting point/ending point of bus route).

<p>3. Guidelines</p> <p>Title 22 Sec. 23.4</p> <p>Pol. 218</p>	<p>c. Seating capacity (The Board will determine the student capacity that is needed by the contractor. If the contractor purchases a bus with a student capacity in excess of that recommended by the Board, the Board is not obligated to recognize the unused student capacity for calculation of the payments for services rendered by the contractor.)</p> <p>5. The state formula will be used to pay for services rendered.</p> <p>6. Bus routes shall be determined by the Board and may be modified by the Board as occasion demands.</p> <p>7. If a contractor is unable to fulfill the term of contract due to illness or death, the Board may permit a close family member (husband, wife, son or daughter) to complete the remaining time of the existing contract as long as they comply with examination and training mandates.</p> <p>8. Nothing in this policy shall be interpreted to prevent the school district from terminating a bus contract for sufficient legal reasons including, but not limited to, the inability or unwillingness of the contractors and/or drivers to maintain proper discipline on the buses.</p> <p>9. All bus drivers including substitute drivers shall be at least twenty-one (21) years of age to operate a school bus carrying students for this district.</p> <p>10. Fuel adjustments will not be awarded by the Board.</p> <p>11. All drivers shall be approved by the Board.</p> <p>12. Exceptions to the age requirement can be made by the Board on an individual basis.</p> <p><u>School Bus Safety And Discipline</u></p> <p>The school bus driver shall be responsible for the discipline of students while they are being transported.</p> <p>Any student involved in any act of misconduct as per the student handbook, shall normally have their riding privileges reviewed by the principal. The principal may suspend a student from bus transportation for disciplinary reasons, and the parents/guardians shall be responsible for the student's transportation. The school administration has the discretion to adjust consequences according to the particular circumstances of the offense.</p>
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<p>SC 111 23 Pa. C.S.A. Sec. 6301 et seq 8 CFR Sec. 274a.2</p> <p>SC 111 23 Pa. C.S.A. Sec. 6355</p>	<p style="text-align: center;">BUS CONTRACTORS</p> <p><u>Examination And Training</u></p> <p>Each bus contractor must provide current drivers license information, proof of adequate insurance, health certificate, evidence of bus driver training, workers' compensation (if required), serial numbers, and criminal records check information to the business office for each driver.</p> <p><u>Reports Of Employee Crimes/Child Abuse</u></p> <p>District's transportation contract carriers shall be responsible to inform the district in writing at the beginning of each school year whether or not they or any of their employees:</p> <ol style="list-style-type: none">1. Have been charged, subsequent to approval as a district bus driver, with a criminal offense that would bar their employment as bus drivers or contracted service providers.2. Were charged with a crime deemed serious under the criteria established by law.3. Have been charged with or convicted of crimes that affect their suitability to have direct contact with students. <p>This responsibility is in addition to the requirement for clearances that must be presented to the district when an individual is initially hired by the district or the contract carriers.</p> <p>The district and contract carriers shall have procedures in place to ensure they are notified by their employees when the employees are charged with crimes or child abuse. The procedures shall also include the provision that the failure on the part of employees to make such a timely notification shall subject them to disciplinary action, including termination.</p> <p>If any bus drivers have been charged as stated in this policy, the transportation contract carriers shall, in their written, yearly notification, include the name of the employee, nature of the offense, and the status of the disposition. The district will review this information to determine if the employee shall continue to transport district students.</p> <p>This information must be provided before any person is permitted to operate a school bus for school-related activities.</p>
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<p>35 P.S. Sec. 4601 et seq</p> <p>Title 67 Sec 212.101</p>	<p>The bus contractor may not utilize the services of any driver or school bus for which all the information has not been provided to the business office.</p> <p>The bus contractor shall abide by all provisions of the bus contract.</p> <p>The Board prohibits any diesel-powered motor vehicle weighing 10,001 pounds or more to idle for more than five (5) minutes in any continuous sixty-minute period while parked, loading or unloading, except as allowed by law.</p> <p>The Board shall ensure that permanent signs, notifying drivers of the idling restrictions, are maintained on district property at locations where diesel-powered motor vehicles weighing 10,001 pounds or more load or unload.</p> <p>References:</p> <p>School Code – 24 P.S. Sec. 111, 1331, 1361, 1362, 1365, 1366, 1374, 2541, 2542</p> <p>Child Protective Services Law – 23 Pa. C.S.A. Sec. 6301 et seq.</p> <p>State Board of Education Regulations – 22 PA Code Sec. 8.1 et seq., 15.1 et seq., 23.1, 23.2, 23.3, 23.4, 23.6</p> <p>State Department of Transportation Regulations – 67 PA Code Sec. 212.101, 447.1 et seq.</p> <p>Diesel-Power Motor Vehicle Idling Act – 35 P.S. Sec. 4601 et seq.</p> <p>Transportation of Individuals with Disabilities, Title 49, Code of Federal Regulations – 49 CFR Part 37, Part 38</p> <p>Board Policy – 000, 103, 121</p>
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